

Agenda

Academic Senate Meeting

Date: Tuesday, October 14, 2014

Time: 3:10 p.m.

Location: Room M-136

- I. Attendance
- II. Consideration of the minutes from September 9, 2014 meeting (Attachment A1);
voting results (Attachment A2)
- III. Communications from the Board of Trustees or any of its Committees
- IV. Communications from:
 - President Diane B. Call (Attachment B)
 - Senate Steering Committee Report (Attachment C)
 - University Faculty Senate
UFS Plenary of September 9, 2014 (Attachment D)
- V. Committee on Cultural and Archival Resources (CAR) **RESOLUTION** (Attachment E)
- VI. Common Core Course Review Committee (CCCRC) **RESOLUTION** (Attachment F)
- VII. Monthly Reports of Academic Senate Standing and Special Committees
 - Committee on Committees (Attachment G)
 - Committee on Curriculum (Attachment H)—**RESOLUTION**
- VIII. Annual Reports of Academic Senate Standing and Special Committees
 - Committee on Awards and Scholarships (Attachment I)
 - Committee on Computer Resources (Attachment J)
 - Committee on E-learning- Attachment K)
 - Committee on Environment, Quality of Life and Disability Issues (Attachment L)
 - Committee on Vendor Services (Attachment M)
- IX. Old Business
- X. New Business
 - Report from Administrative Task Force on Assessment

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51

**Queensborough Community College
The City University of New York**

**MINUTES
of the September 9, 2014
Academic Senate**

President Diane Call called the first regularly scheduled meeting of the Academic Senate to order at 3:15 p.m.

I. Attendance:

55 votes were recorded at the time attendance was taken; 66 members of the Academic Senate cast votes during the meeting.

Absentees:

Denise Ward, Kip Montgomery, Georgia McGill, Gorgina Colalillo, Amy Traver, Dion Pincus, Georganne Albanese, SG-Administrative VP, SG-Programming VP, SG-VP Evening Students, SG-President Pro Tempore, SG-VP PT Students

II. Consideration of minutes of the May 13, 2014 meeting of the Academic Senate:

- A motion was made, seconded, and unanimously adopted to approve the May 13, 2014 minutes as presented (see Attachment A-1 of the September 9, 2014 Agenda).

III. Communications from President Call

President Call referred to her written report (*Attachment B of the September 9, 2014 Agenda.*) For the full report, visit: http://www.qcc.cuny.edu/governance/academicSenate/docs/ay2014-15/September_2014/Attachment-B-Presidents-Report-9-9-14.pdf

An update on the beginning of classes at BTECH/Early College Initiative was provided by Dr. Birchfield.

IV. Senate Steering Committee Report

Chair Dr. Peter Bales referred to the written report (*Attachment C of the September 9, 2014 Agenda*). For the full report, visit: http://www.qcc.cuny.edu/governance/academicSenate/docs/ay2014-15/September_2014/Attachment-C-Steering-Committee-Report-9-9-14.pdf

**V. List of graduates for May ([Attachment E](#)) and August 2014 and ([Attachment F](#))—
RESOLUTION**

- A motion was made, seconded, and unanimously adopted to approve graduation lists for May and August 2014 (*Attachments E and F of the September 9, 2014 Agenda*).

VI. Old Business

NONE

VII. New Business

- Faculty Executive Committee Chair Dr. Pecorino announced the September 17

- 52 meeting of the faculty organized by the FEC.
53 • VP Steele discussed the General Education Assessment Task Force, which has
54 representatives from all academic departments and began with a two-week
55 workshop in June 2014. The Task Force is developing a process for cross-
56 disciplinary assessment of QCC's General Education Outcomes. The Status
57 Report on the June 2014 workshop has been forwarded to the Senate
58 Committees on Assessment and Curriculum, requesting support for the Task
59 Force recommendation that QCC's Educational Outcomes themselves be
60 reviewed before rubrics are developed for all of them. VP Steele encouraged
61 faculty to participate in ongoing discussion.

62

63 The meeting was adjourned at 3:50 PM

64

65 Respectfully Submitted,

66 Joel Kuszai

67 Secretary, Steering Committee of the Academic Senate



***Report of the President
to the
Academic Senate
October 14, 2014***

Enrollment Update

- The College completed a very successful Fall advisement and registration cycle, enrolling over 16,000 students and surpassing our target for new students (freshmen and transfers) by 100. In collaboration with the Academic Senate Committees on Admissions and Course and Standing, more rigorous standards were applied to students seeking readmission and those appealing academic dismissal.
- The Office of Admissions hosted the Fall CUNY Counselor Conference on Friday, October 3, 2014. Over 80 guidance counselors from New York City and Nassau County attended the event.
- On Saturday, November 8, 2014, the Office of Admissions will host the annual Fall Open House for prospective students and parents from 11 a.m. - 2 p.m. with an opening session in the Humanities Theatre at 11:00 a.m. with campus tours and information sessions about academic programs, services and financial aid. For more information as to how faculty and staff can participate, please contact Dean Laura Bruno in the Admissions office, ext. 5212.

Advisement/Registration Update

- Winter session and Spring 2015 advisement for currently enrolled students began Tuesday, October 7. Students will be contacted by their assigned Academy Adviser or special program Advisers (i.e., ASAP, College Discovery, Veterans, International Students, SSD)) reminding them to review Degree Works and course offerings and begin planning for next semester. New Student Advisement and registration will begin in early November.
- STARFISH update: This early alert system allows timely input about students by faculty, tracks the interventions recommended, and gives faculty feedback on the outcomes of their referrals. The first Starfish Early Alert survey sent to faculty on 9/8/14 prompted almost 2600 alerts, identifying students at risk due to performance, attendance or preparedness for class. Almost one half of the students identified as at risk responded to the outreach and attended a Learning Center.

Assessment Update

- Four degree programs will undergo academic program review this year: two dual/joint programs with John Jay, in Criminal Justice and Science for Forensics, and two A.A.S. programs, Internet Technology and Music Production. The sponsoring departments are forming review teams and IR has prepared data packets. This group will be using the streamlined program review template and following the revised three-semester schedule, which allows for a more deliberative process than the previous two-semester timeframe. In addition, the Office will be asking all the departments to update and streamline the schedule of course assessment in support of program review.
- The Department of Speech Communication and Theatre Arts has submitted its application for external accreditation of the VAPA Theatre Concentration by the National Association of Schools of Theatre. Seeking this accreditation is an outcome of the academic program review for the A.S. in Visual and Performing Arts which took place last year, and included an advisory visit by a consultant from the National Association. National consultants have also visited the campus to advise on the Art and Design and the Dance concentrations.
- The General Education Assessment Task Force is continuing its work on creating rubrics for assessing student achievement of the College's Educational Outcomes. The task force prepared a rubric for Outcome # 2 (analytical reasoning) during June and is now working on Outcome #1 (communication). These rubrics will be used in spring 2015 to assess artifacts from courses across the disciplines.

College News

- The Rubin museum is continuing their partnership with Queensborough for another year. College faculty, staff and students will get a full year of membership, which entitles them to free admission to the museum. An anonymous trustee of the museum agreed to fund the partnership. Dr. Margot Edlin took the lead in carrying out the negotiations.
- Once again Queensborough will offer the Milestone Winter Scholarship for the January 2015 intersession. This scholarship supports timely progress toward degree completion by helping students reach their "thirty-credit milestone." The scholarship applies to a course to be taken during the Winter session. Upon completion of that course, students will have met or exceeded the "thirty- credit milestone" of their education here at Queensborough. Please see Dean Glenn Burdi for more information.

- The STEM Support Expansion Program included in the FY 2015 City budget provides tuition waivers for students taking STEM courses in order to promote credit accumulation in STEM courses while not jeopardizing their TAP eligibility. Queensborough will be providing tuition waivers to students taking STEM courses in the Winter 2015 intersession. Winter classes are currently being scheduled for which students will be able to enroll and receive a tuition waiver. Please see Dean Glenn Burdi for more information.

Faculty/Staff Achievements and Grant Awards

- Dr. Nidhi Gadura (Biological Sciences and Geology) and Dr. Paris Svoronos (Chemistry) have been awarded a US Department of Education MSEIP grant for \$657,063 over three years to implement their project: "Undergraduate Research as a Tool to Engage, Retain and Graduate".
- QCC faculty received three 2014-15 CUNY Community College Collaborative Incentive Research Grants (C3IRG). Dr Sunil Dehipawala and Dr. Vazgen Shekoyan both of the Physics Department, received a \$14,389 C3IRG grant for their project: "Implications of the inclusion of student collaborative group work on advanced course materials in introductory physics courses". Dr. Nadyu Carmona, Dr. Peter Novick, and Dr. Monica Trujillo, all from our Department of Biological Sciences and Geology received a C3IRG grant of \$4,578 for their project on "Cloning, Characterization and Screening of Streptomyces Rhomboids." And, Professor Maryann Magaldi and Professor Shenaz Georgilis from our Department of Nursing, were awarded \$12,500 for their project: "What is the relationship between the standardized admission test scores used by the C.U.N.Y. Nursing Programs and a student's successful program completion and passing the RN-NCLEX Examination on the first attempt?"
- Five QCC faculty members will participate in the Association for American Colleges and Universities' (AAC&U) campus-based research project Advancing Underserved Student Success Through Faculty Intentionality in Problem-Centered Learning: Simran Kaur (Biology and Geological Sciences), Amy Traver (Social Sciences), Tanya Zhelezcheva (English), Kostas Stroumbakis (Math and Computer Science), and Franca Ferrari (Speech, Communication and Theatre Arts). Queensborough is one of seven minority-serving institutions selected to participate in the project funded by TG Philanthropy and part of the AAC&U's Making Excellence Inclusive initiative. This research project is designed to build on existing knowledge about the relationship between high-impact practices and

underserved student success as well as the role of transparency in teaching high-impact practices. Drs. Andrea Salis and Jane E Hindman are co-PIs of the grant.

Student Honors and Opportunities

- Five (5) QCC students were chosen as recipients of the **2014 University Student Senate Scholarships** for the Fall 2014 semester, including Ms. Lourdes Carballo (\$1500 Ernesto Malave Merit Scholarship), Ms. Minni Zhang (\$1500 Ernesto Malave Merit Scholarship), Ms. Ishrat Ferdous, Ms. Lauren Hussey and Mr. Kimani Magloire each were awarded a \$750 Donald & Mary Ellen Passantino Scholarship for Disabled Students.
- Also, Ms. Lourdes Carballo, Lambda Sigma Chapter member of the Phi Theta Kappa International Honor Society, has been selected as a **2014 Coca-Cola Leaders of Promise Scholar** and will be receiving a \$1,000 scholarship. Highly competitive, the scholarship is designed to provide new Phi Theta Kappa members with financial resources to help defray educational expenses while enrolled in a two-year college, and to encourage their participation in PTK programs and activities.
- **Emergency funding** is available to students who face a financial crisis that puts at risk their continued enrollment toward their QCC degree. Supported through a \$300,000 grant from **The Carroll and Milton Petrie Foundation**, the funds provide one-time, emergency grants to students in good standing with short-term financial emergencies to enable them to remain in school, rather than being forced to leave or drop out. Ms. Veronica Lukas, Executive Director of Student Financial Services, will be sending periodic e-mail reminders to the college community outlining the grant eligibility and encouraging faculty and staff to refer students to apply. Ms. Denise Scalzo, Associate Director of Student Financial Services, will serve as the Grants Manager for this campus initiative. Please refer students with short-term financial emergencies to Ms. Scalzo at your earliest convenience. Additional information can be found at www.qcc.cuny.edu/scholarships.
- Faculty and staff are asked to encourage our students to avail themselves of the valuable and free resources through the **QCC Single Stop Program**, located in the Library Building, room L 432a, ext. 6347. Services provided include (but are not limited to) financial benefits screening, financial counseling, legal assistance, tax preparation services, and more. Additional information can be found on their website at www.qcc.cuny.edu/singlestop.

- New this semester is a University initiative in which CUNY has partnered with **The Dream. US Scholarship Program** to assist undocumented students in obtaining scholarships. The Dream.US Scholarship Program provides college scholarships to highly motivated undocumented students who entered the United States as minors under the Deferred Action for Childhood Arrivals (DACA) or Temporary Protect Status (TPS), and who, without financial assistance, cannot afford a college education. All funding is provided by private donations to The Dream.US organization. The Fall 2014 application period will offer the following scholarship opportunities, with an application deadline of October 26, 2014. Please refer students to apply at www.thedream.us.
- Applications for the **2015 Women's Forum of New York Education Awards** are now available. The purpose of this award is to encourage mature women to realize their own potential and contribute significantly to their communities. Awards of **\$10,000** will be given to women over 35 who, after interrupting their education due to life's adversities, are now pursuing their first associate or bachelor degree. Applicants must demonstrate noteworthy promise and resilience in the face of challenges and demonstrate a commitment to helping others and to making a difference in their community. Financial need is not the primary determining factor in the selection of recipients, although true financial need should be in evidence. *The deadline for the application and supporting material is December 1, 2014.* Applicants must be residents of New York City, attend colleges in New York City at least part-time and have at least nine credits remaining after June 2015 to complete their degree. For more information, please contact Ms. Ronnie Lukas, Executive Director of Financial Services and Scholarships.
- The Office of Student Activities is currently recruiting students and faculty to participate in the annual **CUNY Women's Leadership Conference** on Friday, October 31st at Hunter College. This year's keynote will be delivered by New York City's First Lady, Chirlane McCray. Those interested in attending should contact Ms. Gisela Rivera or Mr. Raymond Volel at ext. 6233 for additional information.

CUNY 2020: Center for Allied Healthcare Training and Workforce Development

- Work to launch this \$10 Million grant has begun. Initial activities will include identification of a site to purchase and renovate as a training center and Community Health Center; scope of work to renovate the biotechnology laboratory in the Medical Arts Building; and the design of a video conferencing system on campus and at the CUNY School of Law to

serve students at both institutions, as well as the Center. Additional fund raising efforts are under way to close the financial award gap of \$800,000 to achieve the full scope of the project..

Business Technology Early College High School (BTECH) Update

- BTECH opened its doors on September 4th with 124 students traveling from various areas of Queens. BTECH's first class of ninth graders brings together a diverse group of students representing Asian (20%), African American (35%), and Hispanic (30%), cultures. The student body is roughly 30% female and 70% male. The first component of curriculum planning is complete with the two A.A.S. degree programs selected (Computer Information Systems and Internet Technology.) Both high school and college courses have been sequenced and the first college course – SP 211: Speech Communications – will be offered to all students in the spring of 2016. The evolving proposed scope and sequence of both high school and college courses for the six years was submitted to NYSED. Work has now begun on services that oversee Transitions, Interventions and Enrichment (TIE). The TIE subcommittee will focus on ensuring efforts such as the integration of the QCC Academies and the SAP mentoring program, academic preparedness and pre-college.

Upcoming Events

- A series of Common Read Book Club meetings will commence on Wednesday, October 15th, from 3:10 to 5:00 pm in the KHRC&A. Additional meetings are scheduled for Wednesday, November 5th, from 12:10 to 2:00 pm in LB6, Monday, November 17th, from 3:10 to 5:00 pm in the KHRC&A and Wednesday, December 10th from 3:10 to 5:00 pm in L313. At these meetings faculty will learn the basics of participation in the Common Read initiative, be introduced to resources available in Blackboard, participate in discipline specific brainstorming sessions and event planning for the spring.
- On October 15, CETL will launch a series of workshops on Classroom Management, with the first topic on "The Intercultural Classroom". This interactive session will explore the impact of intercultural communication patterns, diverse learning styles, and different expectations. On Wednesday, October 29, the second session in this series "Creating a Safe and Dynamic Learning Environment" will consider how to emphasize teaching and learning and manage disruptive behavior in the classroom.
- The QCC Art Gallery will open the exhibit, **Asian Art • 40 Years** on Thursday, October 16 at 5 pm. This exhibition, curated by Chaolun

Baatar, celebrates the arts of Asia throughout the past 40 years, and features thirty of the most preeminent artists who depict the beauty and diversity found throughout the continent. The exhibit will be on display through January.

- On Thursday, October 23, at 5:30 PM in the Student Union, the campus community is invited to our annual **Celebration of Service** honoring faculty and staff who have worked at the College time for 20, 30, 40 , and 50 years!!! This year we will celebrate with Richard Auman (Mathematics and Computer Science), Alli Baccus (Buildings and Grounds), Elaine Bermak (Speech Communications and Theatre Arts), Amy Camus (Music), Joseph Cartolano (Buildings and Grounds), Neil Connolly, (Mathematics and Computer Science), Mary Ann Cuevas (Central Receiving and Inventory), Roberto Cuevas (Buildings and Grounds), Trevor Daley (Mathematics and Computer Science), Jean Darcy (English), James DeLuca (Mathematics and Computer Science), Vicenza Dispenza (Foreign Languages and Literature), Robert Dochnahl (Buildings and Grounds), Barbara Elias, (Academic Literacy), Sam Gadson (Buildings and Grounds), Marcos Hidalgo (Buildings and Grounds), Margaret Howell (Financial Services), Mohammad Javadi (Mathematics and Computer Science), Donald Kaplan (Social Sciences), Allan Kashkin (Music), Anthony Kolios (Business), Andrea Kreinik (Speech Communication and Theatre Arts), Philip Listengart (Art and Photography), Maryann Magaldi (Nursing), Gene Mann (English), John McIntosch III (Public Safety), Devin McKay (Library), Mahamood Pournazari (Mathematics and Computer Science), Marck Prinz (English), David Ramratan (Buildings and Grounds), Joseph Russo (Business), Paul Salerni (English), Ramond Schade (Buildings and Grounds), Stephen Scharf (Physics), Carol Schilling (Mathematics and Computer Science), Monica Segura (Academic Advisement), Jimmu Sideris (Mathematics and Computer Science), Corey Stalerman (Physics), Delores Weber (Nursing), Rochelle Weiner (Mathematics and Computer Science), Constance Williams (Library), Henry Gavilanes (Finance and Administration), Larry Nelson (Information Technology), Karen Steele (Strategic Planning, Assessment and Institutional Effectiveness), Kathleen Villani (Business), and celebrating 50 years of service, Peter Stark (Engineering Technology).

The Kupferberg Holocaust Resource Center and Archives invites the campus community to several events:

- On Sunday, October 19 at 1:00 PM in the KHRCA, Salo Aizenberg will present a lecture on **Hate Mail**, chronicling a shocking aspect of anti-Semitism. One of the most visible forms of anti-Semitism in the early 20th century was spread by the general population through postcards.

Salo Aizenberg, one of the world's foremost postcard collectors, is the first to compile, translate and describe them in a historical context.

- The annual Kristallnacht Commemoration will take place on Sunday, November 9 at 1 pm in the Student Union building. This event will honor the memory of Jewish victims whose synagogues and businesses were destroyed by the Nazis on November 9, 1938.
- Dr. Arthur Flug, Executive Director of the Kupferberg Holocaust Resource Center and Archives will present a lecture entitled, **Was Superman Jewish and Why Did Nazis Hate Him?** on Thursday, November 13 at 1 pm in the KHRCA. Dr. Flug explores reproductions of some of the comics and reviews art collections that helped to defeat the Nazis.
- The Department of Career Services invites students to the Internship & Cooperative Education Forum on Wednesday, November 5 in the SUL from 12-3 pm. Employers and faculty coordinators of our academies will be available to meet with students to discuss internships and cooperative education at QCC.
- The Dean's List Ceremony will be held on Tuesday, October 14, 2014 at 7pm in the Humanities Theatre.

Steering Committee Report

The Steering Committee met with the Senate committee chairs on Wednesday, October 1st to ensure everyone had reviewed the materials posted for their committees on the Governance website at: <http://www.qcc.cuny.edu/governance/academicSenate/committees.html>. Charges to each committee for the 2014-2015 Academic year were distributed and discussed. We reviewed procedures for posting materials on the website, and a special thank you goes to Dave Morretti for giving us all a tutorial on how to do that using the Cascade content management system.

The most important function of the Steering Committee is to support work of the Academic Senate committees. Toward that end, we are putting forward two resolutions for the full Senate to consider. The first involves the five year NEH grant Queensborough Community College was awarded in 2011. To improve the process of choosing the yearly presentations for the final two years of the grant, and provide for a better utilization of the Cultural and Archival Resources Committee (CAR), this resolution calls for the creation of a Special Committee to solicit proposals and make a recommendation to the CAR committee. This Special Committee will consist of the Chairs (or their designees) of the English, Social Sciences, History, Foreign Languages, and Art (History) — departments with the most obvious connections to the humanities — though it must be emphasized that anyone in our entire QCC community is eligible to apply.

There is a second resolution on the agenda this month involving the Pathways review committee that approves courses for inclusion in the Common Core. Every single CUNY college sends three representatives to cover the three subcommittees that are now broken down into 1) “English Composition,” “Creative Expression,” and “Individual and Society”, (2) “Mathematical and Quantitative Reasoning,” “Life and Physical Sciences,” and “Scientific World”, and (3) “World Cultures and Global Issues” and “U.S. Experience in Its Diversity”. Previously, the three representatives were appointed by the Presidents, but the new Chancellor has requested that the appointees be submitted through College governance. The Steering Committee has thus crafted precise language that clearly states that the QCC

Academic Senate remains on the record as opposed to Pathways, but "in the spirit of cooperation" wishes to submit volunteers for this critically important committee. We feel this approach strikes the right balance in a delicate situation that currently finds the new Chancellor open to modification of certain components of Pathways. And we definitely don't believe the Academic Senate should surrender its jurisdiction in a task that for the foreseeable future will need to be completed every two years.

Professor Clara Wajngurt and her subcommittee of the Environment, Quality of Life, and Disability Issues Committee are continuing the work of soliciting and then collating responses from various College constituencies in furtherance of the goal of developing a bullying policy for QCC. The work is extensive and anyone interested in pitching in to help, please let anyone in the Steering Committee know. Your assistance will be greatly appreciated.

Report to QCC Academic Senate re UFS Plenary Meeting

DATE: 16 September 2014

TO: QCC Academic Senate

FROM: QCC Faculty Representative to CUNY UFS, Beth Counihan

SUBJECT:

**The 382nd Plenary Session of The University Faculty Senate of
The City University Of New York
Tuesday, September 9, 2014, 6:30 p.m.**

UFS Chair Terrence Martell called the meeting to order at approximately 6:30 p.m. in rooms 9204/5/6 at the CUNY Graduate School and University Center.

I. Approval of the Agenda

The agenda was approved by voice vote.

II. Approval of the Minutes of May 13, 2014

The minutes were approved as distributed by voice vote.

III. Invited Guest, Chancellor James B. Milliken

A 3 minute video about scientific research at SUNY and CUNY was first shown. The Chancellor then outlined his developing goals for CUNY: to continue broad quality access and high quality programs; improve retention and graduation rates; and focus on technology and funding for research and research facilities. He encouraged all to email him advice and concerns (chancellor@cuny.edu). The Chancellor also announced a search for a University Executive Provost and took questions from the campus representatives.

IV. Invitation to Join a UFS Standing Committee

Committee chairs encouraged campus representatives to join the following committees: Status of the Faculty (to focus this academic year on adjunct faculty concerns, faculty quality of life issues, policy and transitional issues, intercampus communication); Academic Freedom (to revisit the issue of assessment); Libraries and Information Technology, and Student Affairs.

V. Reports:

A. Representatives to Board Committees (oral)

The Facilities Committee reported that the CUNY real estate portfolio is estimated at fifteen billion dollars and that 80% of the physical plant of CUNY is 50 or more years old. The Student Affairs Committee and Committee on Faculty, Staff and Administration are both working on revisiting sexual harassment and misconduct policies.

B. Chair

Chair Martell is hopeful for the future: "we can look at things *de novo*" and announced 2 new UFS committees: Academic Affairs (by invitation) and Enrollment Management, to be chaired by KCC's Mike Barnhardt. Chair Martell encouraged all to attend the UFS Fall Conference on 21 November with online education as the theme and Chancellor Milliken as featured speaker.

The meeting was adjourned at 8:15 pm.

The Academic Senate Steering Committee makes the following Motion:

Whereas, there is nothing in the bylaws wording of The Academic Senate Committee on Cultural and Archival Resources (Article VII. Section 22.) that charges it with the handling of grants in any capacity whatsoever or permits it doing so,

Whereas, the Queensborough Community College is in receipt of a Challenge Grant for Two-year Colleges from the NEH titled: Kupferberg Holocaust Resource Center and Archives at Queensborough Community College http://www.neh.gov/files/grants/queensborough_community_college_enhancing_the_kupferberg_holocaust_resource_center_and_archives.pdf that would fund a program in each of five years as proposed by a faculty coordinator,

whereas, the grant specifically requires that The Faculty Coordinator be selected by QCC's Committee on Cultural and Archival Resources,

whereas, there is need to provide for changes in the charges of the Committee to provide for a temporary expansion of its charge and a device to provide the academic expertise needed for the fulfillment of the task assigned to it by the Grant,

whereas, the Bylaws of the Academic Senate permit the creation of a Special Committee (Article VII. Section 2.1.), "Special committees may be created by action of the Academic Senate for specific purposes. Special committees shall be elected by the Senate."

Be it resolved that, the charge of the Committee on Cultural and Archival Resources have added to them the following:

e. Receive and act on the recommendation of the Special Committee on Determination of Faculty Coordinators of the NEH Challenge Grant for Two-year Colleges and forward that to the Project Director of the NEH Challenge Grant,

Be it further resolved that:

a) there be a Special Committee on the Determination of Faculty Coordinators of the NEH Challenge Grant for Two-year Colleges from the NEH titled: Kupferberg Holocaust Resource Center and Archives at Queensborough Community College,

b) that the Special Committee start immediately and end August 2017.

c) that the Special Committee consist of five persons: the chairpersons or their designees of the academic departments: Art & Design, English, Foreign Languages & Literatures, History, Music, Social Sciences, and Speech Communication & Theater Arts.

d) that there be an ex officio member from the Committee on Cultural and Archival Resources (without vote) and an ex officio member who is the Director of Grants/Sponsored Programs (without vote).

e) that the Special Committee solicit, receive and appraise proposals submitted by faculty for programs under the grant and judge which proposals are to be funded and who the faculty coordinator will be for each year's programs, and submit that recommendation to the Academic Senate Committee on Cultural and Archival Resources.

QCC ACADEMIC SENATE BYLAWS Article VII Committees

Section 22. The Committee on Cultural and Archival Resources

The Committee on Cultural and Archival Resources shall consist of ten members. The seven (7) voting members of the committee shall be: five (5) members of the instructional staff; two (2) students. The nonvoting members of the committee shall be the Director of the QCC Art Gallery, the Director of the Queensborough Performing Arts Center (QPAC), and the Director of the Kupferberg Holocaust Resource Center & Archives. In the event of a tie vote, the director(s) of the institution(s) shall have a vote on matters pertaining to their area of concern.

The Committee on Cultural and Archival Resources shall:

- a. Serve as a liaison between the QCC Art Gallery, Queensborough Performing Arts Center (QPAC) and Kupferberg Holocaust Resource Center & Archives, and the campus community**
- b. Report to Academic Senate concerning activities, acquisitions, and facility updates at the QCC Art Gallery, Queensborough Performing**

Arts Center (QPAC), and Kupferberg Holocaust Resource Center & Archives

- c. Recommend involvement of the campus community in the QCC Art Gallery, Queensborough Performing Arts Center (QPAC), and Kupferberg Holocaust Resource Center & Archives**

- d. Advocate for pedagogy that utilizes the resources of the QCC Art Gallery, Queensborough Performing Arts Center (QPAC), and Kupferberg Holocaust Resource Center & Archives.**

The Academic Senate Steering Committee makes the following Motion:

Whereas, the Common Core Course Review Committee (CCCRC), which reviews courses submitted by all CUNY colleges for inclusion in the Pathways Common Core, is currently being reconstituted,

Whereas, the Chancellor's office has requested that henceforth Queensborough's representatives to the CCCRC be submitted through College governance,

Whereas, the CCCRC requests one representative each for the following categories:

(A.) "English Composition," "Creative Expression," and "Individual and Society"

(B.) "Mathematical and Quantitative Reasoning," "Life and Physical Sciences," and "Scientific World"

(C.) "World Cultures and Global Issues" and "U.S. Experience in Its Diversity",

Whereas, the Steering Committee has requested nominations from the Department Chairs and forwarded those received to the Committee on Committees,

Whereas, the Committee on Committees has approved said nominations,

And

Whereas, the Queensborough Community College Academic Senate remains on record as opposed to Pathways,

Be it further resolved that, in the spirit of cooperation, Beth Counihan (Department of English) be approved to represent the College in Category A., Jeff Jankowski (Department of Social Sciences) be approved to represent the College in Category B., and Sarah Danielsson (Department of History) be named to represent the College in Category C.

**QUEENSBOROUGH COMMUNITY COLLEGE
THE CITY UNIVERSITY OF NEW YORK**

Report to the Academic Senate

September 20th, 2014

From: Dr. Cheryl Spencer, Chairperson of the Committee on Committees

To: Dr. Kuszai, Secretary of the Academic Senate Steering Committee

Monthly Report of the Committee on Committees for September 2014

I. New Academic Senate Committee Members

Whenever vacancies on committees become available the members of the Committee on Committees (CoC) vote via e-mail to appoint new members. Here are the changes that the CoC were made aware of, voted on, and approved:

A. Academic Senate

Dr. Andrea Salis replaced Professor Jean Amaral who has resigned.

Dr. Maurizio Santoro became chair of the Foreign Languages department and will serve in the Academic Senate as chair of this department.

Professor Eileen White replaced Professor Richard Yuster who has resigned.

Dr. Monica Trujillo became chair of the Biology department and will serve in the Academic Senate as chair of this department.

B. WIDWAC Committee

To fill a vacancy left by the resignation of Professor Janice Molloy, the CoC named Professor Kimberly Ambruso to this committee.

C. Committee on Course and Standing

To fill a vacancy left by the resignation of Professor Margaret Stroehlein the CoC named Dr. Jilani Warsi to this committee.

D. Committee on Assessment

To fill a vacancy left by the resignation of Dr. Maurizio Santoro the CoC named Professor Joseph Goldenberg to this committee.

E. Curriculum Committee

To fill a vacancy left by the resignation of Professor Richard Yuster the CoC named Dr. Emily Tai to this committee.

To fill a vacancy left by the resignation of Dr. Haishen Yao the CoC named Dr. Barbara Bonous-Smit to this committee.

F. Publications

To fill a vacancy left by the resignation of Professor Jean Amaral the CoC named Dr. Jennifer Maloy to this committee.

G. Committee on E-Learning

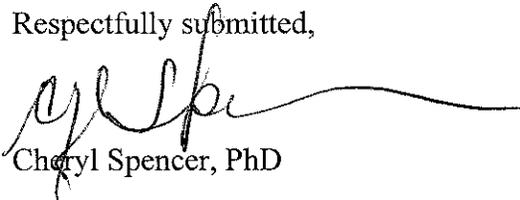
To fill a vacancy left by the resignation of Professor Susanna Alaiz-Losado the CoC named Professor James Cutrone to this committee.

Dr. Lakersha Smith has resigned from this committee and the CoC is working on a replacement.

II. 2014-2015 Planning for the Election of Members-At-Large and Nominating Petitions for Committee Service

The Chair of the CoC has a meeting scheduled for October 15th, with Jeffrey Schwartz, the Senate Technology Officer to begin planning for the 2014-2015 elections for the Academic Senate and petitions to serve on the Academic Senate Committees.

Respectfully submitted,



Cheryl Spencer, PhD

Chairperson, Committee on Committees

**QUEENSBOROUGH COMMUNITY COLLEGE
CITY UNIVERSITY OF NEW YORK
CURRICULUM COMMITTEE**

To: Peter Bales, Academic Senate Steering Committee
From: Aránzazu Borrachero, Chairperson, Committee on Curriculum
Date: September 29, 2014

Subject: Monthly Report

The Committee on Curriculum has voted to send the following recommendations to the Academic Senate:

1. COURSE REVISIONS

Department of English

Course Sequencing Revisions

RATIONALE: QCC has traditionally used the two-letter/three-digit convention of denominating classes, but there is an institutional tendency to adopt a more efficient model, utilizing a four-letter convention that further distinguishes the disciplines. “ENGL” is unique to English, unlike the suffix “EN” which is common to both English and Engineering. Additionally, the new sequence and groupings are intended to help students select courses according to their needs and preferences and to present a more coherent program of study, one that more closely follow developments in the English Major in four-year colleges across CUNY.

EN 101-103 : ENGLISH COMPOSITION

FROM	TO	Name	Description
[EN-101]	<u>ENGL-101</u>	English Composition I	Development of a process for producing intelligent essays that are clearly and effectively written; library work; 6,000 words of writing, both in formal themes written for evaluation and in informal writing such as the keeping of a journal. During the recitation hour, students review grammar and syntax, sentence structure, paragraph development and organization, and the formulation of thesis statements.
[EN-102]	<u>ENGL-102</u>	English Composition II: Introduction to Literature	Continued practice in writing combined with an introduction to literature: fiction, drama, and poetry. During the recitation hour, students review basic elements of writing and analytical and critical reading skills and research strategies.
[EN-103]	<u>ENGL-103</u>	Writing for New Media	Students will study and practice writing in Digital Media. They will concentrate on producing clearly and effectively written formal essays with the goal of learning how to communicate in the World Wide Web and e-mail environments. Particular attention will be given to the process of writing, including the use of informal writing strategies. Proficiency in standard grammar and syntax, sentence structure, paragraph development and organization, and the formulation of thesis statements will be stressed in the context of preparing essays, arguments, hyperlinked and other new media documents.

ENG 201-210: Introduction to the Discipline

FROM	TO	Name	Description
[EN-230]	<u>ENGL-201</u>	Introduction to Literary Studies	An inquiry into what it means to study literature, involving close reading and critical analysis of a variety of prose fiction, drama, and poetry, and informed by an introduction to some of the theoretical issues currently debated in literary studies and a consideration of how such issues have evolved historically. In addition to works of literature,

			which they will identify through their own research. This course combines a study of literature with continued training in clear and effective writing.
[EN-303]	<u>ENGL-202</u>	Readings in Poetry	Critical study of the genre of poetry, including epic, narrative, and lyric poems.
[EN-302]	<u>ENGL-203</u>	Readings in Drama	Critical study of the genre of dramatic literature from the Greeks to the Moderns.
[EN-301]	<u>ENGL-204</u>	Readings in Prose Fiction	Critical study of the short story, the novella, and the novel; readings in fiction of the past three centuries.

EN 211-220: Literature in Context

FROM	TO	Name	Description
[EN-401]	<u>ENGL-211</u>	English Literature I – Anglo-Saxon Period through the Eighteenth century	Major British writers from the Anglo-Saxon period through the eighteenth century; principal genres – poetry (the dominant form in this period), romances, and plays.
[EN-402]	<u>ENGL-212</u>	English Literature II: Nineteenth Century to Present	Major British writers from the nineteenth century to the present: principal genres.
[EN-444]	<u>ENGL-213</u>	World Literature I: Ancient through Renaissance	An exploration of the ideas of some of the greatest writers through the Renaissance. Readings from the Bible and Greek drama, The Divine Comedy and The Canterbury Tales, Don Quixote, Hamlet, and Paradise Lost. Emphasis on the varied ways our ancestors looked at love and war, heaven and hell.
[EN-445]	<u>ENGL-214</u>	World Literature II: Masterpieces from the Eighteenth to the Twentieth Centuries	Emphasis on the writer as interpreter of changing culture, science, and psychology, and as creator of imaginative forms; selections from Swift, Voltaire, Rousseau, Goethe, Dostoyevsky, Joyce, Sartre, and Camus.
[EN-411]	<u>ENGL-215</u>	American Literature I: Colonial Period to American Renaissance	Major American writers from the Colonial period to the American Renaissance; study of text in historical perspective.
[EN-412]	<u>ENGL-216</u>	American Literature II – Civil War to Present	Major American writers from the decade preceding the Civil War to the contemporary period; study of texts in historical perspective.
[EN-446]	<u>ENGL-217</u>	Contemporary Literature in English	This course recognizes the spread of English as a world language in the twentieth century. It will address important changes, which have occurred in the English-language literature and “englishes” from non-Western nations, the influence of postmodernist aesthetics and popular culture’s influence on literature. The readings will be selected from a number of national literatures, such as those of Africa, Australia, the Caribbean, Great Britain, Asia, and the United States.

EN 221-240: Writing Studies

FROM	TO	Name	Description
[EN-201]	<u>ENGL-221</u>	Creative Writing: Fiction	Critical study of the short story, novella, and novel with emphasis on techniques helpful to young writers. Students submit samples of their work for classroom discussion.
[EN-202]	<u>ENGL-222</u>	Creative Writing: Poetry	Critical study of poetry with emphasis on techniques helpful to young writers. Students submit samples of their work for class discussion
[EN-224, 225]	<u>ENGL-231, 232</u>	Special Topics in Writing Studies	These courses will focus on fiction and non-fiction writing about a specific theme or topic to be announced in advance and will vary each semester. Descriptions of the topic in a particular semester will be available in the English Department before registration. Students may take two such courses for credit, as long as they do not repeat the topic. Topics will include but not be limited to: <ul style="list-style-type: none"> • Reading and Writing about Crime and Murder • Reading and Writing about the Immigrant Experience

			<p>Natural World</p> <ul style="list-style-type: none"> • Reading and Writing about Place: Geography, Travel, and Identity • Reading and Writing about War • Be Home Before Dark: Reading and Writing about Family • Navigating Difference: Reading and Writing about Being “Other” • Love, Lust and Romance: Reading and Writing about Love • I Can’t Believe I Ate the Whole Thing: Reading and Writing about Food • Reading and Writing about Prison, Criminality and the Law • Writing for Children and Young Adults • The Teaching of Writing • Multimedia Writing
--	--	--	---

EN 241-260: Journalism, Media and Cultural Studies

FROM	TO	Name	Description
[EN-214]	<u>ENGL-241</u>	Introduction to Journalism; Editing Principles and Practices	An introduction to journalistic practice through teaching and developing of those writing skills fundamental to the work of reporters and editors. Straight news, feature, and editorial writing are stressed along with the principles and practices of general editing and copy-editing. Students learn to edit, revise, cut, and expand written material to make it suitable for publication in the school newspaper and for professional publication.
[EN-221]	<u>ENGL-242</u>	Documentary Film: The New Journalism	A study of film as a form of contemporary “journalism” that employs proven methods of persuasion and manipulation. It focuses on the power of the medium to record and reveal – but also to distort – aspects of the real world. Documentary films and television newsreels are examined in order to judge the validity of their claims for capturing the “truth” of events. A variety of films, including war documentaries, sociological “essays,” and rock concerts, will be screened and compared to rhetorical and journalistic models. Instruction on writing strategies and techniques specific to audio/visual media.
[EN-216]	<u>ENGL-251</u>	Popular Culture	A critical study of the pervasive role the popular arts play in our lives, with emphasis on a rhetorical approach to the mass media. Students will write about the contemporary arts and related issues.
[EN-220]	<u>ENGL-252</u>	Film and Literature	A comparative investigation of the narrative and non-narrative methods and modes of literature and film, their similarities and differences. Novels, plays, short stories, and films are studied. Screenings. Instructions on writing strategies and techniques specific to audio/visual media.

EN 261-299: Topics in Literature

FROM	TO	Name	Description
[EN-217]	<u>ENGL-261</u>	Autobiography	Readings in autobiographies combined with students’ writing about their own lives and times. Readings selected from the world’s literature including African, Asian, European, Chicano-Latin American, Native American, and American sources.
[EN-219]	<u>ENGL-262</u>	New York	Study your city, the most influential in the world. Readings will include the rich literature about New York, from Washington Irving to Tom Wolfe, as well as The New York Times. Write about the New York you know and the one you’ll discover.

EN 300-399 : Advanced courses in Writing and Journalism

[EN-223]	<u>ENGL-301</u>	Advanced Fiction Writing	This course offers students the opportunity to further develop fiction writing techniques introduced in EN-201. The course will provide students with intensive practice in a wide variety of narrative forms, supportive critical feedback on their work, strategies for editing, and exposure to a broad range of contemporary published fiction.
[EN-215]	<u>ENGL-311</u>	Journalism II: Feature and Magazine Article Writing	A continuation of the principles and practices of print journalism established in [EN-214] EN-241, with an emphasis on the non-deadlined “soft news” or feature article suitable to special interest areas of newspapers or magazines.
[EN-901, 902]	<u>ENGL-321, 322</u>	Cooperative Education in Journalism	This course is open only to matriculated students who have completed at least 36 credits in Liberal Arts and Sciences with a 2.5 index and who have completed Introduction to Journalism [(EN-214)] EN-241 or who have received special permission from the English Department. It is recommended that students who apply possess word processing skills. The cooperative experience in journalism is designed to provide students with internship training in newspaper reporting, editing, and production. Students intern with local weeklies, where they have the opportunity to learn beat reporting, writing news and feature stories and working with editorial, design and business staff. Students are evaluated on the basis of portfolios, journals, conferences with the instructor, and a written evaluation by the employer. Students will earn a grade of “Pass” or “Fail.” Only one of these courses may be taken for credit. Interested students should contact the English Department during the semester prior to enrollment to make necessary arrangements.

EN 500-599 : Literature Electives

FROM	TO	Name	Description
[EN-601]	<u>ENGL-501</u>	The Novel	Works of such writers as Richardson, Melville, Joyce and others who have contributed to the development of the novel in the English language.
[EN-602]	<u>ENGL-502</u>	Modern Drama	Modern drama as represented in the works of such authors as Ibsen, Strindberg, Ionesco, and Albee.
[EN-611]	<u>ENGL-503</u>	Shakespeare in Elizabethan Drama	Intensive study of selected plays of Shakespeare.
[EN-621]	<u>ENGL-504</u>	The Bible as Literature	Study of the Old and New Testaments as an anthology of poetry, folklore, history, proverbs, letters, and drama; the influence of the Bible on literature, art, and music.
[EN-651]	<u>ENGL-505</u>	Children’s Literature	A study of literature for children from its deep cultural roots in myth and legend to its contemporary manifestations as both a reflection and a determiner of modern society.
[EN-815, 816]	<u>ENGL-591, 592</u>	Special Topics in Literature	These courses will focus on a specific theme or topic to be announced in advance and will vary each semester. Descriptions of the topic in a particular semester will be available in the English Department before registration. Students may take two such courses for credit, as long as they do not repeat the topic. Topics will include but not be limited to: <ul style="list-style-type: none"> • Women in Literature • Afro-American Literature • Asian-American Literature • Love and Sexuality • The Experience of War • Growing Up • The Search for Identity • Literature of Madness and the Irrational • Views of Aging in Literature • The Individual and the Community

			<ul style="list-style-type: none"> • The City in Literature • The Immigrant Experience • The American Dream • The Graphic Novel
--	--	--	---

2. PROGRAM REVISIONS

Department of Biological Sciences and Geology

AS/BS QCC/York Dual/Joint Biotechnology Degree Program

RATIONALE: York College will no longer accept BI 461 (General Microbiology) from QCC transfer students, who must complete it at York. To adjust the number of credits in the major, we now require BI 554 (Research Laboratory Internship), which was previously an elective course. The conversion of BI 554 to a required course also responds to the students' increase demand for research internship experience.

FROM:

Common Core	Credits
REQUIRED CORE: I. A: English Composition I, II (Take EN 101 & 102)	6
REQUIRED CORE: I. B: Mathematical & Quantitative Reasoning (Required: MA 441)*	4
REQUIRED CORE: I. C: Life & Physical Sciences (Required: BI 201)*	4
FLEXIBLE CORE: II. A: World Cultures & Global Issues (Select one course)	3
FLEXIBLE CORE: II. B: U.S. Experience in Its Diversity (Select one course)	3
FLEXIBLE CORE: II. C: Creative Expression (Select one course)	3
FLEXIBLE CORE: II. D: Individual & Society (Select one course)	3
FLEXIBLE CORE: II. E: Scientific World (Required: CH 151)*	4.5
FLEXIBLE CORE: II: A, B, C, D or E (Required: CH 152)*	4.5
Subtotal	35
Major	
BI 202 General Biology II	4
BI 453 Biotechnology	5
BI 356 Principles of Genetics	4
[BI 357 Bioinformatics/Computational Biology or BI 461 General Microbiology	3-4]
Subtotal	16-17
Additional Major Requirements	
HE 102 Health, Behavior and Society <i>and</i> one course from PE 400 series	3
SP 211 Speech Communication	3
Subtotal	6
Elective(s)	
[Free electives	2-3]
[BI 554 Research Laboratory Internship (optional)	(2)]
Total	60

TO:

Course to Course Equivalencies and Transfer Credit Awarded	Credits
Common Core Queensborough	
REQUIRED CORE: I. A: English Composition I, II (Take EN 101 & 102)	6
REQUIRED CORE: I. B: Mathematical & Quantitative Reasoning (Required: MA 441)*	4
REQUIRED CORE: I. C: Life & Physical Sciences (Required: BI 201)*	4
FLEXIBLE CORE: II. A: World Cultures & Global Issues (Select one course)	3
FLEXIBLE CORE: II. B: U.S. Experience in Its Diversity (Select one course)	3
FLEXIBLE CORE: II. C: Creative Expression (Select one course)	3

FLEXIBLE CORE: II. D: Individual & Society (Select one course)	3
FLEXIBLE CORE: II. E: Scientific World (Required: CH 151)*	4.5
FLEXIBLE CORE: II: A, B, C, D or E (Required: CH 152)*	4.5
Subtotal	35
Major	
BI 202 General Biology II	4
BI 453 Biotechnology	5
BI 356 Principles of Genetics	4
BI 357 Bioinformatics/Computational Biology	3
BI 554 Research Laboratory Internship	2
Subtotal	18
Additional Major Requirements	
HE 102 Health, Behavior and Society <i>and</i> one course from PE 400 series	3
SP 211 Speech Communication	3
Subtotal	6
Elective(s)	
Free elective	1
Subtotal	1
Total	60

**Students are required to take particular courses in some areas of the Common Core that fulfill both general education and major requirements. If students do not take the required courses in the Common Core, they will have to take additional credits to complete their degree requirements.*

All students must complete two (2) WI designated classes to fulfill degree requirements.

3. PROGRAM DELETION

Department of Physics

Laser and Fiber Optics Technology Program

RATIONALE: Enrollment in the program has been low for many years and the department cannot justify its continuation. Students will be able to take the courses, which will remain in the catalog, but the program will cease to exist.

4. NEW COURSE

Department of Social Sciences

PSYC245: Cross-Cultural Psychology, 3 class Hours, 3 credits

Prerequisites: PSYC101

Course description: This course offers an introduction to the field of cross-cultural psychology. In this course, students study the cultural similarities and differences of human behavior and mental processes. Students examine how race, gender, religion, geography, language and other demographic variables influence the ways in which individuals maneuver through their worlds. Relevant topics include: cross-cultural research methodology; culture and perception; intelligence, universality of human emotions; motivation; human development and socialization; psychological disorders; social cognition and cultural values; and social interactions.

RATIONALE: Cross-cultural psychology is relevant to students who are interested in exploring the impact culture has on the human experience. Given the cultural diversity that exists at QCC, the course can be a lens in which students explore their own culture within specific psychological topics.

QUEENSBOROUGH COMMUNITY COLLEGE
THE AWARDS AND SCHOLARSHIPS COMMITTEE

To: The Academic Senate
From: Sharon Lall-Ramnarine, Chairperson
Date: September 9, 2014
Subject: ANNUAL REPORT 2013-2014

Committee Members 2013 - 2014:

Chairperson: Sharon Lall-Ramnarine (Chemistry)

Secretary: Wei Lai (Foreign Languages & Literatures)

President's Designee: Ellen Hartigan (Vice President of Student Affairs)

Senate Steering Committee Designee: George Muchita (Transfer Coordinator)

Other member(s): Park Kee (Engineering Technology)

Committee on Committees Liaison: Cheryl Spencer (Nursing)

Meeting Times:

The Awards and Scholarships Committee met **three times** during the academic year 2013-2014 to evaluate and recommend nominations for the following awards and scholarships. In addition the committee reviewed applications and selected scholarship recipients electronically **two times** (during the months of July- August 2013 and January 2014).

Accomplished Items: The committee reviewed a total of **320** applications / nominations. In addition the committee endorsed the following scholarship endowments:

- A \$250K Scholarship Endowment from Dr. Amy Wong in memory of Professor Emeritus Dr. Pak Kuen Wong of the Chemistry Department (see Appendix2).
- A \$100K Endowment in Scholarship funds from Professor Emeritus of the ECET Department (see Appendix 3)

A. Special Awards: 8 recipients chosen out of 21 applications

1. **John F. Kennedy Memorial Award (\$500)** – given to Damian Ewko (out of 3 applicants), a graduating student who has demonstrated outstanding leadership in the college and the community;
2. **Martin Luther King Jr. Memorial Award (\$500)** – given to Stephen Jones (out of 3 applicants), a graduating student who has demonstrated exceptional leadership in promoting racial harmony and appreciation of cultural diversity;
3. **Ray Ricketts Memorial Award (\$75 each)** - given to Maria V. Villadiego and Louis Brown, returning students (left college at one point) who exhibit exceptional scholarship and leadership;
4. **Women’s Club Award (\$75 each)** – given to Lida Ramos Acre and Nazia Bhatti (out of 10 applicants) who have each demonstrated outstanding leadership and service to the college community;
5. **Incentive Awards - Day and Evening (\$100 each)** – given to day students: Patreece Stewart and Shelly Ann Singh (out of 3 applicants) who have demonstrated outstanding academic performance and are working parents. There were no applicants in the Evening Students category
- 6.

2014 CUNY USS Scholarships (committee did not meet; all nominations sent directly to CUNY USS and they selected winners)

of students that applied: 7 (*Passantino Scholarship for Disabled students*); 12 (*Ernesto Malave Merit Scholarship*); 1 (*Passantino Scholarship for International Students*)

of students submitted to CUNY USS: 7 (*Passantino Scholarship for Disabled Students*); 10 (*Ernesto Malave Merit Scholarship*); 1 (*Passantino Scholarship for International Students*)

of recipients: 5 chosen recipients selected by CUNY USS

B. Continuing Student Academic Merit Scholarship – given to current and continuing students who have demonstrated outstanding academic performance (a minimum cumulative GPA of 3.25 required). In the Fall 2013 semester awards of \$500 each were given to 74 students out of 101 applicants. In the Spring 2014 semester awards of \$500 each were given to 43 students out of 95 applicants. 33 students from the Fall 2013 semester were renewed for the Spring 2014 semester

Fall 2013 Recipients (74)		Spring 2014 Recipients (43)	
Arash Ahnood	Zengcong Gao	Rhea Chiren	Yves Jean
Shirin Akhter	Andrew Garcia	Sherry Chon	Ateeb Khawaja
Sheikh Athar	Richard Groll	Eleni Danginis	Eungkyu Kim
Antonio Bhikham	Imtiaaz Hassan	Chinara Feizullayeva	William Koh
Stephanie Cardona	Jun	Seyed Ali Ghazi Dezfouli	Jennifer Lee
Xue	Tian He	Marleny Guzman	Yongqian Li
Yueting Chen	Emelin Herrera	Tian He	Elizabeth Licari
Tao	EE Shiun Hong	Jose Hernandez	Johnny Mendez
Xing Yan Cheng	Eungkyu Kim	Michael Mira	Bo Rong
Tsun Wai Choi	Boyeon Kim	Jonathan Rua	Jongchul Sah
Nicole Cruz Gomez	Nahyun Kim	Silvia Salamone	Manvinder Singh
Zena Dakmak	Sotiris Kollaris	Genisse St. Hubert	Shijian Ren
Chaojun Dong	Michael Lawrence	Stephanie Taylor	Krista Von Werne
Philip Etlne	John Lee	Qian Wang	Wenshu Wang
Kin Cheung	Jooah Seo	Hau Wai Wong	Zhen Fu Wu
Sinying Tracy Leung	Eun Jung Shin	Mark Yaqoob	Jia You
Ruirong Li	Orin Singh	Jie Yuan	Lyndia Bean
Sin Ting Li	Moses Stephen	Vishnu Dawah	Tatyana Falyushina-Ilyayev
Weiwu Li	Lok Ting Suen	Veronica Giraldo	Yuying Guan
Yongqian Li	Yiwei Sun	Krystal Hernandez	Shira Kalker
Yongyi Li	Xi Tang	Tsuiyee Kong	Molly Marrero
Zhineng Li	Melody To	Israt Sharmin	
Lili Lin	Camilo Torres		

Huanxin Liu	Chung Him Tse	Students Renewed from Fall 2013 to Spring 2014	
Jia Liu	Stephanie Ubiergo	Shamina Begum	Imtiaaz Hassan
Dravida Mahadeo-Jaideo	Eric	Darline Bertil	Jun He
Emely Medina	Hau Wai Wong	Stephanie Cardona	Andrew Hilbert
Jiao	Jiamei Wu	Tao Cheng	Fan Jin
Michael Mulcay	Xianhui Xu	Nicole Cruz Gomez	Eungkyu Kim
Martino Nikolovski	Derui Yang	Chaojun Dong	Kin Cheung Leung
Carmenn Ooi	Zhongwu Yang	Lauren Fertel	Ruirong Li
Sudip Parmar	Jie Yuan	Zengcong Gao	Weiwu Li
Hantz Olivier Pierre	Shi Ting Zeng	Karen Gray	Jia Liu
Sadia Rahman	Haiyan Zhang	Richard Groll	Lu Lu
Edward Ramirez	Shuwen Zhang	Dravida Mahadeo-Jaideo	Emely Medina
Diana Reda	Ying Zheng	Michael Mulcay	Carmenn Ooi
Delia Salas	Chao Zhu	Sudip Parmar	Edward Ramirez
		Soraya Richardo	Moses Stephen
		Stephanie Ubiergo	Maria-Elena Vanuska
		Eric Vehstedt	Zhongwu Yang
		Shi Ting Zeng	

C. Who's Who Among Students in American Universities and Colleges - given to students (62 out of 79 total applicants) who demonstrated scholarship, active participation in college and community activities, and potential for continued development (a minimum of 30 completed credits required):

Christopher Chin	Lida Ramos Arce	Hyo Jung Shin
Nathan Cyrille	Linsy Benjamin	Maria Kakonikos
Mamadou Alpha Diallo	Antonio Bhikham	Jihyun Lee
Alessandro DiMarco	Janil Espinal	Weiwu Li
Chaojun Dong	John Galan	Ting Ting Lin
Obiora Egbo	Stephen Jones	Christie Paul

Sandy Enriquez	Giancarlos Llanos	Miryan Peralta
Chinara Feizullayeva	Gaelle Muzac	Ante Peros
Edwin Garcia	Jessica Opokuah	Daysi Proano
Amber Laguerre	Luz Parra	Fitzcarl Anthony Reid
Dravida Mahadeo-Jaideo	Ramdai Pereira	Silvia Salamone
Lucia Nunez	Marianne Adrian	Ricky Shao
Cruz Rosario	Maria Barak	Aftab Siddiqui
Elsa Rosario	Yahaira Bernal	Moses Stephen
Emely Rosario	Nazia Bhatti	Chung him Tse
Kaung Myat San	Yiran Chen	Melody To
Robin Suarez	Jia Cheong	Smaragdi Tsourapa
Ronald Tiernord	Loren Condon	Maria Virginia Villadiego
Joselin Vargas	Damian Ewko	Chaojie Wang
Monique Willoughby	Nausheen Fatima	Eun Jung Shin
Zhenfu Wu	Andrew Garcia	

Summary of applications received and awards made during 2009-2010, 2010-2011; 2011-2012; 2012-2013 and 2013-2014

Scholarship / Award	2009-2010		2010-2011		2011-2012		2012-2013		2013-2014	
	Applicants	Recipients								
John F. Kennedy Memorial	12	1	7	1	12	1	12	1	3	1
Ray Ricketts Memorial	7	1	3	1	12	1	7	1	6	2
Martin Luther King Jr. Memorial	8	1	7	1	7	1	6	1	3	1
Women's Club	16	1	12	3	22	4	11	2	10	2
Incentive Day	1	1	3	2	6	2	6	2	3	2
Incentive Evening	1	1	2	2	7	2	3	2	0	0
Academic Merit Fall	70	19	76	53	139	117	72	51	101	74

Academic Merit Spring	126	40	117	79	83	27	78	78	95	43
Who's Who	38	33	42	38	32	29	55	36	79	62
Phi Beta Kappa			7	5	6	3	11	1	0	0
Ernesto Malve Merit	-	-	-	-	2	1	1	1	12	2
Passantiono: International	-	-	-	-	1	1	1	1	7	2
Passantino: Disabilities	-	-	-	-	4	4	2	2	1	1

See Appendix I for data on all Awards and Scholarships offered by the college during 2013-2014

In comparison to previous academic years the response to all scholarship awards varied. The Academic Merit Scholarship continued to receive a strong response. Forty-six more students applied this year (resulting in a total of 196 applications). However, twelve less students received the scholarship. As of August 2014, the college had \$30k unspent merit scholarship funds from last year. Dr. Call permitted that in Fall 2014, each student will receive \$1000 for the Continuing student Academic Merit Scholarship instead of the traditional \$500.

Accomplishments

1. **Twenty-six more** Queensborough students were included among *Who's Who in American Universities and Colleges* this year, the total number of applicants (79) continue to be low. The college is permitted to approve up to 150 nominees. However, there were 24 more applicants this year than last year. The increase is due to a number of factors: Prof. Lall-Ramnarine spoke at the STEM Academy welcome back event, gave the students applications and emphasized the importance of finding a faculty member to recommend them for internships etc. She also hosted a club event through the Student Government Association for completing Who's Who recommendations; She made announcements in her classes and sent e-mails to the club advisors and STEM faculty encouraging them to nominate their club officers / research students. In addition, Dr. Lall-Ramnarine **developed a recommendation form with specific sections (scholarship, college activity, promise) and lines for the Who's Who application.** This form was used in the 2014 call for Who's Who Among American Colleges and Universities recommendations from the faculty.
2. The recommendations from the previous years to have committee members receive the applications prior to committee meetings; to sort scholarship applications by GPA and to indicate what topics the applicant essay should address were continued. The committee saw an improvement in the quality and quantity of the applicant essays compared to previous years. The review process was smoother and faster. Also, having applications to

review ahead of time allowed for more thorough reviews and left time during meetings for discussions for improvement.

3. For the first time, the committee is able to report on all of the awards and scholarships offered by the college *and their dollar amounts* (see Appendix 1). The data was obtained from Sheila Sarecha in Vice President's Zins office.
4. The recommendation from the previous year to send the calls for award/scholarship applications/nominations to the students Tigermail accounts as well as to the faculty was continued. This way the student could judge their eligibility and approach faculty to recommend/nominate them.
5. The Continuing Academic Merit Scholarship applicant list that is numbered and sorted by GPA also listed the current QCC credits of the applicants as recommended previously. This made the review process easier and faster.

Challenges

- Obtaining data for the annual report of the committee continues to be a tedious task.
- Overall, there was an improvement in the quality of the applicants compared to previous years. However, the committee expressed disappointment in some of the recommendation letters received from faculty and staff. There was again great disparity in the recommendation letters. The recommendations varied from two words to lengthy letters. In some cases the students were disqualified because the committee could not make a decision based on two words.
- Soliciting recommendations from faculty for the inclusion in Who's Who continues to be a challenge.

Recommendations / To Do

1. **Announce** awards and scholarships opportunities on electronic boards on campus, in addition to traditional methods.
2. **Obtaining data for the annual report:** The chair and secretary of the committee should be given digital lists of all of the final recipients or nominees for the various awards, from the President's Designee's office. This should be done **before** the recipients are notified or nominee lists are sent out. This will make compiling the annual report an easier task. The committee chair and secretary should also be sent a digital list from academic affairs of all of the awards and scholarships offered by the college, as soon as the list is compiled for Commencement. The monetary value of the awards should be included on the list.
3. For the **Who's Who Nominations:**

- The call for recommendations sent to the Community Dialogue should also list and thank the faculty/staff who recommended students last year.
- The master list of all nominees that the committee uses to decide on eligible candidates should also include a column labeled “recommended by.” This will enable follow up questions for missing information.
- The committee should notify the recommenders of which students were nominated
- A document with the benefits of Who’s Who should be prepared and attached to the call for nominations

4. **Special Awards:**

- **The Women’s Club Award is phased out and should not be advertised.**
- **The John F. Kennedy Award and the Martin Luther King Jr. Memorial Award accounts are empty.** However, the president continues to fund them through other monies because of the significance of the awards.
- The **applications for the special or commencement awards** should have sections for faculty to complete (Scholarship, leadership on campus, service to the college, promotion of racial harmony, working parents) depending on the awards.
- **Incentive Day / Evening Awards:** Include in next years’ announcement that details and documentation are needed proving that applicants are working and are parents

Acknowledgements

Wei Lai did a great job as the secretary of the committee. She recorded and compiled the meeting minutes and spent time learning how to upload documents on the committee’s website. She was very thorough in her review of the applications and made several insightful comments during the discussion of the applicants. **George Muchita** served as a steering committee designee, and continues to be an asset in the thorough review of the applications and discussion of each award / scholarship candidate. **Kee Park** was thorough in his review of the applications and contributed to the discussions about each award. The committee wishes to acknowledge **VP Hartigan** for graciously arranging, hosting and attending each meeting as well as reviewing each application. Her office staff, in particular **Reynald Pierre-Charles** is also invaluable in collecting and sorting all of the applications/nominations, documenting the outcomes/results and following up on questions or concerns about specific applications.

Committee Members for 2014-2015

Chairperson: Sharon Lall-Ramnarine (Chemistry)

Secretary:

President’s Designee: Veronica Lukas

Other member(s):

Park Kee (Engineering Technology);

George Muchita (College Transfer Coordinator)

Shele Bannon (Business)

Christopher Roblodowski (Biology)

Tammi Rothman (English)

Committee on Committees Liaison: Cheryl Spencer (Nursing)

Senate Steering Committee Designee: Jiliani Warsi

Student representative: Bayard Carmiencke

Appendix 1:

All Awards and Scholarships offered by the college during 2013-2014: Commencement Awards*

*Data obtained from QCC Publications Office

Name	Award	Department	Amount
Ms. Viviana Torres	Drs. Edith Lea and Herbert Schnall Endowed Scholarship	Biology	\$525
Ms. Celine Lopez, '14	Henry Winkler Certificate Award	Business	\$100.00
Ms. Luz Parra, '14	Roberta Rosenbaum Memorial Scholarship Award	Business	\$150.00
Ms. Reena Raju	Harry Berlin Award	Business	\$175.00
Mr. Paul Donato	Harry Berlin Award	Business	\$250.00
Mr. Marshall Lincoln	Harry Berlin Award	Business	\$250.00
Mr. Fredy Llanos	Harry Berlin Award	Business	\$250.00
Mr. Kenneth Urbina	Harry Berlin Award	Business	\$250.00
Mr. Jc Velasco	Harry Berlin Award	Business	\$250.00
Ms. Vidya Hosein	International Association of Administrative Professions Award (Queens County Chapter)	Business	\$300.00
Mr. Farid Saleh, '14	Doris Katz Memorial Scholarship Award	Business	\$50.00
Mr. Dominik Witkowski	Doris Werner Endowment Award	Business	\$525.00
Ms. Dominique Brady	The Professor Frank S. Rudo Award	Chemistry	\$100
Ms. Emely Rosario	Belle Vader Mancott	Chemistry	\$59
Mr. Damian Ewko, '14	Belle Vader Mancott	Chemistry	\$59
Mr. Damian Ewko, '14	The Joseph Iorio Memorial Chemistry Award	Chemistry	\$100
Ms. Eun Jung Shin, '14	The Dr. Edward Sarlo Award	Chemistry	\$100
Mr. De Andre Brye	The Professor Frank S. Rudo Award	Chemistry	\$100
Ms. Yueli Chen	The Anatol Mancott Award)	Chemistry	\$100
Ms. Chinara Feizullayeva	The Walter Zozulin Memorial Award	Chemistry	\$100
Ms. Daysi Proano	The Joseph Iorio Memorial Chemistry Award	Chemistry	\$100
Mr. Zachary Cruz, '14	ATHLETIC	Chemistry	\$115
Mr. You Wu	The Dr. Irmgard F. Karle Award	Chemistry	\$250
Mr. Farai Mutukumira	The Rose Mancott Memorial Award	Chemistry	\$35
Ms. Silvia Salamone	The Rose Mancott Memorial Award	Chemistry	\$35
Mr. Hyo Jung Shin	The Rose Mancott Memorial Award	Chemistry	\$35
Ms. Yi Jiang	The Dr. Paris Svoronos Award	Chemistry	\$350
Ms. Silvia Salamone	The Paris Svoronos Award	Chemistry	\$350
Mr. Yiran Chen, '14	Belle Vader Mancott	Chemistry	\$59

Ms. Heera Choe, '14	Belle Vader Mancott	Chemistry	\$59
Ms. Chinara Feizullayeva	Belle Vader Mancott	Chemistry	\$59.00
Ms. Jihyun Lee, '10 & '14	Belle Vader Mancott	Chemistry	\$59.00
Ms. Alice MacDonald	Belle Vader Mancott	Chemistry	\$59.00
Ms. Daysi Proano	Belle Vader Mancott	Chemistry	\$59.00
Ms. Yueli Chen	Belle Vader Mancott	Chemistry	\$59.00
Ms. Miryam Peralta	Belle Vader Mancott	Chemistry	\$59.00
Ms. Sandy Enriquez, '14	Belle Vader Mancott	Chemistry	\$59.00
Mr. Ugur Sezer, '14	Belle Vader Mancott	Chemistry	\$59.00
Ms. Eun Jung Shin, '14	Belle Vader Mancott	Chemistry	\$59.00
Mr. Moses Stephen	Belle Vader Mancott	Chemistry	\$59.00
Ms. Azmir Sultana	The New York State Engineering Technology Association Award	ECET	\$100.00
Mr. Mamadou Alpha Diallo	The Pasquale Savarese Award	ECET	\$100.00
Mr. Abraham Guzman, '14	1006 ECET GEN (240)	ECET	\$100.00
Mr. Andres Mora	1725 UNDER LAB (339)	ECET	\$100.00
Mr. Edwin Garcia	1768 Lum Endowment	ECET	\$2,000.00
Mr. Arash Ahnood	1353 GRAINGER (375)	ECET	\$500.00
Mr. Jun He, '14	1353 GRAINGER (375)	ECET	\$500.00
Ms. Nahyun Kim	1353 GRAINGER (375)	ECET	\$500.00
Ms. Carmenn Ooi, '14	1353 GRAINGER (375)	ECET	\$500.00
Mr. Moses Stephen	1353 GRAINGER (375)	ECET	\$500.00
Mr. Ryan Rampersad	1353 GRAINGER (375)	ECET	\$1,000.00
Mr. Guocheng Lin	1006 ECET GEN (240)	ECET	\$50.00
Mr. Arash Ahnood	1353 GRAINGER (375)	ECET	\$500.00
Mr. Jun He, '14	1353 GRAINGER (375)	ECET	\$500.00
Ms. Carmenn Ooi, '14	1353 GRAINGER (375)	ECET	\$500.00
Mr. Moses Stephen	1353 GRAINGER (375)	ECET	\$500.00
Mr. Paquale Alpha Diallo	The Pasquale Savarese Award	ECET	\$100.00
Mr. Alexander Autar	The Professor Louis Nashelsky Award	ECET	\$100.00
Mr. Gufran Azam, '14	The Martin J. Horowitz Memorial Award	ECET	\$100.00
Mr. Giancarlos Llanos	1644 LEVENSON (273)	ECET	\$100.00
Mr. Giancarlos Llanos	The New York State Engineering Technology Association Award	ECET	\$100.00
Mr. Abelito Martinez, '14	The Professor Louis Nashelsky Award	ECET	\$100.00
Mr. Manvinder Singh, '14	The New York State Engineering Technology Association Award	ECET	\$100.00
Mr. Samuel Tarsoo	The Professor Gabriel Kousourou Award	ECET	\$100.00
Mr. Ronald Tienord	The Pasquale Savarese Award	ECET	\$100.00
Mr. Alvaro Crawford, '14	The Joseph B. and Betty Aidala Memorial Award	ECET	\$200.00
Mr. Yao D. Agoudaui	The New York State Engineering Technology Association Award	ECET	\$100.00
Mr. Fitzcarl Reid, '14	Dr. Linda Stanley Scholarship Endowment for the Writing of Non-Fiction	English	\$377.00

Mr. Johnny Mendez	Dr. Sheena Gillespie Literary Scholarship Endowment	English	\$487.00
Ms. Razia Ahmad	Marcia Keisz Award	English	\$125.00
Ms. Proma Nassan	Marcia Keisz Award	English	\$125.00
Ms. Yahaira Bernal	Meredith Young Scholarship Endowment	English	\$175.00
Ms. Mariela Cabrera	Meredith Young Scholarship Endowment	English	\$175.00
Ms. Taylor-Monique Pinnock	Meredith Young Scholarship Endowment	English	\$175.00
Mr. Jared Mitchell	Herbert Seitz Award	English	\$25.00
Mr. Abdullah Fahim	Herbert Seitz Award	English	\$25.00
Ms. Catriel Loperto	Arnold Asrelsky Award	English	\$25.00
Ms. Desiree Santos	Arnold Asrelsky Award	English	\$25.00
Ms. Magali Alexis	Carolyn Raphael Award	English	\$31.25
Ms. Elisa Cammisa, '14	Carolyn Raphael Award	English	\$31.25
Mr. Maurice Gonzalez	Robert Crozier Award	English	\$35.00
Ms. Regme Hayes	Smithline/Trefman Award	English	\$25.00
Mr. Freddie Ramirez, '14	Carolyn Raphael Award	English	\$31.25
Ms. Keyonda Cochran	Meredith Young Scholarship Endowment	English	\$175.00
Ms. Tracy Artis, '14	Smithline/Trefman Award	English	\$25.00
Mr. Daniel Digilio	Smithline/Trefman Award	English	\$25.00
Ms. Emelin Herrera, '14	Arnold Asrelsky Award	English	\$25.00
Mr. Jose Rogers	Smithline/Trefman Award	English	\$25.00
Mr. Nishaun Ally	Carolyn Raphael Award	English	\$31.25
Mr. Ortal Dodan	Robert Crozier Award	English	\$35.00
Ms. Shatara Gibson	Robert Crozier Award	English	\$35.00
Mr. Kenneth Lum	Robert Crozier Award	English	\$35.00
Mr. Brendon McCormick	Robert Crozier Award	English	\$35.00
Mr. Edward Ramirez, '14	Robert Crozier Award	English	\$35.00
Ms. Lucy Ramirez	Robert Crozier Award	English	\$35.00
Mr. Jason Rampersad	Robert Crozier Award	English	\$35.00
Ms. Danielle Rubin, '13	Robert Crozier Award	English	\$35.00
Mr. Philip Etline, '14	Robert Crozier Award	English	\$35.00
Ms. Belinda Owusu	Harold Stolerman Award	English	\$62.50
Ms. Andrea Rios-Carillo	Harold Stolerman Award	English	\$62.50
Ms. Arisbel Solis	1668 GEORGIU (247)	Foreign Languages	\$45.35
Ms. Marisa Miletta	1689 AUERBACH (211)	Health & Phys Ed	\$100.00
Mr. Brandon Ferreiras	1610 ATHLETIC (210)	Health & Phys Ed	\$115.00
Ms. Lia Briffa	1610 ATHLETIC (210)	Health & Phys Ed	\$115
Mr. Dale Nathaniel	1618 DANCE FUND(231)	Health & Phys Ed	\$100.00
Ms. J'Nae Simmons	1618 DANCE FUND(231)	Health & Phys Ed	\$100.00
Mr. Calvin Luk	1610 ATHLETIC (210)	Health & Phys Ed	\$115.00

Ms. Luverie Lumbera	Carol Bozek Award	Health & Phys Ed	\$115.00
Mr. Zachary Cruz, '14	Joanne Blumin Scholarship Award	Health & Phys Ed	\$650.00
Ms. Krista Rios	1689 AUERBACH (211)	Health & Phys Ed	\$75.00
Ms. Joyce Liu	Jake Jagoda Memorial Award	History	\$100.00
Ms. Colleen Sheil, '14	Sheila Polishook Endowment Award	History	\$350.00
Ms. Elisa Cammisa, '14	Joseph Geist Endowment Award	History	\$500.00
Mr. Jiazhe Chen	1679 MATH COMP (283)	Math & Computer Science	\$100.00
Mr. Kin Cheung Leung, '14	The Allen Barnes Award	Math & Computer Science	\$100.00
Ms. Yuying Guan	The Sondra Farber Memorial Award	Math & Computer Science	\$100.00
Mr. Xue Chen, '14	The SUN Scholarship Award	Math & Computer Science	\$500.00
Mr. Bo Rong, '14	The SUN Scholarship Award	Math & Computer Science	\$500.00
Ms. Patricia Paez	The Music Award	Music	\$100.00
Mr. Allan Everett	The Music Award	Music	\$100.00
Mr. Matthew Vidal	The Kurzweil Memorial Scholarship	Music	\$120.00
Mr. Kelvin Rodriguez	The Kurzweil Memorial Scholarship	Music	\$120.00
Ms. Alina Arkashina	The Tatyana Shvartsblat Memorial Award	Music	\$175.00
Ms. Lauren Ribustello	The Abbey Passariello Endowed Music Scholarship Award	Music	\$200.00
Ms. Chandra Irawan Tjong	The Juilius Pomann Memorial Scholarship	Music	\$30.00
Ms. Aya Morita	The Concert Program Award	Music	\$40.00
Ms. Tualni Browne, '14	The Chorus Program Award	Music	\$50.00
Mr. Damian Ewko, '14	Alumni-Blumenthal Award	Nursing	\$100.00
Mr. Bradley Adams, '14	Michael Dermott Mullan Award	Nursing	\$150.00
Ms. Soraya Ricardo, '14	Maryellen Matthews Memorial Nursing Scholarship Endowment	Nursing	\$500.00
Ms. Lauren Fertel, '14	Rose Ann Deichert Memorial Award	Nursing	\$950.00
Ms. Fan Jin, '14	Rose Ann Deichert Memorial Award	Nursing	\$950.00
Mr. Sunny Rhu, '14	Rose Ann Deichert Memorial Award	Nursing	\$950.00
Mr. Andrew Hilbert, '14	Alumni-Humanity Award	Nursing	\$100.00
Ms. Minerva Brandon, '14	1602 ALUM ENDOW(202)	Nursing	\$100.00
Mr. Allen Berlot, '14	1000 GEN (245)	President's Office	\$1,500
Mr. James Conroy, '14	1000 GEN (245)	President's Office	\$1,500.00
Mr. Damian Ewko, '14	John F. Kennedy Memorial Award	President's Office	\$500.00
Mr. Stephen Jones, '14	Martin Luther King Jr. Memorial Award	President's Office	\$500.00
Mr. Kin Cheung Leung, '14	1000 GEN (245)	President's	\$750.00

		Office	
Ms. Jessica Colon, '14	The Theresa Singer Award	Social Science	\$1,000.00
Mr. Giuseppe Cannova	Dr. Choong-Shick Hong Memorial Scholarship	Social Science	\$250.00
Ms. Chinara Feizullayeva	Dr. Choong-Shick Hong Memorial Scholarship	Social Science	\$250.00
Ms. Kate Kim	Dr. Choong-Shick Hong Memorial Scholarship	Social Science	\$250.00
Mr. Long Wang	Dr. Choong-Shick Hong Memorial Scholarship	Social Science	\$250.00
Mr. Xue Chen, '14	Dr. Naphtaly Levy Scholarship	Social Science	\$500.00
Mr. Kin Cheung Leung, '14	Dr. Mary McDougall Memorial Fund	Social Science	\$700.00
Mr. Francisco Frias, '14	1758 Thomas Smith Me	Speech and Theatre	\$100
Ms. Catherine Meredith, '14	Beverly Lockwood Memorial Theatre Scholarship Award	Speech and Theatre	\$100.00
Ms. Jessica Rappaport	1713 SPEECH (328)	Speech and Theatre	\$100.00
Mr. Doryan Robinson, '14	1713 SPEECH (328)	Speech and Theatre	\$100.00
Mr. Lewis Gurgis	1713 SPEECH (328)	Speech and Theatre	\$100.00
Ms. Katerina Cinquemani, '14	1713 SPEECH (328)	Speech and Theatre	\$200.00
Ms. Amanda Morris	1759 Leroy Paves	Speech and Theatre	\$200.00
Ms. Sabrina Camissa	1734 Southpole Found	Student Affairs	\$1,000.00
Ms. Rubal Chaudhary	1000 GEN (245)	Student Affairs	\$1,000.00
Ms. Lida R. Arce	Women's Club	Student Affairs	\$200.00
Ms. Nazia Bhatti, '14	Women's Club	Student Affairs	\$200.00
Mr. Louis J. Brown	Ray Ricketts Memorial Award	Student Affairs	\$75.00
Ms. Maria V. Villadiego	Ray Ricketts Memorial Award	Student Affairs	\$75.00
Mr. Gabriel Pacheco, '14	1767 Student Disabil	Students With Disability	\$100.00
Mr. Doron Berenholtz	1767 Student Disabil	Students With Disability	\$100.00
Mr. Bruce Canselo, '14	1767 Student Disabil	Students With Disability	\$100.00
Mr. Bernard Fortin	1767 Student Disabil	Students With Disability	\$100.00
Mr. William Lynn, '14	1767 Student Disabil	Students With Disability	\$100.00
Ms. Alshanette Moodie, '14	1767 Student Disabil	Students With Disability	\$100.00
Ms. Ana Valedz, '14	1767 Student Disabil	Students With Disability	\$100.00
Ms. Stephanie Villacis	1767 Student Disabil	Students With Disability	\$100.00

Queensborough Community College
The City University of New York
MEMORANDUM

Academic Senate Committee on Computer Resources

To: Academic Senate
From: Wendy Ford, Chair of the Committee on Computer Resources
Date: August 28, 2014
Subject: Annual Report of the Committee on Computer Resources for 2013-2014

Members 2013-2014

Kimberly Banks, PhD, English
Wendy Ford, PhD, Business
Kenneth Golden, Art & Design
Wenli Guo, PhD Physics
Peijun (Jeffrey) Jia, Library
Hamid Namdar, Engineering Technology
Paul Sideris, PhD, Chemistry
Stephen Jones – Student Member
Luis Hernandez – Student Member (Left QCC in Fall 2013)

Edward Volchok, PhD, Business – COC Liaison
William Faulkner, - Interim VP for Finance & Administration - President's Designee

Members 2014-2015

Michael Cesarano, Speech Communication
Merlinda Drini, PhD, Engineering Technology
Wendy Ford, PhD, Business
Wenli Guo, PhD, Physics
Lucian, Makalanda, Mathematics and Computer Science
Anissa Moody, PhD, Social Sciences
Barbara Rome, Nursing
Jed Shahaar, PhD, Academic Literacy
Kathleen Wentrack, PhD, Art and Design

Student Members: Rong Lin, Kyle Enriquez, Chanele Rodriguez

Dr. Wendy Ford served as Chair of the Committee on Computer Resources and Dr. Wenli Guo served as Secretary during the 2013-2014 academic year. Dr. Wendy Ford was unanimously re-elected Chair of the Committee on Computer Resources and Dr. Kathleen Wentrack was unanimously elected as Secretary for academic year 2014-2015.

The Committee on Computer Resources met six times during academic year 2013-2014:

- October 29, 2013
- November 5, 2013
- December 3, 2013
- February 25, 2014
- March 27, 2014
- May 22, 2014

Following is a summary of the actions and efforts of the Committee on Computer Resources for academic year 2013-2014:

- Under the guidance of Professor Jeffrey Jia and Professor Hamid Namdar, the Committee on Computer Resources reviewed the Guide for Committee on Computer Resources Members, which was last updated in 2007. Mr. Namdar’s attention to detail was valuable in this effort. The Committee recommends the following changes:
 - (1) Section 2 – Committee Composition
 - (a) Change the number of committee members from seven to nine.
 - (b) Include the VP for Finance & Administration as the President’s Designee, as this VP has been attending the meetings for the past three years.
 - (2) Attachment 1 – Academic Senate Bylaws Relating to the Computer Resources Committee
 - (a) Update the attachment to indicate that the number of committee members has increased from seven to nine.
 - (3) Section 5 – New Member Preparation
 - (a) Remove bullet #4 which begins “ask their department chair not to schedule classes . . .”. By the time a person is appointed to the committee, their Fall class schedule has already been established. This request may be valid for attendance at the Academic Senate meetings however, the Computer Resource Committee meeting times vary based upon the member schedules.
 - (4) Attachment 5 – Pertinent CUNY Documents
 - (a) Consider removing the actual attachments and instead include a linked reference to the QCC IT Policies webpage, which can be found at <http://www.qcc.cuny.edu/it/policies.html>. This page is updated regularly and includes links to all relevant CUNY digital technology policies.
 - (5) Attachment 6 – Pertinent QCC Documents
 - (a) Consider removing the actual attachments and instead include a linked reference to the QCC IT Policies webpage, which can be found at <http://www.qcc.cuny.edu/it/policies.html>. This page is updated regularly and includes links to all relevant QCC digital technology policies.
- With the direction of Dr. Kimberly Banks, the Committee on Computer Resources completed a review of the 2010 Tech Plan Survey. Dr. Banks was instrumental in obtaining input from VP William Faulkner, Bruce Naples, and Denis Bejar. In addition, Dr. Bank’s analysis skills and time commitment to this effort was extremely helpful. The Committee also reached out to Mark Chropufka and VP Michael Reiner. The Committee’s suggestions for consideration for the next survey are below:
 - (1) **Number of Questions** - The 2010 survey had 70 questions. Consider reducing the number of questions as this may increase the response rate.
 - (2) **Respondents** – Consider including student feedback.
 - (3) **Frequency** – Considering the rapid pace of technology changes, we suggest conducting the survey every 3 years instead of every 5 years.
 - (4) **Question Structure** – Consider asking short and focused questions formatted as in the diagram below. See image below:

1. Indicate how strongly you agree or disagree with the following statements	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Blackboard has created new teaching opportunities for me and new learning opportunities for my student:					
Using Blackboard has improved the communication I am able to achieve with my students					
2. Which Blackboard features do use?	Never	Very rarely	Rarely	Often	Very Often
Announcements					
Collaborate					
Blogs					
Wikis					
3. I need:	Less Urgent				More Urgent
More training to use technology					
More support from administration when it comes to my technology needs					
More opportunities to collaborate with colleagues on how to use technology in my discipline					

- (5) **Question Impact** – In regards to the question: "Which blackboard features currently exist but are not available at Queensborough that you would like to see offered?"

The Technology Survey may not be the most effective way to collect information on faculty needs regarding Blackboard. We understand how important it would be to have a list of features that our faculty would like to use. However, the current configuration and policies established by CUNY makes the installation of a new feature an extensive process that may take 2 – 4 semesters.

- With the guidance of Dr. Paul Sideris, the Committee on Computer Resources reviewed the Academic Computing Center's (ACC) course offerings. Working within a short timeframe, Dr. Sideris effectively gathered the following information. The ACC provides 6 different Blackboard courses and 1 course on using Classroom Podiums. The Blackboard course topics include:
 - Introduction to Blackboard
 - New Enhanced Blackboard
 - Multimedia and Blackboard
 - Blackboard Potpourri
 - Blackboard Grade Center, SAFE Assign, and More
 - Using Collaborate

Between the months of January and April, the ACC offered 8 Blackboard classes and 5 podium classes. To effectively meet faculty needs, the ACC also offered Blackboard Potpourri and Using Collaborate fully online.

- Under the direction of Ken Golden and Dr. Wendy Ford, the Committee on Computer Resources continued to work with CETL Director, Dr. Jane Hindman, regarding the technology grant proposal. Dr. Hindman made valuable suggestions regarding the contents of faculty submitted proposals and how those proposals should be evaluated. After a final review from Dr. Hindman, this proposal will be ready for presentation to the Academic Senate.
- Dr. Ford led the Committee in brainstorming newsletter topics. Mr. George Sherman provided valuable insight as the Committee developed the newsletter topics and he identified ways in which the IT Department would be able to provide assistance. Mr. Stephen Di Dio, Executive Director, Communications and Marketing, also discussed possible newsletter distribution options with the Committee. Below are the topics the Committee decided upon for an upcoming issue:
 - Administrative Software
 - CRM Ticketing System
 - Pharos Printing System
 - Academic Software
 - Network News – information about QCC's wireless network
 - Technology Statistics
 - IT Department statistics
 - ACC Department statistics
 - Training – brief review of an IT or ACC training course
 - Student News – contribution from the Committee's student members.
- Dr. Wenli Guo took detailed minutes at all meetings and kept the Committee website up-to-date.
- Dr. Ford actively represented the QCC faculty on the college's Tech Fee committee.

Following is a summary of the intended actions and efforts of the Committee on Computer Resources for academic year 2014-2015:

- Develop a Committee newsletter based on the outline established by the Committee last year.
- Work with Mr. Sherman and Information Technology and the Academic Computing Center staff to ensure that

IT and ACC technology course offerings meet the needs of faculty and staff.

- Work with CETL Director, Dr. Jane Hindman, to advance the proposed QCC Faculty Teaching with Technology Grant.

As Chair, I would like to close this report by thanking Dr. Guo, Dr. Banks, Professor Golden, Professor Jia, Professor Namdar, and Dr. for their dedication to the Computer Resources Committee this academic year. I would also like to thank Steven Jones and Luis Hernandez, our Student Members, for their active participation in committee activities.

I am enormously grateful to Mr. Sherman, VP Newcomb and VP Faulkner for their commitment to information sharing and their consistent support of the Computer Resources Committee. Finally, I would also like to recognize the assistance and collegiality of Mr. Dennis Bejar, Dr. Hindman, and Mr. Di Dio.

Respectfully Submitted,

W. Ford

QUEENSBOROUGH COMMUNITY COLLEGE
The City University of New York

ANNUAL REPORT OF THE COMMITTEE ON e-LEARNING
OF THE ACADEMIC SENATE FOR 2013-2014

TO: Dr. Phillip Pecorino, Chairperson, Academic Senate Steering Committee
Dr. Joel Kuszai, Secretary, Academic Senate Steering Committee

FROM: Barbara Blake-Campbell, Chairperson, Committee on e-Learning

SUBJECT: Annual Report of the Committee on eLearning for September 2013- May 2014

DATE: May 28, 2014

Committee Meeting:

For the academic year 2013-2014, the eLearning committee was comprised of the following members:

Prof. Jean Amaral	Library	Faculty Representative
Prof. Alaiz-Losada	Foreign Languages and Literature	Faculty Representative
Dr. Barbara Blake-Campbell	Nursing	Chairperson
Prof. Edward Davis	Engineering Technology	Faculty Representative
Dr. Julita Haber	Business	Faculty Representative
Ms. Cheryl Meddles-Torres	Biological Sciences and Geology	Secretary
Dr. Caf Dowlah	Social Sciences	Faculty Representative
Bruce Naples	Academic Computing Center	Presidential Designee

Jeffrey Torres Student Representatives (never attended)
Robin Fabrice Student Representatives (never attended)

Dates and Times of the Committee’s Meetings

This committee met every second Thursday of every month at about 2:45pm in M-362. We met on the following dates:

- | | |
|--|---|
| <p>Fall 2013</p> <ul style="list-style-type: none"> • September 12, 2013 • October 10, 2013 • November 14, 2013 • December 12, 2013 | <p>Spring 2014</p> <p>February 11, 2014</p> <p>March 13, 2014</p> <p>April 17, 2014 (Prior to Easter/ No quorum)</p> <p>May 15, 2014</p> |
|--|---|

The Charges of the Committee on eLearning for Year 2013-2014:

- Provide input on technological and pedagogical support for faculty developing P-NET and F-NET classes
- Follow up on Recommendation to the Registrar that on-line courses be better identified in CUNYfirst
- Determine what office or department of the college is responsible to develop or adopt standards for effective eLearning programs
- Obtain information on the assessment performed by the OAA of the eLearning Institute conducted for faculty development
- Provide input on the Student E-Learning Readiness Program (eLRP), including developing outlines for student videos, highlighting the curriculum of this program.

Follow-up on the following recommendations:

The eLRP should be linked to course registration as part of the registration process for P-NET and F-NET classes. Future possibilities----

- Making the eLearning Readiness Program an actual pre-requisite for on-line courses.
- Making the eLRP as a part of ST-100; which is moving to a fully on-line course.
- Emphasizing the importance of using tigermail account of students and faculty

Summary of the Committee's Work During 2013-2014

- **Clarification of F-Net and P-NET Courses and Expectations.**

The Committee followed up on recommendations to elucidate P-Net & F-Net designations, and possibly arrange for a 'welcome message,' and a campaign to highlight F-NET and P-NET courses utilizing the electronic signage/ Communication board. A scheduled meeting with Stephen DiDio, Director of Communications, Public Relations, Marketing, and Communications, and his assistant, Ms.Cicely Bland led to a series of activities this semester, namely:

Exploration and redesign of the eLearning landing page with the help of Presidential Designee, Bruce Naples. Changes are as follows:

- Replacement of terms 'PNET/FNET' to 'Online,' and eLearning Readiness to 'On-Line Readiness,' as well as deletion of redundant, and inaccurate content.
- Clearer description of PNET/FNET courses, and redesign of the **landing page.**
- Emphasized PNET – as **Fully on-line**
- Emphasized FNET – as **Partially on-line**

Contact with Advisement Director

Committee members met with Advisement Director, Robert Park, and later with Laura Bruno (Mr. Park's replacement) to verify that advisors had clear understanding of on-line designations and expectations. It was recommended that On-line information be added to bookmarks and distributed at point of advisement, as well as implement a plan for students to take eLearning Readiness program during the advisement session to determine their interest and ability to pursue PNET/FNET courses.

Revision of eLearning Readiness Program (eLRP)

The Committee collectively reviewed and revised Modules 1 through 3 of the eLearning Readiness program. Areas of redundancy were eliminated, and language more succinct. Once all Modules are completed, the eLRP is to be submitted to the College's Webmaster, Dave Moretti.

Consideration for eLearning Readiness Program as part of ST-100

Committee member met with both Jennifer Klein and Dr. Wilma Fletcher-Anthony of the Counseling Department. The committee member was informed the counselors are not bound by any mandate to guide students through a focused eLearning Readiness Self-Assessment, and also that ST-100 will remain as 10 classes/5weeks PNET with 50% face –to-face, with no plans of making any changes at this time.

Other Matters Discussed by the Committee

- Exploration of an automated email from the Registrar to students who enroll in P-NET/F-NET classes.
- Exploration of adding supplemental information about Online courses to the college's Admission packet.

Update from Presidential Designee, Bruce Naples on University Dean of Academic Computing, George Otte's Visit to QCC. Matters discussed:

- QCC's current number of on-line courses examined (see data below)
- QCC's recognition as the only CUNY campus that designates on-line courses within CUNY first using (PNET, FNET, etc.)
- eLearning Institute Program
- CUNY's offer to assist with increasing QCC's on-line footprint
- OAA's assessment of grades and student retention in eLearning Institute courses.

QCC's current Blackboard Use:

- Blackboard shells = 2800 for fall 2014 semester
- **1023 activated by instructors**
 - Majority of the courses are web enhanced face-to-face courses
 - 64 PNET
 - 10 FNET

Mr. Naples also informed the committee when the enhanced Blackboard 9.1 was launched, and notified the committee of plans for Faculty Workshops for training/ orientation.

The Committee was also kept informed of other offerings from the ACC. Classes offered fall 2013 included: Introduction to Blackboard, Clickers in the Classroom: The pedagogy Blackboard Potpourri – (**FULLY ONLINE**), Preparing Multimedia Materials for Teaching and learning, Multimedia PowerPoint, Soft Chalk, Camtasia, and eBooks with Apple iPod, and Teaching with Collaborate: Moderator Mode.

eLearning Institute

Next Cohort (VII) Training scheduled for June 2014.

Inquiry about PNET/FNET classes in comparison to traditional classes – satisfied by statistics provided above by Presidential Designee, Bruce Naples.

Questions about Peer to Peer Review of on-line classes– satisfied by the fact that the Quality Matters Rubric is currently used to assess the readiness of On-line Courses

Assessment of Student Experience With on-line Courses

Committee member met with Susan Madera, Specialist for High Impact Practices/Academic Affairs, about any satisfaction surveys/or assessment initiatives implemented for the High Impact Programs. Ms. Madera indicated that she collaborates with Ian Beckford, Academic Assessment Manager, to prepare and distribute assessment tools via Survey Monkey for the Common Read Book Club and the Common Read. A total of four assessment tools currently being utilized to capture certain data. Ms. Madera indicated that areas of interests are: Student Learning Outcomes, Satisfaction with timely Faculty response, Connection to coursework, Etc. She recommended that the eLearning Committee contact Ian Beckford for assistance when considering an assessment tool for the e-Learning courses at QCC.

Recommendations of the Committee on eLearning:

- ❖ **Recommendation to the Registrar’s office:** Arrange for an email to be sent to students via CUNY First to alert them that their course will be taught fully or partially on-line and will require a different set of skill sets.
- ❖ Continue to review and revise the eLearning Readiness Modules, starting at Module #4.
- ❖ Emphasize that the description of PNET and FNET courses are clearly stated, continue to solicit support from the Marketing and Communications Dept.
- ❖ Maintain current information on the eLearning website.

The following members will be leaving the committee this September:

Dr. Barbara Blake-Campbell, Prof. Jean Amaral, Dr. Caf Dowlah, Prof. Meddles-Torres.

New Members for 2014-2015

Name	Department	Term Ends
Childers, Jodie	English	2017
Kim, Kwang Hyun	Mathematics and Computer Science	2017
Saur, Barbara	Nursing	2017
Gadura, Nidhi	Biological Science	2016
Kolack, Kevin	Chemistry	2016
Smith, Lakersha	Social Science	2016
Alaiz-Losada, Susana	Foreign language and Literatures	2015
Davis, Edward	Engineering Technology	2015
Haber, Julia	Business	2015

Key Items on the Agenda for 2014-2015

- Provide input on technological and pedagogical support for faculty developing online classes.

- Provide input on the college's adopted standards for effective eLearning programs
- Provide input on the curriculum of eLearning Institute
- Provide input on the Student eLearning Readiness Program
- (eLRP). including developing outlines for student videos highlighting the curriculum of this program
- Provide input regarding learning outcomes assessment for eLearning Courses.
- Monitoring issues of Blackboard course management system and other programs related to eLearning such as Epsilen and ePortfolio, and advise the college community when needed
- Develop protocols of departmental evaluation such as peer observations for PNET and FNET classes.

Finally, as Chair of the eLearning Committee, I wish to express my sincere appreciation to all past and present members of this committee for their diligence and commitment to the committee's work. Each member brought their own strengths to this committee, and contributed significantly. I would also like to thank Mr. Bruce Naples, Mr. Denis Bejar, and the members of the Steering Committee for their unrelenting support throughout my term as Chair. I wish you all the best for what the future holds.

Respectfully submitted,
Barbara Blake-Campbell, PhD.
Chair, Committee on eLearning

QUEENSBOROUGH COMMUNITY COLLEGE
The City University of New York

**COMMITTEE ON ENVIRONMENT, QUALITY OF LIFE AND DISABILITY ISSUES of the
ACADEMIC SENATE**

TO: Dr. Emily Tai, Chairperson, Academic Senate Steering Committee

FROM: Mangala Tawde and Elizabeth Bartels, Co-Chairs, Committee on Environment, Quality of Life and Disability Issues

SUBJECT: Annual Report of the Committee on Environment Quality of Life and Disability Issues for September 2013-- May 2014

DATE: September 16, 2014

Committee Members:

Prof. Mangala Tawde, Co-Chair
Prof. Elizabeth Bartels, Co-Chair
Prof. Julia Carroll, Member
Prof. Galatia Iakovou, Member
Prof. NamJong Moh, Member

Prof. Matt Lau, Liaison to the Steering Committee
Vice-President William Faulkner, Liaison, President's Designee

Mr. Ben-Ami Freier, Office of Services for Students with Disabilities, Committee Liaison
Mr. Mel Rodriguez, Environmental Health and Safety, Committee Liaison
Mr. Edward Locke, Office of Campus Safety, Committee Liaison
Ms. Isabel Hocesvar, R.N., Office of Health Services, Committee Liaison

Number of Committee Meetings: The Committee on Environment, Quality of Life and Disability Issues met four times during the 2013-2014 academic year.

During 2013-2014, Vice President William Faulkner served as the President's Designee to the Committee on Environment, Quality of Life, and Disability Issues.

Space Allocation/Utilization/Facilities

Health Services Ramp

It was brought to the attention of the committee that the Health Services Ramp needs to be repaved and have a railing installed. A discussion concerning this issue took place at our December 9, 2013 meeting. Mr. Paul Tellers, Facilities Planning Director, reported to the Committee that the ramp will be repaved and a railing installed in spring 2014. It was also noted by Mr. Tellers that two other approaches to Health Services exist, including an approach on the other side of the Health Services building that is flat and also accessible by vehicle.

Mr. Ben-Ami Freier suggested that a special map of campus can be produced for students with Disabilities showing map of handicap accessible facilities.

Faculty Parking

In an effort to address frustration expressed by members of the Queensborough faculty and staff community, administration representatives Ed Locke, Paul Tellers, and Marc Carpentier discussed past efforts to expand parking at our October 2, 2013 meeting. The representatives explained that suggestions offered were researched in the past and proven unworkable. For example, a swipe system would create traffic backlog and there it would not be economically feasible to create a two-story lot. Another suggestion was the creation of spaces through angled spaces but this was diagrammed previously and shown to not expand the number of spaces.

Library Restrooms Accessibility:

It was brought to committee's attention that some of the stalls in Men's restrooms in QCC library are not accessible by handicapped students/staff due to insufficient clearing. Mr. Tellers informed that the issues will be looked into and suitable arrangements will be made.

College Health and Environment Issues

During 2013-2014, Mr. Mel Rodriguez, served as liaison to the Committee on Environment, Quality of Life, and Disability Issues.

Antibacterial Soaps

A concern was expressed about the safety of the use of antibacterial soaps on campus. Mr. Rodriguez reported at our March 5, 2014 meeting that the soaps being used in all soap dispensers on campus are non-antibacterial i.e. they do not contain chemicals such as Triclosan. The Hand-sanitizer stations do not contain antibacterial products like Triclosan in the hand-sanitizers as they contain mostly ethyl alcohol.

Styrofoam

In regard to concerns expressed by the QCC community on the usage of Styrofoam on campus, VP Faulkner reported that issue of Styrofoam use comes under the purview of Sustainability council and the council has “Elimination of Styrofoam” as one of its mission in its 10-year Campus Sustainability Plan. VP Faulkner also mentioned that he will talk to Metropolitan Foods about replacement of Styrofoam cups in campus cafeteria with non-hazardous non-Styrofoam cups.

Recycling

Mr. Rodriguez explained that custodians do separate regular waste from recycled waste materials. He indicated that this is why the trash bags are clear so that custodians can identify materials that are misplaced in their respective trash receptacles.

Bullying Policy

In fall 2013, Dr. Philip Pecorino requested that the Academic Senate Committee on Environment, Quality of Life, and Disability Issues forward to the Academic Senate a proposal to address college bullying on campus. Dr. Pecorino’s request was made in light of the recent revisions of the CUNY policy on workplace violence which excluded “psychological violence” from its definition. In spring 2013, Committee members voted to create an anti-bullying sub-committee for the 2013-2014 academic year. This sub-committee was charged with researching and potentially creating a resolution for the QCC Academic Senate suggesting approaches to address bullying in various forms within the QCC committee. Two out-going Committee members, Dr. Matt Lau and Dr. Joan Peterson, headed the sub-committee.

Dr. Lau presented at our March 5, 2014, a draft of the Anti-Bullying Policy for presentation to the Academic Senate that had been worked on by the Subcommittee. The draft was in need of revision by the Subcommittee. The Committee voted at our May 19, 2014 to continue the Anti-Bullying Sub-Committee in the 2014-2015 academic year.

The QCC Tobacco-Free Policy: Senate Resolution, QCC Implementation Plan, and Campus Resources

There were no problems reported with the Tobacco-Free Policy implementation at the Queensborough Campus reported to the Committee during the 2013-2014 academic year.

Recommendations for 2013-2014

The following are the members of the Committee on Environment, Quality of Life, and Disability Issues for 2013-2014:

Prof. Leah Anderst, Co-Chair
Prof. Sebastian Murolo Co-Chair
Prof. Patricia Kinneary, Secretary
Prof. Sheila Beck, Member
Prof. Sara Danzi, Member

Prof. Jung Joon Lee, Member
Prof. Wei Lei, Member
Prof. Julia Rothenberg, Member
Prof. Weier Ye, Member

Prof. Matt Lau, Liaison to the Steering Committee
Vice-President William Faulkner, Liaison, President's Designee

Mr. Ben-Ami Freier, Office of Services for Students with Disabilities, Committee Liaison
Mr. Mel Rodriguez, Environmental Health and Safety, Committee Liaison
Mr. Edward Locke, Office of Campus Safety, Committee Liaison
Ms. Isabel Hocevar, R.N., Office of Health Services, Committee Liaison

At our May 19, 2014 meeting, Profs. Leah Anderst and Sebastian Murolo were elected Co-Chairs for 2014-2015 and Prof. Patricia Kinniary was elected Secretary.

Recommendations to Prof. Anderst and Prof. Murolo for year 2014-2015 would be—

- to continue to support and assist the work of the newly formed Sub-Committee on Anti-Bullying,
- to develop ways to increase recycling and sustainability measures on the QCC campus
- respond to the quality of life needs and queries of campus community.

Respectfully Submitted,
Elizabeth Bartels, Co-Chair
Mangala Tawde, Co-Chair

QUEENSBOROUGH COMMUNITY COLLEGE
The City University of New York
ACADEMIC SENATE
COMMITTEE ON VENDOR SERVICES

E-mail: gproteasa@qcc.cuny.edu

To: Dr. Emily Tai/ Dr. Philip Pecorino, Chair, Steering Committee of the Academic Senate
From: Dr. Gheorghe Proteasa, Chair, Committee on Vendor Services
Subject: Annual Report for Committee on Vendor Services
Date: August 2014

1. The Members of Committee Vendor Services were:

Carvajal, B. W.
Honey, L.
Mooney, C. Secretary
Proteasa, G. Chair
Rosa, M. A.
Faulkner, W. President's Designee
K. Kolack The Steering Committee Designee
C. Spencer The CoC Liaison

2. Committee meetings were held on the following dates

- May 1st, 2014 from 1:10 PM to 2:00 PM in M-209
- April 3rd, 2014 from 1PM to 2PM in M-209
- December 10th, 2014 from 1 PM to 3PM in M-209

3. Summary of Committee work:

The Committee on Vendor Services suggested that the College administration and the Auxiliary Enterprise Board continue to find ways to improve the healthy food choices for our students, work with vendors in identifying avenues to reduce the sale price of food and to increase the number of ethnic food options that are available for purchasing on our campus.

In the Committee's meeting, on December 10th, 2013, the Committee elected Gheorghe Proteasa as Chair and Christina Mooney as Secretary.

From the presentation made by Dr. Proteasa it emerged that the charge of the committee is to advise the college administration as to comments from the faculty, staff and student bodies regarding the various vendor services and their activities and that the Committee on Vendor Services operates under the auspices of the Auxiliary Board and Funds.

Dr. Proteasa then detailed what the Committee on Vendor Services had achieved in recent years, and an open discussion on possible future tasks followed:

The committee had previously suggested in line with the President's designee that there might be ways for less expensive text and lab books on campus. The Committee took this into consideration and acted upon, contacting several course coordinators to request paper cover textbooks.

The current committee would still like to see an increase number of healthy option available in more vending machines on campus.

- The committee agreed it would like more ethnic eating options on campus for students including lower fat and vegetarian menu items, and more fresh fruit available.

4. Report on status of prior recommendations made to the College and reported to the Academic Senate:

- The Committee followed up on last year's Committee recommendation to inquire about the possibility of increasing the recycling efforts in our campus, especially those concerning Styrofoam.

We are pleased to inform the Academic Senate that the Committee contacted Mr. Peralta and had a fruitful discussion on possible avenues for reduction of Styrofoam use on campus. We identified a number of products (coffee cups, lunch shells) that could be easily substituted with paper variants.

While still a working process, we notice a significant change in the alimentary culture of our community as part of a concerted action of the College to increase awareness of the health benefits of a healthy diet.

5. New Recommendations:

- We might want to think of ways to increase the ethnic food choices in the cafeteria.
- The Committee continues to consider that it would be helpful for next year to be able to review the Report of the Auxiliary Enterprise Board.

6. The new members of Committee on Vendor Services are:

Twade Mangala	Biological Sciences & Geology – Chair 2014-2015
Sideris, Paul	Chemistry
Honey, Larissa	Social Sciences
Seiler, Mona	Business
Pecinka, Kathleen	Nursing
Burgers, Johannes	English
Li, Lixu	Mathematics & Computer Science

(William Faulkner, President’s designee)
Secretary – to be elected

Respectfully submitted,
Gheorghe Proteasa, Chair