

QUEENSBOROUGH COMMUNITY COLLEGE
The City University of New York

Minutes of the meeting of the Senate Assessment Committee on May 22nd, 2013, at 2:30pm in room A-504

Present: Dean Arthur Corradetti (President's Designee), Ian Beckford, Shele Bannon (Chairperson), Tirandai Hemraj-Benny (Secretary), Sheila Beck (Faculty), Dimitrios Kokkinos (Faculty), Danny Mangra (Faculty), Susan McLaughlin (Faculty), Barbara Rome (Faculty), Barbara Lynch (Faculty), Kerri-Ann Smith (faculty), Marie Damas (faculty)
Excused: Jun H. Shin (COC Liaison), Regina Sullivan (Faculty), Maurizio Santoro

1. Minutes of April 26th 2013, approved.
2. Two of three new members for 2013-2014 were present and were welcomed to the committee.
3. The Annual Report, which was prepared by the chairperson, was reviewed and edited by the committee.
4. Assessment Institute: Dean Corradetti reported that participants' assessment plans have been received and the final reports are due on 31st May, 2013. For the spring 2013 semester, there were 26 attendees. In some cases, faculty from the same department submitted combined reports. The Assessment Institute will be offered again in the Fall 2013 and Spring 2014 semesters. For these future workshops, each individual attending will be expected to submit an assessment report. In addition, at least one Assessment Committee member was asked to attend and participate in these future workshops.
5. Shele Bannon was re-elected as the chair of the committee and Susan McLaughlin was elected as the secretary for 2013-2014.
6. Next Meeting:
No date was decided on.

Meeting was adjourned at 3:30pm.

Respectfully submitted,
Tirandai Hemraj-Benny