Queensborough Community College
The City University of New York
MEMORANDUM

Academic Senate Committee on Computer Resources

To: Academic Senate
From: Wendy Ford, Chair of the Committee on Computer Resources
Date: August 15, 2013
Subject: Annual Report of the Committee on Computer Resources for 2012-2013

Members 2012-2013
Wendy Ford, Business
Nidhi Gadura, Biological Sciences and Geology
G. Michael Guy, Mathematics and Computer Science
Peijun Jia, Library
Hamid Namdar, Engineering Technology
Vazgen Shekoyan, Physics
Amy Traver, Social Sciences
Joel Singleton, Student Member

Edward Volchok, Business – COC Liaison
Wenli Guo, Physics – Steering Committee Designee
Sherri Newcomb, VP for Finance & Administration - President's Designee

Members 2013-2014
Kimberly Banks, English
Wendy Ford, Business
Kenneth Golden, Art & Design
Wenli Guo, Physics
Peijun Jia, Library
Hamid Namdar, Engineering Technology
Paul Sideris, Chemistry

Dr. Wendy Ford served as Chair of the Committee on Computer Resources and Dr. Nidhi Gadura served as Secretary of the Committee on Computer Resources during the 2012-2013 academic year. Dr. Wendy Ford was re-elected Chair of the Committee on Computer Resources and Dr. Wenli Guo was elected as Secretary of the Committee on Computer Resources for academic year 2012-2013.

The Committee on Computer Resources met four times during academic year 2012-2013: 12/4/12; 2/28/13; 4/11/13; and 5/16/13.

Following is a summary of the actions and efforts of the Committee on Computer Resources for academic year 2012-2013:

- The Committee on Computer Resources reviewed the Guide for Committee on Computer Resources Members, which was last updated in 2007. The review took place at the end of the year so the comments will be reviewed at the first meeting of next year.

- The Committee on Computer Resources sought direction from the new CETL Director, Dr. Jane Hindman, regarding the technology grant proposal currently under discussion. The proposal, titled QCC Faculty Teaching with Technology Awards program, provides an opportunity to support faculty efforts to teach with technology and to support the college's efforts to better understand faculty's use of technology. Modeled after the CETL Pedagogical Research Challenge Awards, these competitive grants could provide faculty interested in

introducing/enhancing technology in QCC classrooms with up to $5,000 of support for the purchase of technology, software, and related release time. Dr. Hindman's suggestions regarding the award benefits and the distribution of the funding were incorporated into the proposal.

- The Committee on Computer Resources sought direction from Mr. Sherman of Information Technology regarding the computer security courses currently offered at QCC. Our course offerings are in accordance with the offerings suggested by CUNY central and may be revised with changes in the availability resources.

- In response to issues related to student access to Blackboard that surfaced at the beginning of the spring 2013 semester, the Committee on Computer Resources met with a representative from the Office of Information Technology, Ralph Romanelli, and a representative from the Academic Computing Center, Dennis Bejar, to gain a better understanding of the problems that were identified.

- The Committee on Computer Resources compiled a list of online help resources that are available to assist faculty when performing tasks in CUNYFirst, such as printing rosters and emailing students.

- The Committee on Computer Resources developed a list of the most common Blackboard frequently asked question that surfaced at the beginning of the semester and common CUNYFirst help resources. The committee plans to distribute this list at the beginning of the Fall 2013 semester.

- The Committee on Computer Resources submitted a resolution to the Academic Senate regarding retiree email accounts.

- The Chair of the Committee on Computer Resources actively represented the QCC faculty on the college's Tech Fee committee.

- The Committee on Computer Resources reviewed and made suggestions to the Steering Committee on the University's technology needs and initiatives.

- The Committee on Computer Resources discussed CLT representation on the committee and we recommend that the College consider developing a separate committee for CLTs to address their specific needs and concerns. A representative from this proposed committee should attend the meetings of the Committee on Computer Resources.

Following is a summary of the intended actions and efforts of the Committee on Computer Resources for academic year 2013-2014:
- Work with Mr. Sherman and Information Technology and Mr. Naples and the Academic Computing Center to ensure that IT and ACC technology course offerings meet the needs of faculty and staff.
- Review and revise the Computer Resources Committee's Committee guide.
- Review the 2010 Tech Plan Survey questions and responses.
- Encourage faculty's use of the CRM ticketing system to register technology problems.
- Work with CETL Director, Dr. Jane Hindman, to advance the proposed QCC Faculty Teaching with Technology Awards program.
- Support the College's future transition to student printing allotments facilitated through the CUNYID Card.

As Chair, I would like to close this report by thanking Dr. Gadura, Dr. Guy, Professor Jia, Professor Namdar, Dr. Shekoyan, and Dr. Traver for the dedication to the Computer Resources Committee this academic year. I would also like to thank Joel Singleton, our Student Member, for his active participation in committee activities.

I am immensely grateful to VP Newcomb for her commitment to information sharing and her consistent support of the Computer Resources Committee. Finally, I would also like to recognize the assistance and collegiality of Mr. Sherman, Mr. Naples, Mr. Bejar, Dr. Hindman, Mr. Moretti, and Mr. Romanelli.

Respectfully Submitted,

W. Ford