

Committee on eLearning
A Queensborough Community College Academic Senate Standing Committee
Minutes of Committee meeting held October 20th, 2016, Room L-313

Meeting called to order 3:10PM

In attendance: Denis Bejar (ACC), Aviva Geismar, Kwang Kim, Dimitrios Kokkinos, Kevin Kolack (Chair), Hamid Namdar (Secretary), Sharon Reeves, , Meg Tarafdar, George Weissinger (Steering Committee designee)

Not present: Kathleen Landy (President’s designee), Eileen White, Barbara Rome

- Review of September 15th, 2016 minutes was approved
- Denis Bejar-ACC update and announcements
 - QCC will be testing the new version of Blackboard ultra from CUNY Central in November- we are the first school to get this new version
 - email will be send to faculty about this update soon
 - Blackboard update and test will take place on December 28 to 31 – 2016.
 - November 21-2016 at 11:00AM-Denis will be attending the workshop of demo for the Digication ePortfolio for building block of Blackboard
 - currently there are between 300-400 students using the Digication ePortfolio
 - waiting for the integration with the Blackboard to promote and market the Digication ePortfolio
- Old business
 - ✓ Recommended changes to the Senate bylaws approved and we are officially known as “ Committee on eLearning”. We have to change it on the web site.
- Subcommittee reports/plans/changes/additions:

I. eLearning Readiness Program	Kevin Kolack & Kwang Hyun Kim
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- CIRG grant submitted- denied; still consulting with Hostos. Kevin mentioned-got good feedback from the CIRG grant members. Hostos likes to have intercampus eLearning program with us.

II. Marketing of online courses (i.e., design and implement a marketing campaign at QCC for higher recognition of online courses)	Meg Tarafdar & Eileen White
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- Ongoing- members stated we should go to academy advisors meeting to talk about on line courses with them.
- Denis stated that eLearning seminar luncheon is on November 16 -2016

III. Brown bag lunches for online faculty (i.e., coordinate, promote, and run informal but informative meetings for QCC faculty who are interested in online education)	Hamid Namdar & Barbara Rome
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- First one 11/9- Bag Lunch has been postponed to 11/30/2016
- Topics for brown bag lunches- Blended courses- What should student do online?
- CETL would provide some snake for the event and will take place in CETL meeting room.

IV. Embed health videos on the E-learning Website (i.e., select links and recommend fitness program to enhance e-Learning, coordinate the effort with the Health Department, update the website, promote healthy learning online)	Aviva Geismar
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- Aviva stated that she is looking at few 10-15 minutes videos on exercises for on line courses
- David Pogue's videos was recommended
- It was suggested to links the videos to the library web page

V. Update committee guide	Kevin & Aviva
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- Updates was Submitted. Subcommittee to be disbanded.
- New business
 - ✓ Kevin attended the chairs meeting and mentioned that we will have the control of our web site.
 - ✓ Senate charges- see attached file 2016-2017-QCC Academic Senate Standing Committee Activities Form-Committee on eLearning section
 - ✓ We will be looking at the charges and follow up on them in our future meetings
 - ✓ eLearning Newsletter- Denis and Meg will be looking at producing one for each month
 - ✓ No other new business
- Next meeting scheduled for November 10th, 2016, in room L-313

Meeting ended at 3:45PM
 Submitted by: Hamid Namdar