

**QUEENSBOROUGH COMMUNITY COLLEGE**  
**The City University of New York**  
**ACADEMIC SENATE**

**COMMITTEE ON ACADEMIC DEVELOPMENT**

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**TO:** Kathleen Villani, Secretary, Academic Senate Steering Committee  
**FROM:** Megan Elias, Chair, Committee on Academic Development  
**SUBJECT:** Annual Report for Committee on Academic Development for 2005/2006  
**DATE:** September 21, 2006

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**Committee members (2005-2006):**

Megan Elias (Chair)  
Andrea Salis (Secretary)  
Joan Petersen  
Tian Ren  
Sandra Marcus  
Karen Steele, President's Designee

**Date committee met and times it meets regularly:**

We met approximately five times during the fall and spring semesters, usually on Monday afternoons. This semester we will have to meet at different times to accommodate widely diverging schedules.

**Narrative summary of Committee work:**

In the 2005-2006 academic year the Committee for Academic Development continued to work on revision of the student evaluation of faculty, a project we plan to complete this year. Having collected examples of evaluations from many other CUNY and non-CUNY campuses, we submitted several to the Committee of the Chairs and the Executive Committee for their consideration. We are still waiting to hear from the Committees as to what they would specifically like to see on the form, but have the general sense that the form should mix quantitative and qualitative data.

We reviewed the CETL annual report for 2004-2005 and passed that on with our approval to the Steering Committee of the Academic Senate.

**Committee members (2006-2007):**

Megan Elias (Chair)  
Andrea Salis (Secretary)  
Joan Petersen  
Tian Ren  
Sandra Marcus  
Karen Steele, President's Designee  
John Talbird, Steering Committee Designee

**Activities for 2006 – 2007:**

This academic year we will request reports from CETL and CUE and will confer with Academic Affairs as well as CETL as to how our work overlaps with or supports theirs and vice-versa.

We also plan to complete the revision process for the student evaluation of faculty this year. We will then submit it to the Faculty Executive Committee and the Committee of the Department Chairs for their approval.