

**QUEENSBOROUGH COMMUNITY COLLEGE
THE CITY UNIVERSITY OF NEW YORK**

Report to the Academic Senate

February 25th, 2015

From: Dr. Cheryl Spencer, Chairperson of the Committee on Committees

To: Dr. Kuszai, Secretary of the Academic Senate Steering Committee

Monthly Report of the Committee on Committees for February 2015

I. New Academic Senate Committee Members

Whenever vacancies on committees become available the members of the Committee on Committees (CoC) vote via e-mail to appoint new members. There were no changes to any committee for February.

II. Petitions for the Academic Senate

The petition to apply to the Academic Senate was sent to all Faculty, Adjuncts and CLT's electronically. There are 13 Faculty at Large, one adjunct faculty and one CLT whose terms in the Senate expire in May 2015. Due to a low return of completed petitions, the CoC extended the deadline. Candidates were given the option to submit a 500 word statement to support their candidacy.

III. Applications for Standing Committees for the Academic Senate

- a. The electronic application for standing committees was sent to all eligible faculty and staff.
- b. To accommodate a larger number of individuals seeking to serve on committees, the CoC assigns terms ranging from one to three years. This allows for continuity of committee work and a consistent mix of individuals who have committee experience to guide new members. Annually there will now be forty committee members whose terms will expire.

The CoC plans to add the following statement to future applications for Standing Committees to the Academic Senate: **“Only those committee members whose terms expire need to reapply. Committee members are encouraged to complete their assigned term. Any committee member, who decides to resign, should do so via email to the committee chair and a correspondence to the chairperson of the CoC.”**

Respectfully submitted,

Cheryl Spencer

Cheryl Spencer, PhD

Chairperson, Committee on Committees