

QUEENSBOROUGH COMMUNITY COLLEGE

THE CITY UNIVERSITY OF NEW YORK

Committee on Course & Standing Annual Report 2008 – 2009

TO: Dr. Devin Feldman, Secretary Academic Senate
FROM: Dr. Moni Chauhan - Chair Committee on Course & Standing
DATE: June 23, 2009
RE: Annual Report of the CCS for Academic Year 2008-2009.

Members of the Committee:

Dr. Moni Chauhan	Chair, Chemistry Department
Dr. Bonous-Smit	Library
Prof. Glenn Burdi	Business Department
Ms. Gina Capozzoli	Counseling Services
Dr. Maryann Magaldi	Nursing Department
Dr. Todd Holden	Physics Department
Prof. E. Raya	Foreign Language Department
Dr. Roland Scal	Biology Department
Dr. Belle Birchfield	Elec. Tech. Department

Administrative Liaison:

Ms. Ann Tullio	Registrar
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Faculty Liaison:

Dr. John Gordon	Mathematic
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The Committee on Course and Standing is charged with performing the duties prescribed in paragraphs (a) and (b) of Section 18 of the Bylaws of the Academic Senate.

The following two tables reflect the yearly comparison of the different duties performed by the Committee:

COMMITTEE ON COURSE & STANDING ACTIONS						
SEPTEMBER 2007- AUGUST 2008						
Meeting Dates	Total Appeals	Approved	Denied	Conditional Approvals	No Jurisdiction	Total Deletions
7-Sep-07	148	83	40	17	8	16
26-Oct-07	62	45	11	5	1	19
30-Nov-07	112	75	34	3	0	42
14-Dec-07	103	84	16	3	0	13
18-Jan-08	85	63	15	0	7	22
29-Feb-08	91	70	20	1	0	18
8-Mar-08	121	106	10	4	1	18
11-Apr-08	0	0	0	0	0	23
9-May-08	175	111	45	1	0	17
June -08	0	0	0	0	0	12
Total Appeals Reviewed	897	637	191	34	17	200
Jan 9 2008 Dismissals 571 Granted probation 212 Dismissed 359						
June 13, 2008 Dismissals 572 Granted probation 100 Dismissed 472						
Total Dismissals Reviewed				1,143		
Total Appeals Reviewed						
Incl.dismissals/deletions/medical:				2,288		

Out of total number of 1145 (retroactive/late/medical withdrawals/deletions) 803 appeals were approved which is 71.13%.

COMMITTEE ON COURSE & STANDING ACTIONS

SEPTEMBER 2008- AUGUST 2009

Meeting Dates	Total Appeals	Approved	Denied	Cond. Approvals	No Jurisdiction
14-Aug-08	124	108	16	1	0
10-Oct-08	124	108	16	1	1
21-Nov-08	124	92	31	1	2
12-Dec-08	104	70	32	2	0
20-Jan-09	80	63	11	3	3
6-Mar-09	85	64	18	3	0
24-Apr-09	166	125	33	0	0
22-May-09	138	81	55	3	2
	945	711	212	14	8
Total Appeals Reviewed					
Jan 9, 2009 Dismissals 542 Granted probation 184 Dismissed 358					
June 13, 2008 Dismissals 571 Granted probation 121 Dismissed 450					
Total Dismissals Reviewed				1,113	
Total Appeals Reviewed Incl. dismissals/deletions/medical:				2,385	

Out of a total number of 1,269 (retroactive/late/medical withdrawals/deletions) 1,019 appeals were approved which is 80.29%.

Out of a total number of 1,113 dismissals 305 were retained during the academic year 2008-2009 this is 27.40%.

DELETIONS				
AUGUST 2007 - June 2008				
Month	Total Appeals	Approved	Denied	Medical approved
Sep-06	16	14	2	6
Oct-06	19	18	1	3
Nov-06	42	33	9	5
Dec-06	13	12	1	8
Jan-08	22	20	2	4
Feb-08	18	15	3	3
Mar-08	18	16	2	3
Apr-08	23	20	3	4
May-08	17	16	1	6
Jun-08	12	10	2	8
	200	164	36	48

DELETIONS					
AUGUST 2008 - June 2009					
Month	Total Appeals	Approved	Denied		Medical approved
Sep-08		16	16	0	1
Oct-08		55	54	1	4
Nov-08		42	38	4	8
Dec-08		23	23	0	8
Jan-09		22	21	1	3
Feb-09		27	23	4	1
Mar-09		36	33	3	4
Apr-09		16	14	2	5
May-09		29	28	1	7
Jun-09		9	9	0	8
Total		275	259	16	49

During the academic year 2007-2008 a total # of 200 deletion appeals were reviewed and 164 were approved which is 82%.

During the academic year 2008-2009 a total # of 275 deletion appeals were reviewed and 259 were approved which is 94.18%.

The heaviest work-load for the committee has always been at the “dismissal” meeting that takes place between semesters.

I. Dismissals

Requests for Academic Dismissal and Probation are initiated through the Registrar’s Office.

During the academic year 2007-2008 312 (27.29 %) of the 1143 dismissal appeals were approved. In the academic years 2008-2009, 305 (27.40%) of the 1113 appeals were

approved. Those students whose appeals were approved remained on academic probation.

II. Other Issues

The Committee on Course & Standing has been working directly with Ms. Gina Capozzoli, also a committee member, to assist students who committee members recognize as needing special assistance. The retroactive withdrawals are being granted conditionally to some students who are identified as needing academic counseling. These students are directed to the Counseling Department.

CUNYfirst, the University's student system will soon be implemented. All the colleges in the CUNY system are being integrated into one system. All the colleges will be regulated by basically the same policies. The work of the Committee on Course & Standing will be impacted. Daily class attendance would no longer be required. Faculty attendance rosters have been one of the main criteria in the basis of Committee's decision.

Students who are receiving Pell Grants and are filing appeals with CCS must be reviewed on a priority basis. Federal fund regulations require that any students receiving a PELL award and requesting late withdrawals from their courses have a decision within 30 days of their request.

All appeals for Medical withdrawals must be first forwarded to Health Services for review. Once Health Services approve the medical withdrawal, they are forwarded to the Registrar's office for final processing.

The staff of the Registrar's Office; Ms. Ann Tullio, Ms Florence Farrat, Meera Chowdhry and June Greco have been a tremendous source of support and dedication in their efforts to provide the highest level of professional service to the Course and Standing Committee.

It has been the Chair's privilege to serve with the Course and Standing Committee. The members of this committee are a dedicated group of professionals. This committee has utilized their best judgment to follow committee guidelines to adjudicate compelling and at times, difficult decisions. It is inspiring to be a part of this dedicated and caring committee.

Professor Glenn Burdi is the presiding chair of the CCS for the year 2009-2010. Dr. Bryn Mader, Biology Department, Dr. Lisa Mertz, Heath Science, Department, Dr. Jannette Urciuoli, Counseling, and Dr. Jilani Warsi are the new members of the CCS for the year 2009-2010.