

**Committee on eLearning**  
**A Queensborough Community College Academic Senate Standing Committee**  
**Agenda for Committee meeting to be held 3PM, September 15<sup>th</sup>, 2016, Room L-313**

**Committee Members:** Aviva Geismar, Kwang Kim, Dimitrios Kokkinos, Kevin Kolack (Chair), Kathleen Landy (President’s designee), Hamid Namdar (Secretary), Sharon Reeves, Barbara Rome, Meg Tarafdar, \_\_\_\_\_ (CoC designee), \_\_\_\_\_ (Steering Committee designee), Eileen White, \_\_\_\_\_ (student representative)

**AGENDA**

- Review of May 12<sup>th</sup>, 2016 minutes
- ACC update and announcements
- Old business
  - ✓ Recommended changes to the Senate bylaws will be voted on in the Fall  
 Have not heard if action was taken this week at either the Senate or Bylaws committee meetings
  - ✓ Annual report was submitted on time; no feedback given
- Subcommittee reports/plans/changes/additions:

<b>I. eLearning Readiness Program</b>	Kevin Kolack & Kwang Hyun Kim
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- CIRG grant submitted- status pending

<b>II. Marketing of online courses</b> (i.e., design and implement a marketing campaign at QCC for higher recognition of online courses)	??? & Eileen White
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- ongoing

<b>III. Brown bag lunches for online faculty</b> (i.e., coordinate, promote, and run informal but informative meetings for QCC faculty who are interested in online education)	Hamid Namdar & ???
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- Planning for Fall

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<b>IV. Embed health videos on the E-learning Website</b> (i.e., select links and recommend fitness program to enhance e-Learning, coordinate the effort with the Health Department, update the website, promote healthy learning online)	Aviva Geismar
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- Library Committee meeting Wednesday 5/18 at 12:20pm in L224

<b>V. Update committee guide</b>	Kevin & Aviva
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- Thanks to a close read by Aviva, former section 4 (concerning subcommittees) was removed and several typos fixed. The final version is ready for adoption and posting on the web site.
- New business
  - ✓ Senate charges not received and various designees not made yet
- Next meeting scheduled for October 20<sup>th</sup>, 2016, in room L-313 or T-13