

QUEENSBOROUGH COMMUNITY COLLEGE

THE CITY UNIVERSITY OF NEW YORK
Committee on Course & Standing

MINUTES FOR September 10, 2004

The Committee on Course and Standing met on Friday September 10, 2004

Those in attendance were as follows:

Prof. .Anne Marie Menendez, Chairperson Nursing Dept,

Dr. Stanley Rustin Counseling, Dr. Moni Chauhan Chemistry Dept Dr. Roland Scal,
Biology Department Dr .Nancy Pettersen, Basic Skills Dept., Dr. Patricia Allaire,
Math. Dept., Prof. Devon Feldman, Library, Dr. Regina Rochford,
Basic Skills Department.

Administration Representatives: Ms. Ann Tullio, Ms. Xiao Yan Cai,

Committee Secretary: Meera Chowdhry

Absentee: Dr. Paul Gengo, Business Dept

Discussion:

The procedures of the Committee on Course and Standing were introduced to the new members of the Committee. Discussion included academic alert and probation. The need for counseling and advisement was reviewed.

When reviewing the appeals made by International Students, the committee's action would solely be based on academics and extenuating factors documented in the appeal.

It was unanimously authorized henceforth to process deletions in the Registrar's Office. The percentage of the deletion to be awarded would be ascertained after reviewing the attendance from the rosters.

It was again emphasized that Committee Members respond as to their presence or absence for forthcoming meetings to establish workloads accordingly. `

Ms Ann S Tullio, Registrar, is the new Administrative Liaison.

Dr. Nina Sarkar is the new Faculty Liaison to the CCS.

Guidelines of the CCS meeting would be obtained and updated.

A new responsibility of the Committee would be to keep abreast of issues related to Academic Integrity on campus. The Office of Student Affairs will be contacted by the CCS administrative liaison regarding this matter to monitor patterns and review statistics.

A total of 100 students' appeals were reviewed for the following:

	Total Appeals	Approved	Denied	Conditional Approval	No Jurisdiction
<i>Retroactive Withdrawals</i>	64	54	7	3	
<i>Late Withdrawals</i>	16	14	0	1	1
<i>Late Deletions</i>	6	6	0	0	0
<i>Retroactive Deletions</i>	13	9	4	0	0
<i>Medical Withdrawal</i>	2	2	0	0	0
<i>Continued Probation</i>	0	0	0	0	0

The Committee is schedule to meet again on Friday, October 08, 2004.