

Queensborough Community College
The City University of New York

MINUTES
of the September 21, 2010
Academic Senate

Interim President Diane Call called the first regularly scheduled meeting of the Academic Senate to order at 3:10 p.m.

I. Attendance:

The complete Senate roster is available at
http://www.qcc.cuny.edu/Governance/AcademicSenate/academic_senate_roster.asp

As determined from the attendance taken by the iclickers at the meeting, there were eight absentees.

Carey, Diane	Edlin, Margot	Irogoyen, Pedro	Klarberg, David
Menendez, Ann Marie	Reilly, Margaret	Valentino, James	Yao, Haishen

II. Consideration of minutes of the May 11, 2010 meeting:

- A **motion was made, seconded, and approved** to approve the May minutes (*Attachment A of the September 21, 2010 Agenda*) with amendments to reflect that Senator Weiss was indeed present. There were forty-six positive votes, one negative vote, and one abstention.

III. Communications from:

Interim President Call: Interim President Call welcomed everyone to the first scheduled Academic Senate meeting of the Academic year.

- Interim President Call referred to her written report (*Attachment B of the September 21, 2010 Agenda*).
- Interim President Call began by highlighting that there are approximately 15, 000 students enrolled this fall, including 3,300 freshmen, and thanked the Enrollment Management team and their staff, Department chairs and all involved in the process.
- Interim President Call indicated that in spite of inclement weather over 2,000 freshmen were present for the second part of the Freshman First orientation program. There was an agreement with the University not to exceed 10, 808 FTE, but the college exceeded that amount by approximately 50 students in anticipation that some students may not persist. The College is also cognizant of the fact that numbers could also fall due to changes in TAP regulations. Incidentally, the TAP regulations were delayed by an Act by the New York State Legislature over the summer which would have doubled the course and GPA requirements to receive aid. This would have impacted approximately 3,000 students (16.6%) at Queensborough. The University utilized the College's Tax Statements to negotiate for a freeze on the process.

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- Interim President Call affirmed that the college is committed to working with faculty and students to provide the tools necessary to help students to achieve more credits and improve their GPA's successfully.
- Interim President Call apprised the Senate of her current position as Interim President. Karen Steele has been appointed the position of Vice President for Academic Affairs. Sherri Newcomb has been recommended to the Board for following the search as Vice President for Finance & Administration.
- Interim President Call thanked Brian Kerr who has stepped in as Interim Affirmative Action Officer, as Harry Payne is serving in that role for the University. Mr. Kerr will be working with the other departments and the Search Committee. Dr. Paul Jean Pierre will still be receiving any complaints on behalf of students, faculty and staff regarding for Affirmative Action compliance. A search has begun for Harry Payne's replacement.
- Interim President Call spoke to the Early Retirement Incentive that has been offered to faculty and staff, noting that the open period for faculty to apply for Early Retirement begins on December 29 with the retirement date being January 27, 2010.
- Interim President Call strongly advised anyone considering Early Retirement to meet on an individual basis with Ysabel Macea for assistance with the necessary paperwork for activation of health benefits no later than January 27.
- Interim President Call indicated that the college will have the challenge of determining the vacancies that will need to be filled following this transitional period of parties who take advantage of this Early Retirement Incentive.
- Interim President Call announced that QCC has been named by the American Association of Colleges and Universities and the Met Life Foundation as one of twelve community colleges nationwide as a *Leadership Institution* in supporting and advancing community college student success. Interim President Call applauded the faculty and staff who interfaced with the evaluators this summer , and believed that their reactions influenced the decisions in QCC receiving this distinguished award.
- Interim President Call was also delighted to announce that Quincin Gonjon will be honored **for Excellence in IT operations, Support and Service on September 22 at the New York Center for Digital Government and Government Technology Conference in Albany** for innovations related to the QCC network security and the design of QCC Alert, a campus emergency alert system via PCs.
- Interim President Call informed the Senate of the following upcoming events:

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- Wednesday, October 6, recipients of last spring's **Pedagogical Research Challenge Grants** will present the results of their research projects from 1:00PM to 3:00PM in M-136.
- The Fall 2010 Faculty Meeting, Wednesday, October 20 from 1:00PM to 3:00PM in MA 136, with a panel presentation on **Criteria for Re-appointment, Tenure and Promotion.**
- Our **Celebration of Service to Queensborough**, honoring 20, 30, and 40 years of service by faculty and staff will be held Thursday, October 21, beginning at 5:30PM in the Student Union.
- The third Annual **Walk to Aspire** will be held Wednesday, November 17 at 1:00PM on the athletic track.
- Interim President Call recognized the new Student Government President, Stephanie Sandson, and invited her to speak about the event surrounding the fundraising efforts. Ms. Sandson spoke enthusiastically about a Dance Competition geared towards contribution of its proceeds for the Walk to Aspire fundraising efforts.
- Interim President Call indicated that the college did not receive the authorization to City or State University to increase tuition to \$200, resulting in approximately one million in shortfall. Thus it is imperative that everyone work to retain our students. The Resource Allocation process headed by VP Newcomb and the Personnel & Budget Committee, will begin this fall, instead of next Spring. Interim President Call is optimistic that if QCC budget is managed well, focus on our priorities then the college will be able to meet its obligations.
- Interim President Call discussed plans to examine the college's PMP results for 2009-10 and to collaborate with chairpersons, faculty, staff and students to address the findings and revise strategies for improved student learning outcomes.
- Interim President Call shared that she had a meeting with Chancellor Goldstein a week ago , who complimented Queensborough on the college's accomplishments. Nevertheless the Chancellor requested a response in several areas, namely the exit from remediation and the graduation rates and to understand how the college was responding to it.
- Hence, the Interim Pres. Call remarked that the plan is to work with Basic Skills and the Department of Mathematics to seek ways to develop strategies address these issues in a timely fashion.
- Interim President Call indicated that the college has made some inroads in improving the Diversity of the faculty. Committed to faculty and staff development not only to advance the high

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impact activities of student success, and also to support faculty development and leadership, especially among newer faculty.

- Interim President Call assured the Senate that the Administration is moving ahead with the Strategic Planning process with representatives from all governance sectors to develop the strategic plan for the coming year guided by the College's mission, targeting areas of concern identified in the 2009—10 PMP findings. Additionally, there are plans to monitor the Academies through the lens of the Assessment protocol in the hope that major strides in retention and performance will be realized.
- At the conclusion of the Interim President's address, Dr. Phil Pecorino had inquiries concerning the ERI, to clarify that when the ERI was approved that the funding to replace those faculty members that Community Colleges would receive be half the amount allotted to the Senior Colleges?
- Interim President Call responded that she had no official word in that regard, and that she would make that inquiry.

IV. Senate Steering Committee:

Chair Tai referred to her written report (Attachment C of the September 21, 2010 Agenda)

- Chair Tai welcomed everyone to the first regularly scheduled Academic Senate meeting, and invited the representatives of the Student Government to stand. Dr. Tai implored the students of the necessity to have their voices heard, by becoming actively engaged in the governance process.
- Chair Tai welcome new Senator Reuvain Zaharry.
- Chair Tai pointed everyone's attention to the websites for the new criteria for the PSC-CUNY Research Award Program, as well as the Sexual Assault Policy that was also crafted by the Vice Chancellor's office with a Task force comprising of faculty, members of Student Government, and members of the University Faculty Senate over the summer months.
- Chair Tai reiterated that with the Budget cuts are significant, and that it is more important than ever that we as a community get involved with governance to influence how our resources are distributed.
- Dr. Tai discussed the matter regarding whether or not Senators should resign when they leave for sabbatical, and pointed to the stipulations of the Bylaws. Chair Tai then opened the floor for discussion to arrive at a recommendation for the amendment of the Bylaws. A lively discussion ensued.

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- Dr. Pecorino (Parliamentarian) made a resolution that the Academic Senator refer to Article 6: Section 1G of the Bylaws that prohibits senators from serving while on leave to be removed from the Bylaws. This resolution will be sent and deliberated upon by the Committee on Bylaws. The resolution read as follows:

Resolved:

That the Academic Senate forward to the Committee on Bylaws for its consideration the following amendment
Removal of Article VI.1. section g and leaving V.I. 1 ending at f.

If the above resolution is recommended by the Committee on Bylaws and then adopted by the Senate the result would be that persons on leave shall retain the right to vote for representatives to the Academic Senate and serve as Senators during the period of their leave as there would be no prohibition to doing either once Article V.I. g is removed.

A motion was **made, seconded, and approved** to send Dr. Pecorino’s resolution to the Committee on Bylaws for evaluation. There were forty-four positive votes, six negative votes and one abstention.

V. List of Graduates for June 2010 – (Attachment E) - RESOLUTION

- A motion was **made, seconded, and approved** to approve the list of June Graduates (Attachment *E o f the September 21, 2010 Agenda*). The motion was passed unanimously.

VI. Monthly Reports of Academic Senate Standing and Special Committees

Committee on Committees - (Attachment F)

**Committee on Course and Standing – Subcommittee on CPE Appeals – RESOLUTION
(Attachment G)**

- Interim President Call informed the Senate that the topic of the CPE is currently under discussion as to whether to continue to use the CPE as a high stakes requirement for graduation, to seek an alternate or to eliminate all together.
- While it was determined that no action of the senate was necessary to extend the operation of the committee on Course and Standing’s subcommittee on the CPE, Chair Tai indicated that the University Faculty Senate are currently examining alternatives to the CPE, and invited anyone who had strong opinion on the matter to contact her, Dr. Shimkin or Interim President Call via e-mail.

Committee on Environment, Quality of Life, and Disability Matters (Attachment H)

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- A motion was **made, seconded, and approved** to accept the Monthly Reports of the Academic Senate and the Standing Committees as presented (**Attachments F, G, H** of the September 21, 2010 Agenda). The motion was passed unanimously.

275 **V. Annual Reports of Academic Senate Standing and Special Committees**

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- Committee on Academic Development and Elective Programs (Attachment I)
 - Committee on Admissions (Attachment J)
 - Committee on Awards and Scholarships (Attachment K)
 - Committee on Bylaws (Attachment L)
 - Committee on Ceremonial Occasions (Attachment M)
 - Committee on Committees (Attachment N)
 - Committee on Computer Resources (Attachment O)
 - Committee on Continuing Education (Attachment P)
 - Committee on Course and Standing (Attachment Q)
 - Committee on Cultural and Archival Resources (Attachment R)
 - Committee on Curriculum (Attachment S)
 - Committee on Distance Education (Attachment T)
 - Committee on the Library (Attachment U)
 - Committee on Publications (Attachment V)
 - Committee on Student Activities (Attachment W)
 - Committee on WID/WAC (Attachment X)

295 A motion was **made, seconded, and approved** to accept the Annual Reports of the Academic Senate and
296 the Standing Committees as presented (**Attachments I – X** of the September 21, 2010 Agenda). The
297 motion was passed unanimously.

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- Interim President Call thanked all the members of the committees.

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302 **VI. Old Business**

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304 **VII. New Business**

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306 Report on Middle States Monitoring Report

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- Interim President Call invited Dr. Corradetti to the floor.
 - Dr. Arthur Corradetti assured the Senate that the report is nearly completed, and that he was optimistic that it will be well received. He thanked everyone who contributed to this monumental task.
 - Interim President Call expressed that she was so confident about the quality of the report that she will be joining Drs. Edlin, Tai, and Corradetti in making a presentation at the upcoming Middle States Conference.

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319 The meeting was adjourned at 4:00PM

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321 Respectfully Submitted,

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323 Barbara Blake-Campbell, RN, PhD.(Secretary)
324 Steering Committee of the Academic Senate.