

QUEENSBOROUGH COMMUNITY COLLEGE

THE CITY UNIVERSITY OF NEW YORK
Committee on Course & Standing

Minutes for the meeting held on October 28th, 2011

The Committee on Course and Standing met on October 28th, 2011 at 10:00 a.m. in President's Conference Room A 502D.

Those in attendance were as follows:

Ms. Gina Capozzoli - Counseling Centre, Chair.

Prof. John Buoncora, ECET, Dr. Steven Dahlke, Music, Prof. Emily Gordon, Basic Skills, Dr. John Gordon, Math & Computer Science, Prof. Christina Manzo, Business, Dr. Lisa Mertz, Health Science, Prof. Valerie Small, Speech Prof. James Timbilla, Biology Department.

Excused:

Prof. Barbara Saur, Nursing.

Administration Representatives:

Ms. Florence Farrat, Associate Registrar

Ms. Meera Chowdhry Committee Secretary

Discussion:

The Committee on Course & Standing met on the 28th of October to review the retroactive withdrawal appeals from the students.

Since most of the students who appealed claimed that they were unaware of the withdrawal policy, Ms. Capozzoli suggested that as a policy while replying to the students all correspondence should consist of the explanation of the withdrawal policy.

Withdrawal Type	Total Appeals	Approved	Denied	Conditional Approval	No Jurisdiction
Retro/w	35	24	11	1	

The Committee is scheduled to meet again on December 2nd at 10:30 a.m. to review the retroactive /Late withdrawals appeals.