

QUEENSBOROUGH COMMUNITY COLLEGE

THE CITY UNIVERSITY OF NEW YORK

Committee on Course & Standing

Minutes for the meeting held on September 21st 2012

The Committee on Course and Standing met on September 21st 2012 at 9:30 a.m. in Registrar's Conference Room A 104.

Those in attendance were as follows:

Ms. Gina Capozzoli Chair - Counseling Centre

Prof. Rose-Marie Aikas - Social Science, Prof. Georgina Colalillo – Nursing Department, Dr. Steven Dahlke - Music, Prof. Emily Gordon - Basic Skills, Prof. Christina Manzo – Business Department, Dr. Todd Holden - Physics Department, Dr. Laura Sabani, Foreign Language Department, Dr. James Timbilla – Biology Department.

Excused:

Prof. John Buoncora - ECET,

Administration Representatives:

Ms. Florence Farrat, Associate Registrar.

Ms. Meera Chowdhry, Committee Secretary

Discussion:

The Committee met to review the student appeals for Retroactive Withdrawals.

Ms. Capozzoli worked all through the Summer 2012 to review the retroactive withdrawals/late withdrawals/dismissals. In all 100 appeals were reviewed. During the week of August 20th Ms. Capozzoli, was away and Prof. Emily Gordon had performed the responsibility of reviewing the appeals.

The Admissions Committee and the Committee on Course & Standing have shared more or less similar responsibility when it comes to re-admitting /approving continued probation for students. Even though these Committees do not work with each other directly, their decisions on a students' appeal do have an impact on each other. For example, if a student is trying to re-admit the Admission Committee would first require a student to get his/her 'WU' grades changed to 'W' to raise their GPA. On the other hand, the Committee on Course & Standing would change the grades to 'W' if once readmitted the student shows distinct improvement so as to earn the forgiveness. The Committee on Course & Standing has unanimously taken a decision to act independently basing their decision on the individual situations/documents provided and/or a genuine reason for approving the appeal. Also conditional approval based on improved course-work would be given to students already continuing at Queensborough Community College and not to the ones who are trying to re-admit after dismissal.

Withdrawal Type	Total Appeals	Approved	Denied	Conditional Approval	No Jurisdiction
Retro/w	42	18	24	0	0

The Committee would meet on October 21st, 2012 at 9:30 a.m. review the retroactive withdrawals.