## QUEENSBOROUGH COMMUNITY COLLEGE The City University of New York

## **Committee on Committees of the Academic Senate**

## MEMORANDUM

TO: Dr. Emily Tai, Secretary

Steering Committee of the Academic Senate

FROM: Dr. Peter Bales, Chairperson

The Committee on Committees

DATE: September 28, 2005

SUBJECT: Committee on Committees Monthly Report

Professor Richard Mandel is retiring at the end of the semester and requested that he be replaced on the Course and Standing committee as soon as possible. One of the ideas behind the creation of the steering committee "designees" to the individual standing committees is that in the event of a resignation, the designee can then be promoted to full committee membership. The steering committee designee in this case was David Sarno (Chemistry) and the Committee on Committees has voted unanimously to appoint Professor David Sarno to full membership on the Course and Standing Committee to replace Professor Richard Mandel for the remainder of the 2005-6 academic year.

Respectfully submitted, Dr. Peter Bales Chair, Committee on Committees