

Annual Report 2023-2024

Standing Committee Rosters 2024-2027

Current Committee Rosters (2024-2027)

Previous year committee membership, including year when each member's term ends

1. Stark, Julian, Associate Professor, Biological Sciences and Geology (2024)
2. Sideris, Paul, Associate Professor, Chemistry (2024)
3. Reeves, Sharon, Professor, Foreign Language and Literature (2024)
4. Prepetit, Jessica, Assistant Professor, Nursing (2024)
5. Lin, Jasper, Assistant Professor, Art and Design (2025)
6. Kincaid, Shannon, Associate Professor, Social Sciences (2025)
7. Lizzul, Isabella, Associate Professor, Health, Physical Education and Dance, (2025)
8. Atik, Aliza, Associate Professor, English (2026)
9. Murolo, Sebastian, Associate Professor, Business (2026)

Previous year liaisons, designees

Debra Maslanko, Academic Affairs

Upcoming year committee membership, including year when each member's term ends

1. Lin, Jasper, Assistant Professor, Art and Design (2025)
2. Kincaid, Shannon, Associate Professor, Social Sciences (2025)
3. Lizzul, Isabella, Associate Professor, Health, Physical Education and Dance, (2025)
4. Atik, Aliza, Associate Professor, English (2026)
5. Murolo, Sebastian, Associate Professor, Business (2026)
6. Kevin Kolack, Lecturer, Chemistry (2027)
7. Barbara Rome, Associate Professor, Nursing (2027)
8. Two outstanding members to be voted on at the September 2024 Senate Meeting

Previous year committee officers

Stark, Julian, Chair, Associate Professor, Biology and Geology (2024)

Sideris, Paul, Secretary, Associate Professor, Chemistry (2024)

Upcoming year committee officers

Murolo, Sebastian, Chair, Associate Professor, Business (2026)

Lizzul, Isabella, Secretary, Associate Professor, Health, Physical Education and Dance, (2025)

Committee Meeting Dates and times

Wednesday, November 29, 12:30 (Zoom): The Chair presented a timeline for the Committee's role in the Academic Senate elections and the Standing Committee Population.

Wednesday, March 27, 12 PM (Zoom): The Chair presented the proposed population of the Standing Committees, which was discussed.

Wednesday, May 22, 10 AM (Zoom): The Committee met to welcome two new members: Barbara Rome and Kevin Kollack, and to discuss the year's events and suggest improvements to the process.

Much of the Committee's business was conducted by email.

List of Bylaws charges and notation of "completed" or "not completed" with reasoning for incomplete items

No Bylaws changes were contemplated.

List of Steering Committee charges and notation of “completed” or “not completed” with reasoning for incomplete items

The Chair and Secretary worked with the Steering Committee in preparing informational emails about service and online nominating ballots on the Academic Senate, during January, February, and early March.

The Chair and Secretary worked with the Steering Committee in on the Senate Standing Committees in preparing informational emails about service and full-time and adjunct, HEO, and CLT online committee preference forms for the Senate Standing Committees during late February to late March.

The Chair created a population scheme for the Standing Committees based on the committee preference forms and discussed it with the membership of the COC.

The slate of committee memberships was not presented at the April meeting, as it should have been, due to delays in finalizing the committee memberships, formatting errors in the document, and confusion as to the actual current membership on a couple of committees. It was forwarded to the Senate membership and voted on at the May meeting. Two new COC members, Barbara Rome and Kevin Kolack, were elected by floor vote. One (but apparently two, due to Paul Sideris and my extended terms expiring along with other members whose term expired in 2024) new member remains outstanding, to be elected from the floor at the September meeting.

Summary of actions not covered by above

The committee membership shared in the sending of emails to all newly elected committee members and the chairs of the committees which they were elected to, as well as thanking members whose terms were ending for their service.

Committee recommendations for upcoming year

Annual Timeline for the Committee on Committees

May: Introductory Meeting for newly-elected members, election of officers

Fall Meeting: To outline the committee's work in the Spring Semester.

February: Invitations to serve on the Academic Senate and its committees go out early, a reminder late February

Early to Mid-March: Ballots for FMAL (Faculty Member at Large [Senate] and Committee Preference Ballots for the committees of the Senate go out

Mid to Late March: The committee meets one or more times to work out placement of faculty on the various committees, creating the slate that will be voted on at the Senate (the Senate Election is tabulated automatically

Early to Mid-April: The FMAL election results are made public, the Academic Senate votes on the slate of committee memberships

The chair has recently contacted Adam Volin and Raj Vaswani about the possibility of creating a Google Doc (or the equivalent) where changes in committee membership are incorporated and would automatically update both the Current Roster as well as the individual committee membership list on the QCC Senate (Committees) website and the webpage of each committee. Adam has suggested the creation of a Microsoft Teams group for the committee, which should help to address this issue, and will work with the committee during the coming academic year to implement it.

Individual member contributions and thanks

The chair wishes to thank Steve Hammel, Christine Mooney, and Danny Sexton, the former chairs of the committee with whom I served as secretary, as well as the incoming chair, Sebastian Murolo. Special thanks to Paul Sideris, who also served with the chair, and as secretary, and was instrumental in solving problems which came up. Along those lines, extra special thanks to Steven Dahlke, who “saved the day” more than once, as well as Scott Litroff and Philip Nelan, also of the Steering Committee. Adam Volin and Raj Vaswani were indispensable in running the elections and the committee preference forms, and Debra Dibattista, who provided us with the adjunct list for the Senate election.

Respectfully Submitted,

Julian Stark,

Secretary 2020-2023

Chair 2023-2024