

QUEENSBOROUGH COMMUNITY COLLEGE

THE CITY UNIVERSITY OF NEW YORK
Committee on Course & Standing

Minutes for the meeting held on July 13th, 2010

The Committee on Course and Standing met on July 13th, 2010 at 9:30 a.m. in Room # A 502 D

Those in attendance were as follows:

Professor Glenn Burdi, Chair.

Dr. Belle Birchfield, Elect & Comp. Engineering, Dr. Todd Holden, Physics Department
Dr. Bryn Mader, Biology Department, Prof Maryann Magaldi, Nursing Department, Dr. Lisa Mertz, Health Phys. Ed. & Dance, Dr. E. Raya, Foreign Language, Dr. Jilani Warsi, Basic Skills.

Ms. Gina Capozzoli, Counseling

Administration Representatives: Ms. Florence Farrat
Ms. Meera Chowdhry, Committee Secretary

Excused:

Dr. Jannette Urciuoli, Counseling Department

Discussion:

Since this was the last meeting for the academic year 2009-2010, the Chair Prof. Burdi initiated a discussion concerning any suggestion from the Committee Members which could help the functionality of the Committee on Course & Standing in future.

Dr Holden, including some other members of the Committee, was skeptical about Committee policy to grant a withdrawal to the students who submitted faculty support letter along with their appeals. His main concern was that the Faculty Member supporting the student appeal may not be aware of his over-all academic situation and/or whether or not student has a pattern of leaving without properly withdrawing from his courses. Also, letters from the faculty just mentioning that they have no objection was not enough. Efforts should be made to make the faculty members aware, especially so adjunct professors, that their supporting the student withdrawal holds a strong influence on the Committee decision and therefore, they should seriously contemplate before writing the support letter. The main objective of the faculty/Committee members is to help the students and not give them a leeway so they start practicing an irresponsible behavior.

Professor Maryann Magaldi explained to the Committee Members that any letters of support that are being sent from the Nursing Department are done with great consideration. The standards of getting into Nursing program are rigid and while granting a withdrawal, the Nursing Department is fully aware of the fact that the students have difficulty meeting the rigorous demands of a nursing course (sometimes 9 credits) while catering to their responsibilities of work and family.

The Registrar office in the past has been doing mass-mailing to the students through tiger mail reminding them of the withdrawal deadline. Emphasis was made by Dr. Holden that the professors should be sent e-mails so that they could remind their students and also the implications of not withdrawing in a timely manner. However, ST 100 course is now mandatory and every student during the course is informed about the procedures.

	Total Appeals	Approved	Denied
Dismissed	40	30	10

Also reviewed by the Chairperson Prof. Burdi 41 appeals at the Registrar's Office out of which 37 were denied.

The Committee is scheduled to meet again on August 27th, 2010 at 10:00 a.m. to review retroactive withdrawals of the students.