

QUEENSBOROUGH COMMUNITY COLLEGE

THE CITY UNIVERSITY OF NEW YORK
Committee on Course & Standing

Minutes for the meeting held on October 26th, 2007

The Committee on Course and Standing met on October 26th, 2007 at 10:00 a.m. in the President's Conference Room A 502D.

Those in attendance were as follows:

Dr. Moni Chauhan, Chemistry, Chairperson

Ms. Gina Capozzoli, Counseling Department, Prof. Glenn Burdi, Business Department, Prof. Maryann Magaldi, Nursing Department, Dr. Paul Marchese, Physics Department, Prof. E. Raya, Foreign Language,

Committee on Course & Standing liaison: Ms. Jannette Urciuoli

Administration Representatives: Ms. Florence Farrat

Committee Secretary: Meera Chowdhry

Excused:

Dr. Roland Scal, Biology Department Dr. Bonous-Smit, Library,

Discussion:

Dr. Chauhan, put across the need to alter the format of the appeal form. The new format should have provision where students only have to reveal the last four digits of their Social Security number.

The possibility of extending the last date of withdrawal, which is November 1st, 2007, was discussed. Other CUNY Colleges have the last date of withdrawals more or less at the same time, which is 8 weeks after the beginning of semester.

At the request of Ms. Susan Curtis, Director of New Students Enrollment Services, all freshmen student who present a letter from her Department, would be able to withdraw from their courses until November 7th, 2007. This decision was taken due to the fact that there was an inadvertent delay in informing the new students of the withdrawal policy.

	Total Appeals	Approved	Denied	Conditional Approval	No Jurisdiction
Retroactive Withdrawals	62	45	11	5	1
Late Withdrawals					

The Committee is scheduled to meet again on Friday, November 30, 2007 at 10.00 a.m. to review the late/retroactive withdrawals.