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**Queensborough Community College**  
The City University of New York

**MINUTES**  
**of the November 10, 2009 meeting of the**  
**Academic Senate**

President Eduardo J. Martí called the third regularly scheduled meeting of the Academic Senate to order at 3:10 p.m.

**I. Attendance:**

The complete Senate roster is available at  
[http://www.qcc.cuny.edu/Governance/AcademicSenate/academic\\_senate\\_roster.asp](http://www.qcc.cuny.edu/Governance/AcademicSenate/academic_senate_roster.asp)

As determined from the attendance taken by the iclickers at the meeting there were twenty absentees. Absent were:

S. Asser	J. Bertorelli	R. Scal	A. Tullio	K. Montero
D. Carey	J. Chang	T. Shemanski	P. Wallach	R. Scal
E. Feldman	E. Harris	L. Stanley	P. Weiss	S. Sandson
A. Krac	P. Pace	A. Tarasko	L. Zinger	C. Thompson

**II. Consideration of minutes of the October 13, 2009 meeting:**

A **motion** was **made, seconded, and approved** to accept the October minutes. (*Attachment A of the November 10, 2009 Agenda*), and revisions to *Attachments C and E*. There were no negative votes and no abstentions.

**III. Communications from:**

**President Marti:** President Marti referred to his written report (*Attachment B of the November 10, 2009 Agenda*.) focusing on some of the following:

- President Marti announced that the monthly Academic Senate meeting will be moved from 3:00 to 3:10 PM to accommodate teaching faculty whose classes end at 3:00PM.
- President Marti encouraged those present to examine the minutes of the Board of Trustees of The City University of New York.
- President Marti made it “abundantly clear” that the annals of the Kufperberg Holocaust Resource Center speak to “unbridled prejudice” and that the resources should be used by all persons on our campus to “speak out against prejudice in every form.”
- President Marti once again congratulated Administration, faculty and staff on receiving the \$65,000 award for scoring high in the top performance percentile which will be used for the Challenge Award Contest. The president conferred with Dean Steele and Vice President Call that this sum of \$65,000 must be used by June 30, 2010, and that this was a unique opportunity.

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- President Marti further stated that all proposals for the Research Challenge Award will be reviewed by a committee who will make recommendations to him for final decision.
- Regarding the College’s Assessment charge, the President Marti referred to establishment of two ‘task forces’ - a Task Force comprised of Faculty members from each Department P&B, and the Administrative Task Force which will be convened by Dr. Coradetti. President Marti indicated the urgency of this matter and that the College has less than four months to complete the assignment. Thereafter, the matter of assessment should be addressed by the Administration, working in tandem with the College Governance system.
- The President emphasized the seriousness of this citation, and that the College came very close in not meeting Standards #7 & #14 of the Middle States Standards.
- President Marti was proud to announce that despite the economic climate, City University has released 21 new Faculty lines, and that Department Chairs should take advantage of this opportunity.

**IV. Senate Steering Committee:** Chair Tai referred to her written report (*Attachment C of the November 10, 2009 Agenda.*) focusing on some of the following:

- Chair Tai acknowledged the assistance of former Academic Senate Steering Committee Vice Chair and Secretary, Kathleen Villani in helping to assemble the documents for the November 10, 2009 meeting.
- Chair Tai urged members to participate in the survey presented by the Committee on Environment, Quality of Life and Disability Issues in order to reach a resolution in formulating a smoking policy for the campus.
- Chair Tai referred to the “two Assessment task forces” that will be producing documents that will ultimately be read by members of the Academic Senate, and indicated that the Steering Committee of the Academic Senate and the Administration have agreed that there should be senate representation on each of these two task forces. Dr. Pecorino from the Curriculum Committee will serve on the Faculty Task Force and a member, as yet to be appointed by the Publications Committee, will serve on the Administrative Task Force
- Chair Tai invited Senator Phillip Pecorino to speak on matters of the Faculty Senate Committee, and he indicated the following:
  - CUNY Central Administration has once again proposed to make sweeping changes in the way in which the PSC-CUNY Research Award Program would be administered and grant funds allocated. Dr. Pecorino indicated that 50% of the funds would be dedicated to large grants, and the other 50% would be allocated to campuses according to the proportion of full-time faculty on that particular campus.

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- At the next Board of Trustees meeting, the members will discuss Degree Equivalency. It has been decided that it would be left to the discretion of the individual colleges how searches would be conducted for faculty in fields where the PhD is not a required credential. The Vice Chancellor will make the decision as to how the Degree Equivalency is determined.
  - A Faculty Experience Survey is currently being conducted by the University Faculty Senate. A UFS one-day Spring conference will discuss the process of accreditation and faculty roles and how they affect the implementation of Middle States Standard #14 on CUNY campuses.
  - Chair Tai urged chairs to encourage adjuncts to participate in the survey, since the more information provided to the UFS, the more effectively they will be able to address the issues.

126 **V. Annual Reports of Committees** (*Attachments E of the November 10, 2009 Agenda*):

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129 **Committee on Committees:** Annual Report Accepted.

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132 **VI. Committee on Curriculum** (*Attachment F of the November 10, 2009 Agenda*)--**RESOLUTION**

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135 **I. Deletion of Certificate Programs**

136 In the Department of Mechanical Engineering Technology & Design Drafting:

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138 Deletion of two Certificate Programs:

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1. Computerized Manufacturing Technology Certificate Program
  2. Computerized Architectural Design and Drafting (CAD) Certificate Program

143 Rationale: Enrollment has been insufficient over several years in both of these programs.

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- A motion was **made, seconded, and approved** to accept the deletion of Certificate Programs: i) Computerized Manufacturing Technology Certificate Program, b) Computerized Architectural Design and Drafting (CAD) Certificate Program (*Attachment F of the November 10, 2009 Agenda*). There were three negative votes and no abstentions.

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152 **II. Course Changes**

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154 In the Department of Electrical and Computer Engineering Technology Prerequisites: ET-560,  
155 ET-350 and ET-420.

156  
157 **From:**

158 **ET-560 Microprocessors and Microcomputers†**

159 *3 class hours 3 laboratory hours 4 credits*

160 *Prerequisite: ET-509 [and ET-510 or ET-540]*

161  
162 Study of microprocessor and microcomputer systems. Topics include: microprocessor  
163 architecture, memory and memory interfacing, I/O systems, interrupt processing, microprocessor  
164 communications, and microcomputer peripherals. Laboratory hours complement class work.  
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166 **To:**  
167 **ET-560 Microprocessors and Microcomputers†**  
168 *3 class hours 3 laboratory hours 4 credits*  
169 *Prerequisite: ET-509, ET-210, either ET-510 or ET-540*  
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171 Study of microprocessor and microcomputer systems. Topics include: microprocessor  
172 architecture, memory and memory interfacing, I/O systems, interrupt processing, microprocessor  
173 communications, and microcomputer peripherals. Laboratory hours complement class work.  
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176 **Rationale:**

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178 The ET2 and CT2 curricula and course sequencing were revised a few years ago and require  
179 changes in prerequisites. The prerequisite ET-210 is added because ET-560 is a third semester  
180 milestone course which requires concepts from ET-210 in addition to the prerequisites for ET-  
181 210. Before the curricular revision, ET-210 was a prerequisite for ET-540 and ET-510 and so by  
182 default also for ET-560. Now that ET-510 and ET-540 have become first semester courses with  
183 no prerequisites, the prerequisites must become explicit to ensure that students have the  
184 appropriate background. The wording on the prerequisites is also clarified.  
185

186 **From:**  
187 **ET-350 Computer Control Systems**  
188 *3 class hours 3 laboratory hours 4 credits*  
189 [*Prerequisite: ET-220, 503.*]  
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191 Servomechanism components, operational amplifiers, Laplace transforms, transfer functions,  
192 block diagram algebra, steady state and transient analysis of second order system, digital-to-  
193 analog and analog-to-digital converters, shaft encoders, stepper motors, data acquisition,  
194 sample/hold, multiplexers, filters, pulse code modulation, remote control systems, robotic  
195 applications. Laboratory hours complement class work and include the use of microcomputers.  
196

197 **To:**  
198 **ET-350 Computer Control Systems**  
199 *3 class hours 3 laboratory hours 4 credits*  
200 *Co-requisite: ET-560*  
201

202 Servomechanism components, operational amplifiers, Laplace transforms, transfer functions,  
203 block diagram algebra, steady state and transient analysis of second order system, digital-to-  
204 analog and analog-to-digital converters, shaft encoders, stepper motors, data acquisition,  
205 sample/hold, multiplexers, filters, pulse code modulation, remote control systems, robotic  
206 applications. Laboratory hours complement class work and include the use of microcomputers.  
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209 **Rationale:**  
210 The CT2 curriculum was revised a few years ago and requires changes in prerequisites. ET-220  
211 and ET-503 are no longer part of the CT2 curriculum. Since the course includes use of  
212 microcomputers, ET-560 (Microprocessors and Microcomputers) is a logical co-requisite.  
213

214 **From:**  
215 **ET-420 Computer Project**  
216 **Laboratory†**

217 3 laboratory hours 1 credit  
218 Prerequisite: [ET-501, and either 510 or 540.]  
219

220 A practical course exposing the student to the design, fabrication, assembly and trouble-shooting  
221 techniques associated with the manufacture and servicing of computer-controlled devices.  
222 Working individually, students construct finished products employing Computer Aided Design  
223 software, the departmental printed circuit fabrication facility, small tools and test equipment.  
224

225 **To:**  
226 **ET-420 Computer Project**  
227 **Laboratory†**  
228 3 laboratory hours 1 credit  
229 Prerequisite: ET-560.  
230

231 A practical course exposing the student to the design, fabrication, assembly and trouble-shooting  
232 techniques associated with the manufacture and servicing of computer-controlled devices.  
233 Working individually, students construct finished products employing Computer Aided Design  
234 software, the departmental printed circuit fabrication facility, small tools and test equipment.  
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236  
237 **Rationale:**  
238 The CT2 curriculum was revised a few years ago and requires changes in prerequisites. The  
239 prerequisite requirement of ET-560 is added to ET-420 because ET-420 is a fourth semester  
240 capstone course which requires concepts from ET-560 and all previous courses.  
241

242 These revisions were unanimously approved by the department and are needed as a result of  
243 previous changes to the ET2 and CT2 curricula. The revisions are fully compliant with all the new  
244 Technology Accreditation Commission of the Accreditation Board for Engineering and  
245 Technology (TAC/ABET) Criteria.  
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- 248 • A motion was **made, seconded, and approved** to approve the changes. The  
249 changes passed unanimously.  
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252 **VII. Old Business**  
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- 254 • Senator Pecorino inquired as to whether the surveys were being monitored.  
255 Committee Chair Pincus reported that as of 2:00Pm, there were 403 respondents.  
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- 257 • President Marti expressed that his hope that an acceptable recommendation will  
258 ensue.  
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- 260 • VP Call responded that these guides have been forwarded to the Department  
261 Chairs, but that she would resent to the Academic Senate.  
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- 263 • President Marti cautioned that Israel Horowitz's *The Indian Wants the Bronx* which  
264 was being shown at the Holocaust Resource Center has some sensitive content.  
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266 **VIII. New Business**  
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268 **The meeting was adjourned at 3:40 PM.**  
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Respectfully Submitted,  
Barbara Blake Campbell,  
Secretary,  
Steering Committee of the Academic Senate.