

**QUEENSBOROUGH COMMUNITY COLLEGE
CITY UNIVERSITY OF NEW YORK
CURRICULUM COMMITTEE**

To: Emily Tai, Academic Senate Steering Committee
From: Aránzazu Borrachero, Chairperson, Committee on Curriculum
Date: March 28, 2011
Subject: Monthly Report

The Committee on Curriculum has acted to recommend the following experimental course to the President:

I. New Course

DEPARTMENT of SPEECH COMMUNICATION and THEATER

SP-230 VIDEO PRODUCTION I 2 class hours, 2 lab hours, 3 credits
Prerequisites (and/or) co-requisites: BE112 OR BE205 & BE122 OR BE226

Course description: Video Production I is an introductory class in the creation and aesthetics of video production. Basic concepts of media production and integration will be introduced incorporating mediums such as photography, video, and audio. Design and development principles will be combined with the necessary technical skills in media production tools and software to produce various elements that will be integrated into several short projects. This class will also have screenings of various short films and videos in class as well as additional assigned readings.

Rationale: Video Production I will be a course designed for those students who desire to gain practical experience in video and audio production as well as further their understanding of culture and media. This course will also serve those students who will be continuing their study of media at four-year institutions. Media and Journalism-related majors are some of the most popular majors nationwide and this course of study operates at peak enrollment at other institutions in the CUNY system at both 2-year and 4-year institutions. This course would be the beginning of the development a degree program in Media Studies within the Visual and Performing Arts Academy, which would put Queensborough in a unique position as the only public institution in the immediate area to offer this type of program. The course also has great potential as an inter-disciplinary elective as digital design and implementation skills are a necessity in majors such as business and computer science. The New Media Technology and Music Program have also expressed interest in this course as an elective for their students. The additional lab hour will reflect the amount of work involved in preparing class assignments in the Media Lab. The course will be offered each semester and enrollment will be capped at 16 as this number corresponds to available work-stations in the Media Lab.

The Committee on Curriculum has discussed the following proposal, submitted by Dr. Mona Fabricant after it met the College Chairs' approval. The Committee on Curriculum found the proposal in compliance with credit and time allocation requirements, and recommended its consideration by the Academic Senate:

Proposal for Revised Academic Calendar: 14 weeks + final exam week

Rationale:

- Students have complained that when finals are given during the last week of classes they can have many finals on one day and very little time between their finals (5 – 10 minutes). Also, students complain they do not have enough time to study for finals since they are attending classes full-time simultaneously.
- A number of departments give uniform finals and security becomes a major issue if finals are given during class time.
- According to the memo sent to Chief Academic Officers from EVC Logue on February 25, 2011 (*Changes in Standards for Placement Into and Exit from Mathematics Remediation* page 2, subparagraph 3): "... all departments must administer exams aligned with the CUNY-wide standards." As discussed at the Mathematics Discipline Council Meeting with EVC Logue, this statement assumes a uniform final exam in mathematics.
- The new plan will allow the Basic Skills Department, the English Department, and the Math & CS Department, to split some of their final exam allotted time into two time slots. For Basic Skills and English, one time slot can be used for conferences and advisement and the other for the actual exams. For MA 010 one time slot will be used for mandatory final review workshops (no increase in the Math Learning Center budget is needed). We expect this will increase the passing rate in MA 010.

General Overview of the Proposal (A detailed spreadsheet is on the following page).

- A majority of courses are 3 hours/3credits. To meet the New York State requirement of minutes/credit hour, there will be a 2 ½ hour final (150 minutes).
- See the detailed spreadsheet for all other courses.

Fourteen Weeks of Classes Plus Final Exam Week

Highlighted rows require more than a two hour final.

COURSE STRUCTURE*	Minutes Required by Credits	Class Minutes	Final Exam Minutes	Length of Final	Actual Total Minutes
1 credit 1 hour	750	700	120	2 hrs	820
1 credit 2 hours	750	1400	120	2 hrs	1520
1 credit 3 hours	750	2100	120	2 hrs	2220
2 credits 2 hours	1500	1400	120	2 hrs	1520
2 credits 3 hours	1500	2100	120	2 hrs	2220
2 credits 4 hours	1500	2800	120	2 hrs	2920
3 credits 3 hours	2250	2100	150	2.5 hrs	2250
3 credits 4 hours	2250	2800	120	2 hrs	2920
3 credits 5 hours	2250	3500	120	2 hrs	3620
3 credits 6 hours	2250	4200	120	2 hrs	4320

4 credits 4 hours**	3000	2800	200	3.33 hrs	3000
4 credits 5 hours	3000	3500	120	2 hrs	3620
4 credits 6 hours	3000	4200	120	2 hrs	4320
4.5 credits 5 hours	3375	3500	120	2 hrs	3620
4.5 credits 7 hours	3375	4900	120	2 hrs	5020
5 credits 5 hours***	3750	3500	250	4 hrs 10 min	3750

NOTES:

*Can be real or equated credits.

**Final scheduled in 2 blocks: 2 hrs and 1 1/3 hrs, one block for the final exam and one block for conferences

*** Non-credit courses: Final scheduled in two blocks, 2 hrs 10 minutes and 2 hrs, one block for required review and one block for the final exam.

Nursing may have different issues to be addressed.