

QUEENSBOROUGH COMMUNITY COLLEGE

THE CITY UNIVERSITY OF NEW YORK

Committee on Course & Standing *Annual Report 2009 – 2010*

TO: Prof. Barbara Blake Campbell, *Secretary Academic Senate*

FROM: Prof. Burdi - Chair Committee on Course & Standing

DATE: **September 14, 2010**

RE: Annual Report of the CCS for Academic Year 2009-2010.

Members of the Committee:

Prof. Glenn Burdi
(Chair of the Committee)

Business Department

Dr. Belle Birchfield

Elec. Tech. Department

Dr. Todd Holden

Physics Department

Dr. Bryn Mader

Biology Department

Dr. Maryann Magaldi

Nursing Department

Dr. Lisa Mertz

Health Phys. Ed. & Dance

Prof. E. Raya

Foreign Language Department

Dr. Jannette Urciuoli

Counseling Services

Dr. Jilani Warsi

Basic Skills

Administrative Liaison:

Ms. Ann Tullio

Registrar

The Committee on Course and Standing is charged with performing the duties prescribed in paragraphs (a) and (b) of Section 18 of the Bylaws of the Academic Senate.

The following tables reflect the yearly comparison of the different duties performed by the Committee:

COMMITTEE ON COURSE & STANDING ACTIONS					
SEPTEMBER 2008- AUGUST 2009					
Meeting Dates	Total Appeals	Approved	Denied	Cond. Approvals	No Jurisdiction
14-Aug-08	124	108	16	1	0
10-Oct-08	124	108	16	1	1
21-Nov-08	124	92	31	1	2
12-Dec-08	104	70	32	2	0
20-Jan-09	80	63	11	3	3
6-Mar-09	85	64	18	3	0
24-Apr-09	166	125	33	0	0
22-May-09	138	81	55	3	2
	945	711	212	14	8
Total Appeals Reviewed					
Jan 9, 2009 Dismissals 542 Granted probation 184 Dismissed 358					
June 13, 2009 Dismissals 571 Granted probation 121 Dismissed 450					
Total Dismissals Reviewed				1,113	
Total Appeals Reviewed Incl. dismissals/deletions/medical:				2,385	

COMMITTEE ON COURSE & STANDING ACTIONS					
SEPTEMBER 2009 - AUGUST 2010					
Meeting Dates	Total Appeals	Approved	Denied	Cond. Approvals	No Jurisdiction
20th Aug. 2009	119	81	29	9	0
2nd Oct. 2009	85	49	35	1	0
13th Nov. 2009	124	92	32	0	0
18th Dec. 2009	76	57	16	2	1
19th Feb 2010	85	68	15	1	1
19th March 2010	25	22	3	0	0
30-Apr-09	151	105	45	1	0
22-May-09	145	75	70	0	0
Total Appeals Reviewed	810	549	245	14	2
Jan 8 2010 Dismissals 640 Granted probation 69 Dismissed 571					
June 13, 2010 Dismissals 637 Granted probation 35 Dismissed 602					
Total Dismissals Reviewed				1,277	
Total Appeals Reviewed Incl. dismissals/deletions/medical:				2,456	

Comparison deletion charts Academic year 2008 – 2009 and 2009 – 2010 :

DELETIONS					
AUGUST 2008 - June 2009					
Month	Total Appeals	Approved	Denied	Medical approved	
Sep-08		16	16	0	1
Oct-08		55	54	1	4
Nov-08		42	38	4	8
Dec-08		23	23	0	8
Jan-09		22	21	1	3
Feb-09		27	23	4	1
Mar-09		36	33	3	4
Apr-09		16	14	2	5
May-09		29	28	1	7
Jun-09		9	9	0	8
Total		275	259	16	49

DELETIONS					
AUGUST 2009 - June 2010					
Month	Total Appeals	Approved	Denied		
Aug-09		22	21	1	
Sep-09		26	26	0	
		16	16	0	
Nov-09		56	53	3	
Dec-09		35	34	1	
Jan-10		28	28	0	
Feb-10		21	21	0	
Mar-10		23	23	0	
Apr-10		14	14	0	
May-10		12	12	0	
Jun-10		9	9	0	
Total		252	247	5	

Medical Withdrawals :

Medical withdrawals			
AUGUST 2009 - June 2010			
Month	Total Appeals	Approved	Denied
Aug-09		13	13 0
Sep-09		8	8 0
Oct-09		2	2 0
Nov-09		16	16 0
Dec-09		19	19 0
Jan-10		12	12 0
Feb-10		6	6 0
Mar-10		10	10 0
Apr-10		7	7 0
May-10		14	14 0
Jun-10		10	9 1
Total		117	116 1

Analysis:

During the year 2009-2010, out of a total number of 1,179 (retroactive/late/medical withdrawals/deletions) 912 appeals were approved which is 77.35%.

During the years 2008-2009, out of a total number of 1,269 (retroactive/late/medical withdrawals/deletions) 1,019 appeals were approved which is 80.29%.

During the academic year 2009-2010 114 (8.92%) of the 1277 dismissal appeals were approved

Out of a total number of 1,113 dismissals 305 were retained during the academic year 2008-2009 this is 27.40%.

During the academic year 2009-2010 a total # of 252 deletion appeals were reviewed and 247 were approved which is 98%.

During the academic year 2008-2009 a total # of 275 deletion appeals were reviewed and 259 were approved which is 94.18%.

The total # of Medical Appeals during 2009 – 2010 was 117 out of which 116 were approved.

Dismissals

Since the fall 2009 semester, CUNY policy has been rather to open more opportunity for new freshman students than retaining students who have been dismissed on several occasions during their college career or have been on continued probation. In view of the above, it was decided upon unanimously by the Committee Members to dismiss automatically all the students who have a GPA of less than 2.0.

Students who have legitimate reasons for their poor performance or who are border line GPA are encouraged by the advisement office to appeal to the Committee on Course & Standing, giving proper reasoning and documentation.

Requests for Academic Dismissal and Probation are initiated through the Registrar's Office and then reviewed by the Committee almost on a regular basis where students who have been approved continued probation, have enough time to register for their classes.

Other Issues

The Committee on Course & Standing has been working directly with the Counseling Office to assist students who committee members recognize as needing special assistance. In addition, retroactive withdrawals are being granted conditionally to some students who are identified as needing academic counseling. These students are directed to the Counseling Department.

All appeals for Medical withdrawals must be first forwarded to Health Services for review, especially so where mental health issues are involved. Once Health Services approve the medical withdrawal, they are forwarded to the Registrar's office for final processing.

The staff of the Registrar's Office; Ms. Ann Tullio, Ms Florence Farrat, Meera Chowdhry and June Greco have been a tremendous source of support and dedication in their efforts to provide the highest level of professional service to the Course and Standing Committee.

It has been the Chair's privilege to serve with the Course and Standing Committee. The members of this committee are a dedicated group of professionals. This committee has utilized their best judgment to follow committee guidelines to adjudicate compelling and at times, difficult decisions. It is inspiring to be a part of this dedicated and caring committee.

Ms. Gina Capozzoli is the presiding chair of the CCS for the year 2010-2011. Prof. Tina Bayer, Nursing Department, Dr. Tirandai Hemraj-Benny, Chemistry Department Prof. Emily Gordon Basic Skills, Dr. Todd Holden, Physics Department, Dr. Lisa Mertz, Heath Science, Department, Dr. James Timbilla, Biology Department, Prof. Christina Tucker-Manzo, Business, are the new members of the CCS for the year 2010-2011.

