

Queensborough Community College
The City University of New York

MINUTES
of the September 11, 2007 meeting of the
Academic Senate

In accordance with the Bylaws, in the President’s absence, Dr. Philip Pecorino, Chair of the Academic Senate Steering Committee, called the first regularly scheduled meeting of the Academic Senate to order at 3:05 p.m. Chair Pecorino then asked for a moment of silence to remember those lives lost on September 11, 2001.

I. Attendance:

The complete Senate roster is available at
http://www.qcc.cuny.edu/Governance/AcademicSenate/academic_senate_roster.asp

Absent, as determined from the attendance taken by the iclickers at the meeting, were:

Absentees 9

Eduardo Marti	Elyn Feldman	Diane Call
Kenneth Pearl	Jonas Falik	Linda Stanley
Sheena Gillespie	Anna May Jagoda	Joseph Nagler

II. Consideration of minutes of the May 8, 2007 meeting:

A **motion** was **made, seconded,** and **approved** to accept the May minutes. There were no negative votes and no abstentions.

III. Communications from the Board of Trustees or any of its Committees

- The url for the Board of Trustees is now included in the Agenda for those wishing to view current communications of the BOT.

IV. Communications from:

President Marti: On behalf of President Martí, Chair Pecorino welcomed everyone back from summer leave. He then referred to the President’s written report. (*Attachment , B1, B2, B3 of the September 11, 2007 Agenda.*)

Steering Committee: Chair Philip Pecorino acknowledged and thanked Dr. Tom Gerson for his work over the summer to set up the iclickers which are being used for the first time today. He also acknowledged and thanked Senator Kathleen Villani for her work in assisting in the preparation of the documents for today’s meeting. He then referred to the Steering Committee’s written report (*Attachment C of the September 11, 2007 Agenda.*) noting the following items:

- Chair Pecorino stated that he was concerned about having a quorum because we are short members in the Senate and in addition there are absences today. Later in the meeting will be a proposal to address replacing vacancies on the Senate.

- Chair Pecorino acknowledged and thanked Senator Michael Cesarano and the Committee on Committees for their work over the summer to address changes in the roster of the Senate and the Standing Committees.
- The Steering Committee reports to the Senate that it met over the summer in order to review requests for waivers of the WI requirement and worked with the criteria of and the chairperson of the Committee on WID WAC, Dr. Kip Montgomery as well as with Dean Arthur Corradetti. The committee thanks those on the Committee on WID WAC and Kip Montgomery for the efforts during annual leave period.
- Chair Pecorino has attended meetings with the UFS at CUNY and there is much discussion regarding announcements involving the unilateral changes in admissions criteria by the Central Administration of the CUNY.
- There are other discussions related to what appears to be directives from Vice Chancellor Selma Botman that would lead to credit being given to what are now non-credit remedial courses.
- At a meeting of the Council of Presidents, the Vice Chancellor of Legal Affairs announced work on changes in bylaws for the removal of the Department P and Bs from the process of hiring adjuncts.

UFS Representative: The report on CUNY UFS Meeting of 5-15-06 was received. (*Attachment D of the September 11, 2007 Agenda.*)

V. Elections

- Lorena Ellis was elected to serve out Antonella Ansani’s term on Committee on Committees.
- A motion was **made, seconded** and **approved** on the resolution that two faculty members would be elected to serve on the Appeals Committee (*Attachment E of the September 11, 2007 Agenda*). The resolution passed 56 yes and 2 no. No votes: M. Gorelick; A.Krac

Therefore, be it resolved that the Academic Senate will elect two faculty to serve on the Appeals Committee by electing the faculty members of the Committee on Academic Freedom (other than department chairpersons) to serve as a panel of candidates to so serve. [In September of 2007 the Faculty Executive Committee will designate two of its members (other than department chairpersons) to serve for the academic year 2007-2008 with the other member remaining as alternates. Thereafter,] in September of each year the Chairperson of the Committee on Academic Freedom will select the two faculty to send to the Appeals Committee to serve for one year. Those not serving at any one time are alternates and will be selected to serve on the Appeals Committee by the Chairperson of the Committee on Academic Freedom when one of the two faculty are unable to serve or have issued a recusal.

VI. List of June 2007 QCC Candidates for Graduation:

A motion was **made, seconded,** and **approved** to accept the list of candidates for June 2007 graduation. (*Attachment F of the September 11, 2007 Agenda*). There were no negative votes and no abstentions.

VII. Annual Reports (*Attachments G-P of the September 11, 2007 Agenda.*) :

- Committee on Bylaws:** Annual Report received.
- Committee on Committees:** Annual Report received.
- Committee on Computer Resources:** Annual Report received.
- Committee on Continuing Education:** Annual Report received.

110	Committee on Course and Standing	Annual Report received
111		
112	Sub-Committee on Course and Standing –	
113	Committee on CPE Appeals:	Annual Report received.
114		
115	Committee on Curriculum:	Annual Report received.
116		
117	Committee on Publications:	Annual Report received.
118		
119	Committee on Student Activities:	Annual Report received.
120		
121	Committee on Vendor Services:	Annual Report Received
122		
123		

VIII. Monthly Reports

- **Committee on Bylaws:**

- The Committee on Bylaws proposed a resolution to change the Bylaws (*Attachment Q of the September 11, 2007 Agenda*) to address the situation when there are no alternates to fill vacancies in Faculty Member at Large positions or with Adjunct, CLT or HEO positions. The vacancies would be filled by a direct vote of the ‘Senate Faculty Members At Large and Department Chairpersons’ at the next regular meeting of the Academic Senate following the occurrence of the vacancy.

- A motion was **made** and **seconded** to accept the resolution. There was discussion. A second motion was **made** and **seconded** to change the wording in the proposed resolution by deleting ‘Senate Faculty Members At Large and Department Chairpersons and replacing it with ‘by a direct vote of the entire Senate’. The motion to change the wording was **approved**, 39 yes votes, 12, no votes and 5 abstentions. *No votes:*

J. Appleman	E. Tai	
	J. Bertorelli	J. Valentino
	A.M. Bourbon	R. Zahavy
	S. Cohen	L. Zinger
	L. Ellis	
<i>Abstentions:</i>	J. Galvin	R. Becker
	P. Weiss	J. Goldenberg
	E. Hartigan	W. Phoebus
	T. Shemanski	J. Pantaleo

- The proposed resolution was **approved as amended**, 42 yes, 5 no, 4 abstentions.

<i>No votes:</i>	J. Bertorelli	J. Culkin
	H. Dunkelblau	A. Kolios
	R. Zins	
<i>Abstentions:</i>	F. Cotty	M. Reilly
	P. Weiss	W. Phoebus

FROM: Current Bylaws Passage:

Article I. ORGANIZATION

Section 2.

The Academic Senate shall be composed of faculty, CLT, HEO, student, alumni and administrative representatives with full privileges and vote, and shall include: the President and five (5) administrators selected by him annually; eight (8) officers of Student Government, designated by

164 virtue of office; and one (1) alumni representative, to be selected annually in a manner prescribed by
165 the Alumni Association.

166 The faculty senators shall be elected in April to serve immediately upon election for three years and
167 shall consist of the following: forty-one (41) faculty at large, elected by those who have been granted
168 faculty rank, and shall not include members of the administration. The chairperson of each
169 department shall also serve as a faculty senator. If a chairperson wishes to decline the office of
170 senator, the department shall elect another representative to the Academic Senate. No more than
171 five (5) faculty members totally shall be permitted to be from any one department. Two (2) full-time
172 CLTs shall be elected by the full-time CLTs to serve with vote. Two (2) representatives from the
173 Higher Education Officer series (HEOs) shall be elected by the full-time HEOs to serve with vote. The
174 election of the two (2) HEO members-at-large to the Academic Senate shall be conducted by the
175 Committee on Committees. Nominations shall be made by petition signed by at least five (5)
176 members of the full-time HEOs. Elections shall be conducted in April by secret ballot of the full-time
177 HEOs. Elections shall be decided by plurality for a term of three (3) years. Vacancies shall be
178 promptly filled using a list of the most recent election tally. One (1) adjunct faculty member shall be
179 elected at large by the adjunct faculty to serve with one vote.

180 The election of the forty-one (41) faculty members-at-large to the Academic Senate shall be
181 conducted by the Committee on Committees. Nominations shall be made by petition signed by at
182 least seven (7) members of the bylaws faculty. Elections shall be conducted in April by secret ballot
183 of those having faculty rank. Elections shall be decided by plurality for a term of three (3) years.
184 Vacant seats among the faculty members at large shall be filled by the Committee on Committees,
185 using the top of the list from the most recent election. A seat shall be so filled until (1) the Senator
186 elected thereto is qualified to resume the seat, or (2) the term expires.

187 Where two or more nominees are tied for the same place in the preferential order, the names of
188 those so tied shall be presented to the Academic Senate for action.

189 The election of the two (2) CLT members-at-large to the Academic Senate shall be conducted by the
190 Committee on Committees. Nominations shall be made by petition signed by at least five (5)
191 members of the full-time CLTs which may include the voting adjunct CLT. Elections shall be
192 conducted in April by secret ballot of the full-time CLTs and the voting adjunct CLT. Elections shall be
193 decided by plurality for a term of three (3) years. Vacancies shall be promptly filled using a list of the
194 most recent election tally.

195 Where two or more nominees are tied for the same place in the preferential order, the names of
196 those so tied shall be presented to the Committee on Committees for a run-off election.

197 The election of one (1) adjunct faculty representative to the Academic Senate shall be conducted by
198 the Committee on Committees. Nominations shall be made by petition signed by at least five
199 members of the adjunct faculty, as defined in Article VI, Section I d of these Bylaws. Election shall be
200 conducted in April by secret ballot of adjunct faculty members. The election shall be decided by
201 plurality for a term of three (3) years. Vacancies shall be promptly filled using a list of the most
202 recent election tally.

203 Where two or more nominees are tied for the same place in the preferential order, the names of
204 those so tied shall be presented to the Academic Senate for action.

205 TO:

206 **Article I. ORGANIZATION**

207 **Section 2.**

208 The Academic Senate shall be composed of faculty, CLT, HEO, student, alumni and administrative
209 representatives with full privileges and vote, and shall include: the President and five (5)
210 administrators selected by him annually; eight (8) officers of Student Government, designated by
211 virtue of office; and one (1) alumni representative, to be selected annually in a manner prescribed by
212 the Alumni Association.

213 The faculty senators shall be elected in April to serve immediately upon election for three years and
214 shall consist of the following: forty-one (41) faculty at large, elected by those who have been granted
215 faculty rank, and shall not include members of the administration. The chairperson of each
216 department shall also serve as a faculty senator. If a chairperson wishes to decline the office of
217 senator, the department shall elect another representative to the Academic Senate. No more than
218 five (5) faculty members totally shall be permitted to be from any one department. Two (2) full-time
219 CLTs shall be elected by the full-time CLTs to serve with vote. Two (2) representatives from the
220 Higher Education Officer series (HEOs) shall be elected by the full-time HEOs to serve with vote. One
221 (1) adjunct faculty member shall be elected at large by the adjunct faculty to serve with one vote.

222 In the event that there are vacancies in Faculty Member-At-Large positions or with the Adjunct members or
223 CLT's or HEO's that cannot be filled by available Alternates, these positions are to be filled by a direct vote
224 by the entire Senate at the next regular meeting of the Academic Senate following the occurrence of the
225 vacancy. The elected replacement Senator will then serve for the length of the remaining term of that
226 Senator who has left the college, or for the period that Senator is on leave."

227 The election of the forty-one (41) faculty members-at-large to the Academic Senate shall be
228 conducted by the Committee on Committees. Nominations shall be made by petition signed by at
229 least seven (7) members of the bylaws faculty. Elections shall be conducted in April by secret ballot
230 of those having faculty rank. Elections shall be decided by plurality for a term of three (3) years.
231 Vacant seats among the faculty members at large shall be filled by the Committee on Committees,
232 using the top of the list from the most recent election. A seat shall be so filled until (1) the Senator
233 elected thereto is qualified to resume the seat, or (2) the term expires.

234 Where two or more nominees are tied for the same place in the preferential order, the names of
235 those so tied shall be presented to the Academic Senate for action.

236 The election of the two (2) CLT members-at-large to the Academic Senate shall be conducted by the
237 Committee on Committees. Nominations shall be made by petition signed by at least five (5)
238 members of the full-time CLTs which may include the voting adjunct CLT. Elections shall be
239 conducted in April by secret ballot of the full-time CLTs and the voting adjunct CLT. Elections shall
240 be decided by plurality for a term of three (3) years. Vacancies shall be promptly filled using a list of
241 the most recent election tally.

242 Where two or more nominees are tied for the same place in the preferential order, the names of
243 those so tied shall be presented to the Committee on Committees for a run-off election.

244 The election of the two (2) HEO members-at-large to the Academic Senate shall be conducted by
245 the Committee on Committees. Nominations shall be made by petition signed by at least five (5)
246 members of the full-time HEOs. Elections shall be conducted in April by secret ballot of the full-time
247 HEOs. Elections shall be decided by plurality for a term of three (3) years. Vacancies shall be
248 promptly filled using a list of the most recent election tally.

249 Where two or more nominees are tied for the same place in the preferential order, the names of
250 those so tied shall be presented to the Academic Senate for action.

251 The election of one (1) adjunct faculty representative to the Academic Senate shall be conducted by
252 the Committee on Committees. Nominations shall be made by petition signed by at least five
253 members of the adjunct faculty, as defined in Article VI, Section Id of these Bylaws. Election shall be
254 conducted in April by secret ballot of adjunct faculty members. The election shall be decided by
255 plurality for a term of three (3) years. Vacancies shall be promptly filled using a list of the most
256 recent election tally.

257 Where two or more nominees are tied for the same place in the preferential order, the names of
258 those so tied shall be presented to the Academic Senate for action.

- 259 • **Committee on Committees** Report Received (*Attachment R of the September 11, 2007 Agenda*)
- 260 • **Committee on Course and Standing** Report Received (*Attachment S of the September 11, 2007*
261 *Agenda*)
- 262 • **Committee on Distance Education:** (*Attachment T of the September 11, 2007 Agenda*)

- 263 ○ A motion was **made** and **seconded** to accept the resolution. There was discussion. A
- 264 second motion was **made** and **seconded** and **approved to postpone** the resolution.
- 265

266 **IX. Old Business**

267 A motion was **made** and **seconded** to accept the resolution on Class Seat Size Limits and Required
268 Classes for Graduation (*Attachment U of the September 11, 2007 Agenda*).

- 269
- 270 • . There was a discussion. The resolution was **approved**, 49 yes, 3 no, 1 abstention.
- 271 *No votes:* J. Goldenberg L. Larios J. Valentino
- 272 *Abstention:* R. Yuster
- 273
- 274 • . Whereas; at a meeting of the Academic Senate (February, 2005) student government members
- 275 raised the issue of the cancellation of classes for students who are in their last semester at the
- 276 college. "Student Representative Rose Topal spoke of student concerns regarding class
- 277 cancellations. President Marti recommended the formation of a task force of students, faculty and
- 278 administrators to look into the issue under Vice President Mark McCulloch."(Minutes, 2-8-05)
- 279

280 Whereas, it is important to provide students with the classes they need to make progress towards
281 graduation, and

282
283 whereas, it would be supportive of the college goals of supporting student progress towards
284 graduation, and

285
286 whereas, it would be supportive of the college intention to have 50% of students graduate within
287 five years of study, and

288
289 whereas there has been no task force formed, and

290
291 whereas the resolved below describes what has already been reported by Vice President
292 McCulloch to be the College Practice,

293
294 Be it resolved that; in the event that students enter their final semester and are registered for the
295 last required classes needed to fulfill their degree requirements and should there be insufficient
296 enrollment that would, but for these circumstances, normally cause the cancellation of any such
297 required classes, then the Office of Academic Affairs, in cooperation with the Academic
298 Departments, will make provision for those students to complete their degree requirements
299 through maintaining the class offering or alternative form of study .

300
301 **X. New Business**

302 Paul Weiss announced that there will be a general meeting of the PSC Chapter on September
303 26th.

304
305 The meeting adjourned at 4:25 p.m.

306
307 Respectfully submitted,

308
309 Devin McKay
310 Secretary