

QUEENSBOROUGH COMMUNITY COLLEGE
COMMITTEE on COMPUTER RESOURCES
An Academic Senate Standing Committee

COMMITTEE MEETING MINUTES

February 21, 2007, in M-127 at 12:00 PM

Attending: Sharon Ellerton, Robert Kueper, Danny Mangra, Nam Jong Moh, Phyllis Pace, George Sherman, Jun Shin, George Thorsen and Craig Weber.

1. Minutes from the Dec.13 , 2006 meeting were unanimously approved.
2. Chair Thorsen offered to write letters of recommendation for committee member service in writing articles for the CCR newsletter.
3. Thoughts and reactions to Fall newsletter
 - a. Some positive responses were noted
4. Vista issues
 - a. IT Director Sherman informed the committee that the CUNY EMail Symantec antivirus download incompatibility is being dealt with and Symantec 10.2/vista compatible should be available soon.
 - b. Director Sherman gave his reasons for not supporting a switch to Vista at this time. Newly ordered QCC computers should be Vista capable but set for XP, Service Pack 2.
 - i. Currently vista has high requirements for memory and space; requires one gigabyte of RAM to work optimally.
 - ii. Software may not be compatible or require upgrades
 - c. Vista makes computers more expensive since requires greater hardware requirements and compatible software
5. Director Sherman reported on MS office suite and other MS products
 - a. timeframe for free software under a new CUNY license is unknown.
 - b. Majority of faculty now have Office XP; recommends increasing to Office 2003, not to Office 2007, since:
 - i. requires high end hardware
 - ii. requires some training since it is visually different
 - c. will upgrade for faculty that will teach Office 2007 to students
 - d. Chair Thorsen commented that documents created in Office 2007 are _____.docX. These are not backwards compatible and will not open as a

doc. Converter patch is available.

6. Electronic grading is operating this semester. Dir Sherman will investigate some questions raised by the committee as to:

- a. input attendance for hybrid courses
- b. whether a recorded absence can be changed

7. New Business

a. clickers

- i. QCC is interested in 1 standardized type since various brands are not interchangeable
- ii. Drs. Gerson and Birchfield are studying various brands of clickers and will write a report with recommendations.

b. Tidbit Articles for Newsletter

i. April 15 deadline

ii. Articles

- Weber - autocad
- Pace - MOUS certificate Program (MS Office User Specialist)
- Kueper - CIW program (certified internet webmaster)
- Ellerton - update on CUNY EMail downloads
- Thorsen - Office 2007 - difficulties; patch to open docX
- Thorsen - Daylight Savings Time - Patches from manufacturer's website to update PDA and other devices
- Thorsen - Vista rollout - consult with Ralph Romanelli
- Sherman - ERP - enterprise resource planning. Allows interfacing between college's financial system, human resources and student information system. Replaces SIMS. All software needed to run the college.

8. Tentative date for next meeting: March 22, 2007.

9. Motion to adjourn at 12:45 PM.

Respectfully submitted,

Sharon S. Ellerton