

QUEENSBOROUGH COMMUNITY COLLEGE

THE CITY UNIVERSITY OF NEW YORK

Committee on Course & Standing

Minutes for the meeting held on November 21st, 2008

The Committee on Course and Standing met on November 21st, 2008 at 10:00 a.m. in the Nursing Department's Conference Room # MA 326.

Those in attendance were as follows:

Dr. Moni Chauhan, Chemistry, Chairperson

Prof Maryann Magaldi, Nursing Department, Dr. Roland Scal, Biology Department, Dr. Todd Holden, Physics Department ,

Committee on Course & Standing liaison: Dr. John Gordon

Administration Representatives: Ms. Florence Farrat

Committee Secretary: Ms. Meera Chowdhry

Excused:

Ms. Gina Capozzoli, Counseling Department; Prof. E. Raya, Foreign Language, Prof. Glenn Burdi, Business Department; Dr. Bonous-Smit, Library; Dr. Belle Birchfield, Elect & Comp. Engineering.

Discussion:

There was a discussion about deciding on the guidelines of supporting documents submitted by the students as the authenticity of these documents is sometimes questionable.

The Committee members were made aware by the Assistant Registrar, Ms. Florence Farrat, of the new SIMS system being implemented to all CUNY colleges in the very near future. Once CUNYFIRST comes into effect, the attendance policy of QCC would be affected. According to the new regulations in CUNY, the professors would no longer be required to take attendance other than for the 3rd and the 5th week.

This change in the attendance policy would affect the way in which the appeals are being reviewed now.

The Committee reviewed the retroactive/late withdrawal appeals.

	Total Appeals	Approved	Denied	Conditional Approval	No Jurisdiction
Retro/w	47	36	15	1	0
Late With.	77	56	19	0	2
Medical/w (reviewed at the registrar's)	8	8	0	0	0

The Committee is scheduled to meet again on December 12th, 2008 at 10:00 a.m. to review the retroactive/Late withdrawals.