

QCC COMMITTEE on COMPUTER RESOURCES
An Academic Senate Standing Committee

Minutes

Meeting of April 1, 2003 in M 127 at 3pm

Attending: Philip Pecorino, Sandra Marcus, Bob Rogers, George Sherman , Bruce Naples

Absent: Robert Kueper, Anthony Kolios, Patrick Wallach, Dwight Meyer

- 1. The Agenda was accepted.**
- 2. Chairperson's Report**
 - Communications received
- 3. Report from OIT Director**
 - i. Student Academic Advisement Program is now available and the program is being presented to faculty at department meetings and in trainings.**
 - ii. A Network Security Administrator has been hired.**
 - iii. The network is shut down from 12:30am until 6am for security purposes.**
- 4. Report from ACC Director**
 - i. The new faculty staff directory is going live on the website very shortly. It is a database driven.**
 - ii. BlackBoard version 6.2 will be the new CMS and QCC will migrate to the CUNY servers for the Fall of 2003.**
 - iii. BB charges to QCC are not a factor as the administration has set no limit to the support it is providing for the online instructional methodology. Costs are \$7/year per distinct user. At QCC that would be more than \$7,000 / year where there were no charges previously.**
- 5. Review of actions related to creation of a Distance Education Committee**

The agenda for April 15th meeting as distributed for review
- 6. Preparations for the Report on QCC Computer Resources**

The following was presented. The chairperson will begin the work. The committee is asked to assist in the writing.

Overview
Highlights
Technology Plan: Schedule and Adherence
Student Technology Fee Plan: Schedule and Adherence

**Efforts to Comply with Policy on Maintenance and Upgrading
Academic Department Uses and Needs
Faculty Uses and Needs
Student Uses and Needs
Administration: Uses and Needs
Distance Education: Status and Needs
Problems
Recommendations**

- 7. Review of Results from Meeting with the Office of Finance and Administration, Bob Rogers, et al.
A summary sheet was distributed to those present.**
- 8. Steering Committees materials and recommendations and further discussion of matters for the 2002-2003 committee agenda.
The chair will review these.**
- 9. Planning for the Next Newsletter or email Advisories
The next newsletter will be in the Fall of 2003.**
- 10. Old Business
none**
- 11. New Business
none**
- 12. Setting Date, Time and Location for next meeting (Tuesdays at 3pm)
April 22, 2003 at 3pm in M-127.**