

QUEENSBOROUGH COMMUNITY COLLEGE

The City University of New York

ACADEMIC SENATE

COMMITTEE ON BYLAWS

To: Dr. Joel Kuszai, Secretary, Academic Senate Steering Committee

From: Stephen W. Hammel, Chair

Subject: Annual Report for Committee on Bylaws for 2014-2015

Date August 31, 2015

Committee Members:

Dr. Derek Bruzewick (Secretary)

Dr. Eva Goldhammer

Stephen Hammel, Esq. (Chair)

Dr. Tian Ren

Dr. Alicia Sinclair

Prof. Elizabeth Sutton

Ee Stiun Hong (Student Representative)

Liaisons/Designees:

Dean Liza Larios, President's Designee

Dr. Philip Pecorino, Steering Committee Designee.

Prof. Richard Yuster, Committee for Committees Liaison

Dates Bylaws Committee Meeting dates;

The Committee meet on the following dates; September 8, 2014, November 24, 2014, April 27, 2015 and May 11, 2015. Generally, the committee found that meetings held on Mondays between 10 and 11:30 AM work best for the members. All of the meetings for the year were within those hours.

Summary of Activities:

* The Committee reviewed the List of Standing Committees of the Academic Senate, the recent revisions to the number of members appointed to each of those committees, The Academic Senate Bylaws and the information related to the Academic Senate all of which is posted on the College website. After review and discussion, The Chair informed Dr. Tai of the results of the review. Subsequently, the Chair meet with Mr. David Moretti of the Academic Computing Center to amend and correct all inconsistencies. - December, 2014

* The Committee considered, discussed and recommended to the Academic Senate that the Bylaws should be amended to allow for the use of electronic voting by Senate Committees. Said electronic voting may be used by committees so long as members have the ability to remotely participate in the discussion, Roberts Rules are followed and other standard requirements are complied with.

The recommendation was passed by the Academic Senate on May 12, 2015.

* The Committee considered, discussed and recommended to the Academic Senate that The Bylaws be amended to reflect changes in the number of members who compose The Committee on Publications.

The recommendation was tabled for further consideration prior to voting, May 12, 2015.

* The Committee considered, discussed and recommended to the Academic Senate a change to the Honors Program in regard to the creation of a standing committee.

The recommendation was tabled for further consideration prior to voting, May 12, 2015.

* The Committee considered, discussed and recommended to the Academic Senate a change involving the re-designation of the name of the Committee on Continuing Education to the Committee on Continuing Education and Workforce Development.

The recommendation was tabled for further consideration prior to voting, May 12, 2015.

Changes to the Bylaws Committee:

The new committee for the 2015-2016 academic year will be as follows; Committee Members:

Prof. Michael Altimari

Dr. Derek Bruzewick (Secretary)

Stephen Hammel, Esq. (Chair)

Dr. Todd Holden

Dr. Alicia Sinclair

Prof. Elizabeth Sutton

Ee Stiun Hong (Student Representative)

Liaisons/Designees:

Dean Liza Larios, President's Designee

Steering Committee Designee;

Dr. Philip Pecorino

Respectfully submitted,

Stephen W. Hammel