

**QUEENSBOROUGH COMMUNITY COLLEGE**  
*THE CITY UNIVERSITY OF NEW YORK*

***Committee on Course & Standing***  
***Annual Report 2005 – 2006***

**TO:** Dr. Philip Pecorino, Chair, Academic Senate

**FROM:** Anne Marie Menendez - Chair Committee on Course & Standing

**DATE:** June 26, 2006

**RE:** Annual Report of the CCS for Academic Year 2005-2006.

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**Members of the Committee:**

<b>Prof. Anne Marie Menendez</b>	<b>Chair, Nursing Department</b>
Dr. Bonous-Smit	Library
Dr. Moni Chauhan	Chemistry Department
Ms. Gina Capozzoli	Counseling Services
Dr. Paul Marches	Physics Department
Prof. E. Raya	Foreign Language Department
Dr. David Sarno	Chemistry Department
Dr. Roland Scal	Biology Department
Dr. Jilani Warsi	Basic Skills Department

**Administrative Liaison:**

Ms. Ann Tullio	Registrar
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The Committee on Course and Standing is charged with performing the duties prescribed in paragraphs (a) and (b) of Section 18 of the Bylaws of the Academic Senate.

The following two tables reflect the comparison:

<b>SEPTEMBER 2004 - AUGUST 2005</b>						
<b>Meeting Dates</b>	<b>Total Appeals</b>	<b>Approved</b>	<b>Denied</b>	<b>Conditional Approvals</b>	<b>No Jurisdiction</b>	
10-Sep-04	101	85	11		4	1
5-Nov-04	90	79	9		2	0
17-Dec-04	158	135	7		16	0
4-Feb-05	143	97	39		7	0
11-Mar-05	85	62	7		8	2
6-May-05	150	100	34		16	0
<b>Total Appeals Reviewed</b>	<b>727</b>	<b>558</b>	<b>107</b>		<b>53</b>	<b>3</b>
<b>Jan 7 2005 Dismissals 586 Granted probation 167 Dismissed 419</b>						
<b>June 8, 2005 Dismissals 664 Granted probation 164 Dismissed 492</b>						
<b>Total Dismissals Reviewed</b>	<b>1250</b>					
<b>Total Appeals Reviewed Include dismissals: 1977</b>						

**COMMITTEE ON COURSE & STANDING ACTIONS**

**SEPTEMBER 2005- AUGUST 2006**

<b>Meeting Dates</b>	<b>Total Appeals</b>	<b>Approved</b>	<b>Denied</b>	<b>Conditional Approvals</b>	<b>No Jurisdiction</b>	
9-Sep-05	97	67	17		11	2
7-Oct-05	30	20	5		5	0
4-Nov-05	58	50	5		3	0
9-Dec-05	167	105	24		38	0
23-Jan-06	146	95	82		9	2
3-Mar-06	58	46	8		3	1
7-Apr-06	84	63	18		3	0
12-May-06	118	81	31		6	0
<b>Total Appeals Reviewed</b>	<b>758</b>	<b>527</b>	<b>190</b>		<b>78</b>	<b>5</b>

**Jan 6 2006 Dismissals 542 Granted probation 243 Dismissed 299**

**June 13, 2006 Dismissals 570 Granted probation 160 Dismissed 410**

**Total Dismissals Reviewed 1,112**  
**Total Appeals Reviewed Including dismissals & deletion: 2,127**

The total number of appeals reviewed during the year 2005-2006 includes the **deletion appeals** which are now being processed at the Registrar's Office. During the period from November 2005 to May 2006 a total of **257** appeals were processed – out of which **198** were approved, **44** denied, and **15** were sent to the Business Manager's Office.

The heaviest work-load for the committee has always been at the “dismissal” meeting that takes place between semesters.

## I. Dismissals

Requests for Academic Dismissal and Probation are initiated through the Registrar's Office.

In the 2004-2005 academic year, 331 (26.48 %) of the 1250 dismissal appeals were approved. In the 2005-2006 academic year, 403 (36.24 %) of the 1112 dismissal appeals were approved. Those students whose appeals were approved remained on academic probation.

## II. Other Issues

The Committee on Course & Standing has been working directly with Ms. Gina Capozzoli a counselor, and also a committee member, to ensure students academic success. All students who need assistance and require counseling are being directed either to Ms. Capozzoli or the Counseling Department in general. The retroactive withdrawals are being granted to the students conditionally, contingent on the students meeting with faculty from the Counseling Department.

The staff of the Registrar's Office; Ms. Ann Tullio, Ms Florence Farrat, Meera Chowdhry and June Greco have been a tremendous source of support and dedication in their effort to provide the highest level of professional service to the Course and Standing Committee.

It has been the Chair's privilege to serve with the Course and Standing Committee. The members of this committee are a dedicated group of professionals. This committee has utilized their best judgment to follow committee guidelines to adjudicate compelling and at times, difficult decisions. It is inspiring to be a part of this dedicated and caring committee.

Anne Marie Menendez was reelected as the chair of the CCS for the year 2006-2007. Dr. Patricia Allaire and Dr. Robert Sweetnam are the new members of the CCS for the year 2006-2007.