

**QUEENSBOROUGH COMMUNITY COLLEGE
THE CITY UNIVERSITY OF NEW YORK
ACADEMIC SENATE
ACADEMIC SENATE COMMITTEE ON CONTINUING EDUCATION**

TO: Secretary, Academic Senate Steering Committee
FROM: Committee on Continuing Education, Barbara Rome,
Chairperson
SUBJECT: Annual Report
DATE: April 30, 2014

Committee Members: Barbara Rome Chairperson, Frances
Jordan Secretary, Melinda Drini

Steering Committee Liasion: Jeff Jankowski

President's Designee: Denise Ward

Student Member: Shawn Clarke

Dates Met: October 23, 2013; April 9, 2014; May 14,
2014

The committee met once in the fall, October 23, 2013. The Dean of the Continuing Education Denise Ward reported to the committee. A grid for all grants, contracts, and programs was presented to the committee and attached to the minutes. A new tuition based certificate program for hemodialysis technicians was in the process of being created with the help of a grant from WDI/CUNY Central. Continuing Education was also working at that time with the Biology department to place students into internships with the help from a Perkins Grant. Denise Ward updated the committee on all other grants, contracts, and programs offered through Continuing Education. She also explained that success of programs offered through continuing education is measured by course enrollment and rates of retention and completion. The Interior Design program had been scaled back from a certificate program to an enrichment program due to lack of retention. The paralegal program was currently under review for potential scaling back due to retention.

In the Spring of 2014 the committee met on April 9, 2014. Denise Ward reported to the committee on the new departmental name as of 2014, which is the "Office of Pre-College, Continuing Education, and Workforce Development". A organizational chart showing the various department and programs with corresponding directors was given to the committee and attached to the minutes. Denise Ward discussed the Next Generation Job Linkages, an initiative as part of the College's compliance with a new state law related to oversight of Community College A. S. A. programs, which will allow the college to track whether former students are employed and how much they earn using information provided by the NYS Department of Labor.

On May 12, 2014 the Bylaws Committee met to review proposed amendment to the Bylaws of the Academic Senate, Article VII, Section 17: The Committee on Continuing Education. The committee proposed editorial changes, which were unanimously agreed upon by the Committee on Continuing Education.

The final meeting of the year took place on May 14, 2014. The committee members welcomed the new members for 2014-2015 academic year. The new members academic year 2014-2015 include: Naydu Carmona, Christine Mooney, Eladia Raya, Rommel Robertson, Agnieszka Tuszynska, and Rosanne Vogel were given the committees' bylaws and made familiar with the role of then Committee on Continuing Education. Elections for the new chairperson and secretary were held for the upcoming academic year. Eladia Raya was elected chairperson and Rommel Robertson was elected secretary.

Denise Ward Interim Vice President for Office of Pre-College, Continuing Education, and Workforce Development has routinely communicated with the committee, in addition to working with all academic departments regarding any new programs offered through her department.