

QUEENSBOROUGH COMMUNITY COLLEGE
The City University of New York

Agenda

Academic Senate Meeting

Date: Tuesday, November 9, 2010

Time: 3:10 p.m.

Location: Room M-136

- I. Attendance
- II. Consideration of minutes of the October 12, 2010 meeting (Attachment A)
- III. Communications from the Board of Trustees or any of its Committees
 - . click here on [Board of Trustees](#) for current communications
- IV. Communications from:
 - . President Diane B. Call – (Attachment B)
 - . Senate Steering Committee Report – (Attachment C)
 - . University Faculty Senate Minutes, UFS Plenary of October 19, 2010 (Attachment D)
 - <http://www.cunyufs.org/>
(for current communications)
 - For policies adopted by the Board of Trustees
Click on <http://www1.cuny.edu/abtcuny/trustees/>
- V. Monthly Reports of Standing Committees of the Academic Senate
 - Committee on Committees (Attachment E)
 - Committee on Curriculum (Attachment F)--**RESOLUTION**
- VI. Annual Reports of Academic Senate Standing and Special Committees
 - Committee on Vendor Services (Revised; Attachment G)
- VII. Old Business
- VIII. New Business

Barbara Blake-Campbell,
Secretary

Queensborough Community College
The City University of New York

MINUTES
of the October 12, 2010
Academic Senate

Interim President Diane Call called the second regularly scheduled meeting of the Academic Senate to order at 3:15 p.m.

I. Attendance:

The complete Senate roster is available at
http://www.qcc.cuny.edu/Governance/AcademicSenate/academic_senate_roster.asp

As determined from the attendance taken by the iclickers at the meeting, there were eleven absentees.

Bourbon, Anne Marie	Colalillo, Georgina	Cotty, Francis	Pace, Phyllis
Krac, Aaron	Reilly, Margaret	Tullio, Ann	Visoni, Gilmar
Wallach, Patrick	Yuster, Richard	Zinger, Lana	

II. Consideration of minutes of the September 21, 2010 meeting:

- A **motion** was **made, seconded, and approved** to approve the September minutes (*Attachment A of the October 12, 2010 Agenda*) with amendments highlighted by Dr. Blake-Campbell. There were forty-three positive votes and one abstention from Alan Gavrielof.

III. Communications from:

Interim President Call: Interim President Call welcomed everyone to the second regularly scheduled Academic Senate meeting of the year, and encouraged everyone to review the Minutes of the UFS.

- Interim President Call referred to her written report (*Attachment B of the October 12, 2010 Agenda*).
- Interim President Call began by thanking Vice President Hartigan for hosting the reception on September 26, 2010 to welcome Families of the New Students.
- Interim President Call also mentioned that the College has begun a new practice to host a ceremony, which was held in the Humanities Theatre on September 28, 2010 to celebrate the Spring 2010 Dean's List Recipients. Approximately 500 persons were in attendance. At this ceremony, Interim President Call recalled meeting a delightful 84-year old recipient .
- Interim President Call reminded everyone that the Fall Faculty meeting will be held on October 20, 2010 in M-136 at 1:00PM, and that Dept. Chairs and Governance representatives will present to our faculty criteria for tenure and promotion.

Academic Senate Agenda – November 9, 2010 – Attachment -A

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- Interim President Call also mentioned the presentations made by the Pedagogical Research Challenge recipients that took place a week ago. Interim President Call described the forum as interdisciplinary, collaborative and very informative.
- Interim President Call announced that the Enrollment Management team has begun to work on the schedule for advising and registering new students. Additionally, Advisement of the currently enrolled students for Spring 2011 is now in progress.
- Interim President Call indicated that she will be meeting with Vice Chancellor Alan Dobrin to discuss Queensborough's role as a vanguard college in the launching of the CUNY First. Detailed information is forthcoming.
- Interim President Call informed the Senate that QCC Foundation, alumni, friends of the college and current students have raised money to provide students scholarships. As a result of these efforts, fifty merit scholarships of \$500 each will be awarded in the Spring 2011 semester. These scholarships will be awarded to fulltime continuing degree students who by the end of the semester have completed 24 credits, (plus any remediation required) with a minimum of 3.25 GPA.
- Interim President Call reminded everyone that the Walk to Aspire event to raise funds for student scholarships will be held on Wednesday, November 17, 2010, and encouraged everyone to go out and support the teams.
- Interim President Call announced that CUNY has reached an agreement in principle to permit adjuncts to teach winter session classes at no consequence to their fall or spring workload.
- Interim President Call once again indicated that information sessions on the ERI will be conducted throughout the city this month, and that Ysabel Macea of the QCC Personnel Office has distributed the schedule which includes a session at Queens College on October 18, 2010. The deadline for faculty and HEO to file papers for the ERI is January 6, 2011.
- Interim President Call indicated that the news concerning the Budget remains dismal. The College will need to demonstrate how it will function with a cut of 2 million as part of the Program to eliminate the Gap. Interim President Call indicated that the College is mindful of its priorities, and that the College will begin Resource Allocation to be led by VP Newcomb.
- Interim President Call assured everyone that the College will have a balanced budget this year that the College remains committed to the initiatives that we pledged to support. The possibility exists that some adjustments will have to be made to OTPS (Other Than Personnel Services).

Academic Senate Agenda – November 9, 2010 – Attachment -A

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- Interim President Call apprised the Senate that the CPE, which was formerly used as a graduation requirement and to continue at the Senior level Colleges, is slated for cancellation. The University will be presenting the Board with a resolution to drop the CPE. Those students who are already scheduled to take the exam should go ahead and sit for the exam.
 - VP Karen Steele communicated that the Central office has affirmed that there are no plans discontinue with Writing in the Discipline/Writing Across the Curriculum WID/WAC initiative.
 - Interim President Call reiterated that the WID/WAC addresses the College's General Education objectives.
 - Student Government President Stephanie Sandson inquired about the decision to terminate the CPE, to which Interim President Call responded with a discussion about the original intent of the CPE and the reasons for its elimination, which included the \$5 million dollar cost to administer the CPE.
 - Chair Tai further extended the conversation by adding that students need to be able to have the required writing competencies when they graduate. Chair Tai also indicated that the Collegiate Learning Assessment is being examined as a tool to help benchmark QCC's achievement against other institutions, and as such may be considered as an alternative.
 - Parliamentarian, Dr. Pecorino raised a question as to whether the college was still on schedule for the launching of CUNY First. Additionally the Parliamentarian wanted to know at what point will the Campus not give faculty, staff access to students' or anyone else's social security numbers as currently is available through SIMMS. And when do we switch over, once that security concern has been addressed?
 - President Call assured Parliamentarian Phil Pecorino that a date has not yet been set, but that the College was positioned for the task to handle the transition, which underscores the reason why QCC was selected as a vanguard college.
 - A question from the floor was raised concerning hiring freeze, and if there was going to be a replacement ratio [7 out of 10] for faculty who will be accepting the ERI.
 - VP Newcomb assured the Senate that the freeze did not apply to faculty positions, and that no set formula for replacement has been set, and that replacement decisions would be contingent upon budget restraints.
 - Interim President Call invited Chair Tai to the floor.

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IV. Senate Steering Committee: Chair Tai referred to her written report (*Attachment C of the October 12, 2010 Agenda.*) focusing on some of the following:

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- Chair Tai acknowledged that discussions have already taken place about the CPE, and therefore proceeded to discuss the issue discussed at the UFS concerning the new “E-discovery” policy. Should there be a criminal or civil suit against staff or faculty, the University would have to capture everything that is contained on the employee’s computer. In consequence, faculty and staff are advised to remove any personal and confidential content from their office PC. Additionally, if staff members are engaged in research and the private and confidential information of the subjects are on their computers that should also be removed.
- Chair Tai shared that on November 1, 2010 a delegation will be meeting with the accreditors for the New Community College. Chair Tai will be included in this meeting. Questions will be raised as to how the curriculum of the New Community College fares against the traditional Community College. New innovative curriculum will be discussed with the accreditors, and the Steering Committee invites any input.
- Dr. Pecorino added that the Letter of Intent for four different programs indicates that if those students wished to transfer to the traditional Community Colleges they would not encounter any problems.
- Chair Tai informed the Senate about the Text Book Act, which was aimed at lowering textbook costs for students. The Central office is encouraging those who post syllabus on-line to include an ISBN to make it easier to procure access at a lower cost.
- Chair Tai also informed faculty that persons who solicit complimentary text books from faculty for resale are now in violation of Federal law. This may have implications for text book drives.
- Interim President Call inquired of the Student Representatives/Ms. Sandson as to who was the person who represents that University Student Senate. Ms. Sandson introduced herself as the President of Student Government, and indicated that she and her colleagues would be speaking for the students in the Academic senate.

V. Monthly Reports of Committees (*Attachments E of the October 12, 2010 Agenda*):

Committee on Bylaws (Attachment E) ---RESOLUTION

- Prof. Janice Molloy, Chair of the Committee on Bylaws presented the resolution, after which followed a very lively discussion.

A **motion was made, seconded, and approved** to amend the Bylaws (*Attachment E of the October 12, 2010 Agenda*) as stated in Senate Bylaws Article VI, Section 1, removing item g, ending at f..The votes were thirty-seven positive votes, eleven negative votes from Senators Antonella Ansani, Stuart Asser, Melvin Gorelick, Pedro Irigoyen, Anthony Kolios, Kip

218 Montgomery, Haishen Yao, Reuvain Zahavy, and Vice-President Zins, and two abstentions from
219 Senators Diane Carey and Paul Weiss.

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222 **Committee on Committee (Attachment F)**

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226 **VI. Annual Reports of Academic Senate Standing Committees of the Academic Senate**

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229 **Subcommittee on CPE Appeals (Attachment G)** Accepted as Presented

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231 **Committee on Environment, Quality of Life, and Disability Issues (Attachment H) –**

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Accepted as Presented

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234 **Committee on Vendor Services (Attachment I)** Accepted as Presented

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237 A motion was **made, seconded,** and **approved** to accept the Annual Reports of the Academic Senate
238 and the Standing Committees as presented (**ATTACHMENTS G, H, & I of the October 12, 2010 Agenda**).
239 There were forty-nine positive votes, one negative vote from Senator Melvin Gorelick and one abstention
240 from Senator Haishen Yao.

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242 **Old Business**

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- 244 • Dr. David Klarberg presented the following resolution
245 recommending a Senate Policy to ban smoking on the campus.

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247 **RESOLUTION**

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249 WHEREAS, The U.S. Surgeon General has stated that tobacco is
250 harmful to human health and there is no risk-free level of
251 secondhand smoke exposure , with even brief exposure adversely
252 affecting the cardiovascular and respiratory systems.

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254 WHEREAS, The U.S. Surgeon General concluded that smoke-
255 free workplace polices are the only effective way to eliminate
256 secondhand smoke exposure in the workplace.

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258 WHEREAS, Laboratory, clinical, and epidemiological research
259 and numerous publications have established conclusive evidence
260 regarding the dangers of smoking and secondhand smoke
261 exposure.

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263 The U.S. Environmental Protection Agency, National Toxicology
264 Program and the International Agency for Research on Cancer has
designated secondhand smoke a known human carcinogen.

265 The National Institute for Occupational Safety and Health (NIOSH)
266 has concluded that secondhand smoke is an occupational
267 carcinogen.
268 The National Toxicology Program estimates that at least 250
269 chemicals in secondhand smoke are known to be toxic or
270 carcinogenic.
271 More than 50 carcinogens in secondhand smoke are classified as
272 Group 1 carcinogens, including arsenic, cyanide, benzene,
273 cadmium, and radioactive polonium-210.
274 Secondhand smoke causes about 3,400 lung cancer deaths each
275 year in non-smoking adults in the U.S.
276 Secondhand smoke kills approximately 46,000 non-smokers from
277 heart disease each year in the United States.
278 Secondhand smoke exposure causes disease and premature death
279 in children and adults.
280 Secondhand smoke causes coughing, excessive mucus secretion,
281 chest discomfort and reduced lung function in non-smokers.
282 Exposure of adults to secondhand smoke has immediate adverse
283 effects on the cardiovascular system and causes heart disease and
284 lung cancer.
285 Tobacco is the leading cause of preventable death in the world
286 today.
287 The Institute of Medicine concludes that smoke-free laws reduce
288 the number of heart attacks and saves lives.
289 Brief exposures to secondhand smoke can induce heart attacks.
290 Nonsmoking workers exposed to secondhand smoke immediately
291 absorb potent carcinogens.
292 Secondhand smoke exposure is associated with harmful effects to
293 children, such as sudden infant death syndrome, exacerbation of
294 asthma, increased respiratory infections, increased ear infections
295 and impaired lung function.
296 Cigarette smoke is causally associated with 15 different cancers,
297 including lung, head and neck, stomach, pancreas, and cervical.
298 Tobacco accounts for 30% of all cancer deaths.
299 Smoking was responsible for one in five deaths in the U.S. in 2005.
300 Even small exposures to cigarette smoke can increase platelet
301 aggregation (leading to clots, which cause heart attacks and
302 strokes) and can induce arterial and hemodynamic changes.
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305 WHEREAS, CUNY's current policy was enacted via resolution
306 at the Board of Trustees meeting of September 1994.

307 WHEREAS, As the largest urban university in the country, The City
308 University is committed to promoting the health and well-being of
309 its faculty, students and staff; and

310 WHEREAS, The health hazards of tobacco use are well-
311 documented and directly linked to the death of an estimated
312 390,000 Americans a year; and

313 WHEREAS, Exposure to environmental tobacco smoke has been
314 associated with the occurrence of many diseases, such as lung
315 cancer and heart disease in nonsmokers and low birthrate in the
316 offspring of nonsmokers; and,

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318 WHEREAS, Environmental tobacco smoke represents one of the
319 strongest sources of indoor air contaminants in buildings where
320 smoking is permitted; therefore,

321 BE IT RESOLVED, That smoking is prohibited inside all facilities
322 owned, leased, or operated by the City University of New York,
323 effective January 1, 1995.

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325 EXPLANATION: This policy will further strengthen the current
326 Smoking Policy of the City University of New York, approved by
327 the Council of Presidents at its meeting of May 7, 1990, which
328 prohibited smoking in over ninety percent of the space in campus
329 buildings, including classrooms, auditoriums, elevators, hallways,
330 restrooms and other common areas. The significant health
331 hazards associated with tobacco smoke for both smokers and
332 non-smokers alike clearly indicates the necessity of creating a
333 University smoke-free environment.

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336 WHEREAS, Smoking is in the process of being banned in all
337 New York City Parks and athletic stadiums.

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339 WHEREAS, The City University is committed to promoting the
340 health and well-being of its faculty, students and staff;

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342 WHEREAS, QCC is committed to promoting the health and
343 well-being of its faculty, students and staff and does not support
344 or condone avoidable harms to the health of members of its
345 community,

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347 BE IT RESOLVED, that, it shall be the policy of QCC that there
348 be no smoking tobacco anywhere on the premises of the College.

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- There was a lively discussion of this measure, in which Ms. Sandson presented the reservations of students who were opposed to banning smoking and who expressed concerns about the difficulty many encountered observing the ban on smoking any closer than 25 feet to a campus building, while other senators spoke in favor of the measure.

359 A **motion** was **made, seconded,** and **approved** to ban smoking on campus.

360 There were twenty-six positive votes, **twenty-five recorded by Clicker, and one verbal vote**
361 **communicated** to the Steering Committee , nineteen negative votes from Senators Stuart Asser,
362 Margot Edlin, Jonas Falik, Melvin Gorelick, Pedro Irigoyen, Shannon Kincaid, Anthony Kolios, Jeffrey
363 Kurnit, ,Liza Larios, Jane Paulsen, Stephanie Sandson, Alina Gulfraz, Arnab Tarafder, Victoria Brown,
364 Natalie Zorilla, Karen Steele, Emily Tai, Yao Haishen, and two abstentions from Interim President Call
365 and Senator Alexandra Tarasko.

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367 **New Business**

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370 The meeting was adjourned at 4:30PM

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374 Barbara Blake-Campbell
375 *Secretary*

QUEENSBOROUGH COMMUNITY COLLEGE
of The City University of New York

Report of the President
to the
Academic Senate
November 9, 2010

CUNYfirst

Queensborough, as a vanguard college, will move to the CUNYfirst environment of Campus Solutions (the new student information system) to register students for Winter and Spring registration. The blackout period to move from SIMS (our current student information management system) to Campus Solutions, in advance of ‘go live,’ will begin Monday evening, November 1. From that point until Campus Solutions goes live for transactions, SIMS will be available for “read only.” Registrar, Bursar, and Financial Aid staff, along with support from the our business services offices and those of the University will be working to accomplish the hundreds of “cut-over” tasks, during the week of November 10-17.

Training on Campus Solutions, (the new student information management system) has begun for support staff and will be provided for department chairpersons, academic department secretaries in the next several weeks, followed by training for all staff and faculty involved with student advisement or registration.

Advisement of current students for the spring 2011 semester was begun by Student Affairs staff several weeks ago. *Registration in the CUNYfirst system will begin November 17.* Our Enrollment Management Team has developed a plan for registering students by categories from November 17 through January.

The **College Proficiency Examination (CPE)**

At the November meeting of the CUNY Board of Trustees, a proposal will be considered from its Committee on Academic Policy, Program and Research to eliminate the CPE as a requirement for community college graduation and advancement to the junior year at senior colleges, effective immediately. This action is a result of a study of the CPE by a CUNY Task Force over the last 18 months.

CUNY IT Security Policy

All faculty and staff are urged to review CUNY's IT Security Policy, recently emailed to the College community from Quincin Gonjon. The major cause of New York State reportable security breaches at CUNY continues to be caused by non-compliance with CUNY IT Security policies and procedures. All faculty and staff are urged to review the attachments sent with Mr. Gonjon's email. The **Private Information Advisory** attachment underscores the importance of protecting the personal private information of our students, faculty and staff and outlines security practices that should be followed when handling this type of information. The **Breach**

Reporting Procedure is a guideline to the steps required when personal private information is inappropriately disclosed. CUNY is also providing a 30 minute Online Security Awareness Course that teaches you how to stay **secure at work and at home**. It is strongly recommended that all Faculty and Staff complete this course. The link to the CUNY Online Security Awareness Course is <http://www.enterprisetraining.com/cunycourse.htm>

OCC Five Year Technology Plan

A task force appointed by then President Marti is at work on a new five year Technology Plan for Queensborough. Chaired by George Sherman, our CIO, the group includes representatives of the Faculty Executive Committee, the Academic Senate and administrators. To develop the major issues which will frame our Plan, Chairpersons and senior administrators will be interviewed, in addition to last Spring's survey of faculty, staff and students.

Community College IRB

A pilot to create a CUNY Community College IRB will begin during the spring 2011. Each campus will nominate a member of the CUNY Community College IRB and an alternate. The Vice Chancellor for Research will review the nominations and appoint the members and the Chair of the CUNY Community College IRB. At least one unaffiliated member will be named. Each college will have a vote on the CUNY-wide IRB. The college representative to the CUNY Community College IRB will automatically be a member of the CUNY-wide IRB. Assessment of the effectiveness of this new arrangement will be done by end of Fall 2011, after which a decision will be made by the Vice Chancellor for Research as to whether this arrangement for a CUNY Community College IRB will be made permanent. Dr. Regina Sullivan has agreed to serve as QCC's representative on the CUNY Community College IRB and Dr. Paul Marchese will serve as alternate. With our emphasis on pedagogical research and the use of human subjects at the community colleges, this arrangement is considered an advantageous and effective way to review research protocols.

Queensborough Programs and Events

- Noted on CUNY's homepage is the exhibit currently on display through January 30th at the QCC Art Gallery, *Marching to the Freedom Dream*, a photographic chronicle of Dr. Martin Luther King, Jr.'s march from Selma to Montgomery by Dan Budnick, a Life magazine photojournalist.
- Queensborough's Kupferberg Holocaust Resource Center is featured in an exhibit by The New York Chapter of the American Institute of Architects in the West 4th street station of the NYC subway. The photographs of our Center, designed by Charles Thanhauser of TEK, are prominently displayed.
- On Wednesday, November 10, the fall Presidential Lecture Series will present Mr. Hank Sheinkopf, political consultant and President of Sheinkopf Communications, speaking on "What is new in American Elections," offering an analysis of the mid-term election outcomes. The lecture, followed by audience Q and A, begins at 4:00 PM in M 136.

Budget

In light of additional budget reductions by New York State anticipated in January, 2011, the CUNY Board of Trustees Committee on Fiscal Affairs will recommend a 5% tuition increase for Spring 2011 at the November Board meeting. Forecasting a challenging budget environment for FY 11 and FY 12, CUNY has been developing strategies for revenue and spending reductions, in consultation with constituencies of the University. On our campus, we will continue to engage CAPC and other representative governance bodies in decisions to develop and/or adjust our resource allocation plan.

STEERING COMMITTEE REPORT

1. Senate Matters: Composition and Membership

Now that Section G of Article VI, Section 1 of the Bylaws has been omitted, we are happy to indicate that the following senators are welcome to attend our forthcoming meeting, if their current schedule while on leave permits:

Susan Jacobowitz

Linda Reesman

Linda Stanley

Jannette Urciuoli

2. Committee Matters: Composition and Membership

Last month, the Steering Committee received the names of students who have volunteered to serve on the Committees of the Academic Senate. Our thanks go to Ms. Gisela Rivera, Mr. Raymond Volel, and Student President Ms. Stephanie Sandson for their cooperation with the Steering Committee of the Academic Senate. However, it has come to our attention that some student representatives are not always sufficiently acquainted with the work of these committees. As of this writing, the Steering Committee is therefore looking to arrange a meeting with Student Government leadership at which we may discuss ways in which we might better cooperate and communicate.

The Committee on Committees, as per the attached report, have also announced the names of the liaisons assigned to our various committees. We thank Professor Sheila Beck, Chair of the Committee on Committees, and her hard-working committee members, for finalizing these arrangements.

3. Committee Matters: Activities

The Steering Committee wishes to renew its thanks to the members of Committee on Curriculum, together with Department Chairs, and members of the Faculty Executive Committee, who have been kind enough to lend their scrutiny to various components of the Curriculum of the New Community College. The chair of the Steering Committee, who also serves on the University Faculty Senate Executive Committee this year, is particularly indebted to colleagues for the speed with which this initiative was set in motion—members of the UFS Executive Committee will be meeting with accreditors on

November 1-2, and so there was a tight time frame in this matter that we are exceedingly grateful our colleagues were willing to accommodate.

The Steering Committee is also in receipt of a proposal the Distance Education Committee has advanced to change its name to the Committee on E-Learning. This resolution would need to be vetted by the Committee on Bylaws before it could be reviewed by the Senate; but the Steering Committee is aware that this is a matter that the Committee on Distance Learning has been entertaining for some time, and so we will continue to work our colleagues in this matter.

The Steering Committee would also like to formally thank Dr. Philip Pecorino, who has very generously agreed to represent our members, and the members of the Committee on Assessment, in a presentation that President Call, Dean Corradetti, and Professor Edlin will be making at the forthcoming Middle States Conference in Philadelphia, this December, entitled “Culture of Collaboration: Cultivating a Campus Environment for Assessment.” This presentation, which will follow up from the talk Dean Corradetti and the chair of the Steering Committee gave at the conference sponsored by the University Faculty Senate on Queensborough’s response to the Middle States Accreditation Process last April, will give Dr. Pecorino an opportunity to speak about how the Assessment Committee has fared in its first year of existence: what sorts of concerns it has addressed; what sorts of reports it has received, and how it has supported the construction of a “culture of assessment” on our campus.

Finally, the Steering Committee is making every effort to work with our Student Government leaders to address some of the issues that were raised by the campus ban on smoking, passed by the October 12, 2010 Academic Senate. The Steering Committee wishes to affirm, once more, that we understand—indeed, a majority of us are in sympathy with--the concerns of those who introduced this resolution, which cited the well-documented dangers of second-hand smoke as its rationale. On the other hand, we are aware that implementation of this new Academic Senate policy will impose a hardship on members of our campus community who are smokers. We are therefore appealing to those members of our campus community with concerns about adhering to this new policy to share with members of our Committee on Environment, Quality of Life, and Disability Issues, suggestions concerning measures that they believe might be helpful during this current period of transition, which we would charge the members of the Committee to share with the senate and President Call as recommendations. Are there particular smoking cessation initiatives or support services that would be useful? The Steering Committee is anxious to work with students and colleagues across campus to ensure that this transition is handled in a respectful manner, and so we look forward to receiving feedback in this matter.

4. University and College Wide Matters with Direct Bearing on the Senate

- As per the UFS Minutes included as Attachment D of this agenda, on October 19, 2010, the University Faculty Senate discussed a resolution that had been proposed, not without some agonizing, by the UFS Executive Committee, to support Chancellor Goldstein's Compact. I have reproduced the text of this resolution below in order to acquaint the membership of the Academic Senate and the college community with its contents. The Steering Committee would be most grateful for comments on this resolution, which occasioned considerable controversy at the last plenary. The Professional Staff Congress expressed its unequivocal opposition to this resolution at the UFS—indeed Drs. Bowen and London, Chair and Vice-Chair of the PSC, attended the plenary to speak with some eloquence against it. Several UFS Senators from various campuses did the same. After some vigorous debate, in which the good will and thoughtfulness of both those who supported the measure and those who viewed it with suspicion was fully in evidence, the UFS voted to postpone action on the two resolutions contained in the document until the next plenary on November 16 to allow more time for deliberation. The UFS Executive Committee has now crafted a revised resolution, that we believe speaks to some of valid concerns raised at the Plenary, and which it is hoped faculty will support:

Preamble

The Executive Committee of the University Faculty Senate, with the unanimous advice of our Budget Advisory Committee, invites the plenary at this meeting to endorse the following resolutions regarding CUNY's funding and fiscal future.

We move these resolutions because of:

- stark economic realities;
- the fiscal condition of the city, state and nation;
- the recent history of damaging budget reductions;
- the outlook for further drastic cut backs; and
- our obligation to provide academic programs and support services that our students deserve.

We urge that the University Faculty adopt the following:

Resolutions on the Compact

Whereas, the CUNY Compact calls for a shared responsibility for funding among the State, the City, CUNY, private philanthropy, and students, and

Whereas, the CUNY Compact calls for complete State and City coverage of mandatory costs and calls for the implementation of a rational tuition policy,* and

Whereas, the Compact also calls for the safeguarding of full student financial aid and for expansion of TAP to be directly correlated with tuition increases,

Therefore, Be it Resolved, that the UFS calls upon the State Legislature and Executive to fully fund the CUNY Compact, and

Be It Further Resolved, that the UFS calls upon the Legislature and Executive to return to CUNY, for expenditure by CUNY in the areas of academic programs and student support services, any tuition monies henceforth generated by the raising of tuition.

* a rational tuition policy mandates small, annual increases no more than the Higher Education Price Index (HEPI) to avoid the need for erratic spikes in tuition.

Proponent: Executive Committee

Explanation

The State budget for CUNY in Fiscal Year 2011 – that is, the current year – includes a cut to CUNY’s senior colleges of \$84.4 million in its operating budget. Combined with the reductions of the past two fiscal years, CUNY has now sustained more than \$205 million in State cuts since Fiscal Year 2009.

The CUNY community colleges received a cut of \$285 per student FTE, which is approximately \$20 million. Last year, in FY2010, the community colleges sustained a \$14 million mid-year cut, half of which came directly from college base budgets. In 2009, State aid per FTE was \$2,675 but this year it is only \$2,260. As a result of these cuts, the FY2011 community college allocation model is funded at only 90% (whereas the FY 2010 allocation, for example, covered 99% of model expenditures). Furthermore, the \$42.8 million in Federal Stimulus funds that the CUNY community colleges now receive is set to expire in Fiscal Year 2012.

The State and City budget outlooks are grim: the estimated State shortfalls for the next three fiscal years are as follows:

<> FY2012 – \$8.2 billion

<> FY2013 – \$13.5 billion

<> FY2014 – \$15.6 billion

A large portion of the shortfalls in the State’s fiscal outlook emanates from the sunseting of the Federal Stimulus Program.

Estimated City shortfalls for the next three fiscal years are as follows:

<> FY2012 – \$3.7 billion

<> FY2013 – \$4.6 billion

<> FY 2014 – \$5.3 billion

All State Financial Aid awards, that is, Tuition Assistance Program (TAP) awards, were reduced by \$75, as a result of the Governor’s vetoes. TAP is no longer available to graduate students and new satisfactory academic progress standards have been established. The City adopted budget reduced funding for the Vallone Scholarships program from \$9.5 million to \$6 million. On the other hand, the maximum Federal Pell Grant award for FY 2011 is \$5,550, an increase of \$200 from the FY2010 award.

- I have also been asked by the University Faculty Senate to make an appeal to faculty to consider joining the CUNY Academy for the Arts and Sciences. The CUNY Academy sponsors lectures, seminars, and conferences, as well as a travel grant and a research award for junior faculty. It can be a wonderful opportunity for junior and senior faculty alike to share ideas and present research. If you are interested, visit their website at <http://www.cunyufs.org/academy/index.html>.

October 23, 2010

From: Linda Meltzer, UFS Member/Queensborough Community College

To: Barbara Blake-Campbell, Secretary, QCC Senate Steering Committee
Emily Tai, Chairperson, QCC Senate Steering Committee

Att.

Report on the 353rd UFS Plenary Session of CUNY, October 19, 2010

UFS Chair Sandi Cooper called the meeting to order at approximately 6:08 p.m. in Room 9204/05/06 at the CUNY Graduate School and University Center.

I. Approval of the Agenda for October 19, 2010.

The agenda was approved by voice vote.

II. Approval of the Minutes of September 21, 2010.

The minutes were approved as distributed by voice vote.

III. Reports

a. Chancellor Goldstein (oral)

Chancellor Goldstein addressed the UFS regarding the Governor's proposal of a CUNY/SUNY platform where students, through tuition increases would generate revenue for higher public education. Previously, the Chancellor did not believe the state legislature would relinquish authority over tuition to the governing Boards of the college. Additionally, the Chancellor is concerned that CUNY students are financially more challenged v. SUNY students and need greater protection.

The current economic downturn in NYS, and throughout the country, is impacting public education and NYS's weak balance sheet.

For CUNY, Chancellor Goldstein believes a rational tuition program would work. He backs the CUNY Compact, a plan previously proposed by the Chancellor and the Board.

The Compact calls for:

- Shared financial responsibility among NY State, NYC, private philanthropy, and the students.
- Mandatory costs would be covered by State and City.
- Rational tuition policy reflecting small, incremental increases rather than the unpredictable levels of flat years followed by upward price spikes.
- Correlation of tuition hikes with Tuition Assistance Program (TAP) to ensure vulnerable students are protected.

The Chancellor spoke of needing to spread risk, improve operations for greater productivity gains in certain areas. Chancellor Goldstein is opposed to Retrenchment policy, and use as a last resort. The Chancellor did not take any questions after his oral report.

b. Chair's Reports (oral and written)

The Chair referred to her written report.

The Chair Cooper discussed CUNY Votes campaign which is on YouTube, and encourages students to shop for B&N discounted apparel to wear for going to the polls.

The Chair discussed the tough economic disaster facing Albany, and is in touch with SUNY Albany. Cooper circulated Retrenchment Guidelines in event of disaster, and recalled retrenchment in 1975-1976.

IV. Old Business.

A. UFS Former Chair Manfred Phillip received the plaque awarded to him when he was outgoing Chair as an honor.

VI. New Business

A. Presentation of how to access the Chancellor/University Reports Online by Manfred Phillip. (Oral/Online). Phillips provided us with a view how to find Chancellor's University report, broken down by College and by Academics, Personnel Matters and Fiscal Affairs.

B. Two Resolutions on CUNY Compact were introduced and discussed at length(oral and written). The UFS voted to postpone action on the two resolutions contained in the document until the next plenary on November 16 to allow more time for deliberation.

The meeting was adjourned at 8:15 pm.

Respectfully submitted,
Linda Meltzer
UFS Representative
Queensborough Community College, CUNY

Queensborough Community College

The City University of New York

Report to the Academic Senate

Memorandum

From: Prof. Sheila Beck

To: Dr. Barbara Blake Campbell

Date: October 28, 2010

Subject: Committee on Committee Monthly Report

The Committee on Committees has appointed the following liaisons to the Committees of the Academic Senate:

Committee Member	Committee
1. Regina Rochford	Academic Development/Admissions
2. Sheila Beck	Awards and Scholarships/Bylaws
3. Phyllis Pace	Ceremonial Occasions/Computer resources
4. Diane Carey	Continuing Education/Course and Standing
5. Chiung (Joanne) Chang	Committee on Assessment and Institutional Effectiveness/Curriculum
6. Galatia Iakovou	Distance Education/Environment, Quality of Life and Disability Issues
7. Reuvain Zahavy	Committee on Cultural and Archival Resources/Library
8. Jenny Lin	Publications/Student Activities
9. Jun Shin	Vendor Services/ WID/WAC

Respectfully submitted,
Sheila Beck,
Chair, Committee on Committees

QUEENSBOROUGH COMMUNITY COLLEGE
**CITY UNIVERSITY OF NEW YORK
CURRICULUM COMMITTEE**

To: Emily Tai, Academic Senate Steering Committee
From: Aránzazu Borrachero, Chairperson, Committee on Curriculum
Date: October 21, 2010
Subject: Monthly Report

The Committee on Curriculum has acted to send the following recommendations to the Academic Senate. Recommendations are made of the following types:

I. New Course

I. New Course

DEPARTMENT of SOCIAL SCIENCES (1 Transfer Course)

1. SS-197 Philosophy and Religion Liberal Arts and Sciences Transfer Course

This course provides a means for the Department of Social Sciences to award Liberal Arts and Sciences transfer credit to philosophy and religion courses taken at another college which do not match specific QCC courses. Credits will be awarded based on the credits earned at the sending college and conditional upon approval by the academic department.

Rationale: This course would allow Queensborough to award transfer credit to philosophy and religion courses taken at other colleges when a course is not a match in content, but when the level and complexity of work for the course is at least comparable to the level and complexity of similar courses in the relevant discipline at Queensborough.

Queensborough Committee College
Academic Senate

Committee on Vendor Services

(718)631-6378
wye@qcc.cuny.edu

To: Barbara Blake-Campbell, Secretary, Academic Senate Steering Committee
From: Weier Ye, Chair, Committee on Vendor Services
Subject: Annual Report for Committee on Vendor Services
Date: 10/14/2010

1. Committee members

Weier Ye, Chair
Marvin Gayle, Secretary
Sasan Karimi
NamJong Moh
Yong K. Kim
Jonathon Shakhmoroff, student representative
(William Faulkner, President's Designee)

2. The Committee met and times it meets regularly

- 1). September 23, 2009
- 2). October 21, 2009
- 3). December 9, 2009
- 4). March 03, 2010
- 5). April 14, 2010
- 6). May 12, 2010
- 7). May 19, 2010

3. Narrative summary of committee work

The Committee on Vendor Services held its first meeting on September 23, 2009 and elected Weier Ye as Chair and Marvin Gayle as Secretary. At the meeting, the committee reviewed the QCC Academic Senate Standing Committee Activities Form and emphasized the importance of receiving an annual report from the QCC Auxiliary

Enterprise Board concerning vendor services because the committee is required to evaluate the report, but the committee soon found out that an up-to-date annual report was not available at that time. At the same time, none of the committee members fully understood the scope of the Bylaws Charge because the charge was not specific enough, so the committee raised concerns about the clarification of the charge.

Since the report of the Auxiliary was not available from the very beginning, the committee went on to review the 2008/2009 Annual Report for the Committee on Vendor Services, and focused its attention on the price and the quality of the student food in the cafeteria because there were concerns about the food that have been voiced by students, faculty and staff at Queensborough Community College. The committee had a discussion about the necessity of updating the old SGA Food Services Committee survey taken in 2008 and agreed to conduct a more thorough survey with an aim to make recommendations about the improvement of student food services to the Auxiliary Enterprise Board.

After repeated online discussions among the committee members about the survey design, the committee finally reached an agreement and delivered the survey through the six committee members within their respective departments in November, 2009. Professor NamJong Moh put together the data, and the committee discussed the survey results.

The data shows that 677 students completed the survey, among which 77 students never use the cafeteria. 71% of the students are satisfied with customer service; 68% of the students are satisfied with the cleanliness of the food; 75% of the students are satisfied with the cleanliness of the kitchen; and 59% of the students are satisfied with the cleanliness of the eating area in the cafeteria. Moreover, 37% of the students would prefer that the cafeteria serve halal food, and 61% of the students would prefer to have a buffet where they can purchase food by weight.

On the other hand, the students responded with dissatisfaction mainly regarding the following areas:

- 1). Cost of the food
- 2). Variety of the food
- 3). Quality of the food

This pattern is similar to that of the 2008 SGA Food Services Committee survey, in which students also expressed dissatisfaction with the price, variety, and quality of the food.

Overall, this was an informal sample drawn from the student population that was close at hand. The committee agreed to pass the survey results on to Ellen F. Hartigan, Vice President for Student Affairs, for a review.

As for a more productive performance, Professor Philip Pecorino and Professor Emily Tai helped the committee clarify the Bylaws Charge for the Vendor Services Committee. First, both of them emphasize that it is very important the Committee on Vendor Services receive an annual report from the Auxiliary on vendor services. In addition, the committee only does what it is given. There is no need to go seek to conduct any survey.

While the paper survey was underway, the committee also discussed distribution of an online faculty/staff student-food-service survey similar to the one given to students. A meeting was held to discuss the logistics of implementing the online survey in Dean Steele's office in February, 2010. Dean Steele, Ms. Anna May Jagoda, the Director of Institutional Research and Assessment, Dean William Faulkner, Sasan Karimi, and Weier Ye attended the meeting. Considering the fact that the execution of an online survey was not the responsibility of the committee, the members of the committee decided to terminate the implementation of an online survey.

Since the importance of receiving an annual report of the Auxiliary has been emphasized, a lot of efforts have been made to bring about the report. Finally, Dean Faulkner, together with his own team, completed the annual report for 2008 and gave it to the committee in April, 2010. Now the committee not only has the annual report of the Auxiliary for 2008, but also has a QCC Auxiliary contract summary and a list of QCC Vendors from the Auxiliary. Definitely, this is a good starting point for the next committee to continue to evaluate the report more thoroughly so as to make recommendations to the Academic Senate on matters pertaining to the services and facilities of all vendor services at the college. The committee would like to give special thanks to Dean Faulkner for his completion of the annual report of the Auxiliary for the year 2008.

As soon as the committee received the 2008 annual report of the Auxiliary in April, 2010, the committee discussed it as well as the fall 2006 Queensborough Student Experience Survey.

For the fall 2006 Student Experience Survey, which is administered every three years since 1997, the findings listed in the survey indicate that student satisfaction with prices of food at the student cafeteria dropped from 42.0% to 27.4%.

Similarly, based on an informal student food services survey conducted by the Committee on Food Services in November, 2009, 72% out of 677 students are dissatisfied with prices of food.

To sum up, the committee members have actively participated in the committee work. After joint efforts that have been made for the past year, this committee has paved the way for the next committee to make more achievements in the coming year.

4. Report on status of prior recommendations made to the College and reported to the Academic Senate

No prior recommendations have been suggested in the year 2008/2009

5. Report on status of prior recommendations adopted by the Academic Senate as proposals or policies.

No prior recommendations adopted by the Academic Senate as proposals or policies.

6. New Recommendations

1). As the charge states, “Consider and evaluate suggestions and complaints regarding the service and facilities of all vendors to the College, including the Bookstore and Food Service, sending them on to the Auxiliary Enterprise Board,” it is still not clear enough where the committee can seek these suggestions and complaints. Should the committee approach the intended individuals? In order to effectively accomplish the tasks given to the Committee on Vendor Services, we would request additional clarification of the tasks set before the committee. For the future committee work on vendor services, we recommend that slight modifications of the Bylaw Charge for Committee on Vendor Services will be helpful, and the charge could be made more specific.

2). The 2008 annual report from the Auxiliary is basically a financial report, which presents a comprehensive overview of QCC Auxiliary Enterprise Board. It helps the committee better understand the financial position of the Auxiliary, which is a good way to start off for the new committee work, but the information on vendor services contained in the report and the Contract Summary attached to the report is not sufficient since one

of the committee jobs, according to the committee charge, is to perform the task of evaluating the report of the Auxiliary regarding vendor services; therefore, we recommend that more specific information that is pertinent to the services and facilities of all vendors to the College be provided in the future.

7. The new Committee on Vendor Services is as follows.

NamJong Moh	Math & CS
Weier Ye	Basic Skills
Sasan Karimi	Chemistry
Wenli Guo	Physics
Eladia Raya	Foreign Languages
Angela Poulakidas	Business

8. New Chairperson and Secretary

While the acting chairperson and secretary, at the end of the Spring, 2010 semester, were Dr. Sasan Karimi and Dr. Wenli Guo respectively, Dr. Karimi has now been appointed the chair of the Chemistry Department. Dr. Karimi will therefore not be serving on the Committee on Vendor Services. Dr. Tai states that the Committee on Committees will let the Committee on Vendor Services know who is being assigned to this vendor services committee as a new, voting member. Weier Ye will convene a meeting to elect a new committee chair on September 29, 2010.

Weier Ye has also recommended that Dr. NamJong Moh attend a meeting of the Committee Chairpersons of the Academic Senate on September 15 in Room M33.

9. Election of the chair and the secretary

A formal election was held at the Committee meeting on October 13, 2010. Dr. NamJong Moh and Dr. Wenli Guo have been elected chair and secretary of the Committee on Vendor Services respectively.

10. The new Committee consists of the following members:

(William Faulkner, President's Designee)

NamJong Moh	Math & CS	Chair
Wenli Guo	Physics	Secretary
Weier Ye	Basic Skills	
Eladia Raya	Foreign Languages	
Angela Poulakidas	Business	
Michael McDonnell	Student representative	
Deidre Corrigan	Student representative	