QCC Academic Senate

COMPUTER RESOURCES COMMITTEE

Tentative Agenda for Next Meeting
December 14, 2011

1. Review minutes from the last meeting

2. Discuss student members

3. Review progress on committee members' individual projects
    A. G. Michael Guy
        1. Initiate creation of web-based form to facilitate faculty registration of technology problems, needs, and feedback; IT – CRM system's ticketing
        2. Create instructions/list of suggestions for faculty on what to put on their personal college web pages, as well as design templates
    B. Tina Bayer
        1. Create technology resource lists, i.e., lists of smart classrooms and lite smart rooms
        2. Create instructions on how to reserve mobile podia for classrooms
        3. Pass on nursing ballot template to Amy Traver
    C. Amy Traver
        1. Pursue possibility of accessing Blackboard Mobile
        2. Track down missing agendas, minutes, and annual reports
        3. Update committee web page(s)
        4. Contact Bruce about help needed to "test web site updates"
        5. Reach out to IT about changes to advertising/nature of security course (e.g., send info on contents of course to faculty; consider offering more advanced course, as well)
        6. Request annual IT assessment from George Sherman
    D. Jeffrey Jia
        1. Track down missing agendas, minutes, and annual reports
    E. Nidhi Gadura
        1. Pursue possibility of a faculty tech grants program with CETL
    F. Vazgen Shekoyan
        1. Compile resources to post on CRC Faculty Tech help webpage; a link to this webpage will be sent to faculty at the beginning of a semester
            a. How to manage QCC Community Dialogue
            b. Mobile phone access to email
            c. Links to technology resource lists, etc. (Tina Bayer)
            d. Attendance download instructions
    G. Wendy Ford
        1. Create a list of and instructions for the software/resources available for faculty research
    H. MISC – to be assigned?
        1. Review/edit Committee Guide
        2. How can tech support the work of the Academic senate?
        3. Creating software user groups (SPSS; etc.)

4. Discussion of long-range technology plan for QCC
    A. Gathering data to inform long-range technology plan
        1. Focus groups with early-adopters and tech. innovators on campus
        2. Study departments using new technologies (History; Library; etc.)
        3. Meetings with department CLT's
        4. Data gathering through faculty tech grants program with CETL
        5. Reviewing 2010 Tech Survey questions & results – new survey?

6. Volchok/Traver PNET study data on students' computer/web access
7. Data from Student Affairs study of tech/software on campus