

**Committee on eLearning**  
**A Queensborough Community College Academic Senate Standing Committee**  
**Minutes of Committee meeting held December 10<sup>th</sup>, 2015, Room L-117**

**Meeting called to order 3:00PM**

**In attendance:** Edward Davis, Caf Dowlah, (Steering Committee designee), Nidhi Gadura, Kwang Kim, Dimitrios Kokkinos, Kevin Kolack (chair), Hamid Namdar (secretary), Bruce Naples (President's designee), Sharon Reeves, Barbara, Saur, Eileen White

**Not present:** William Blick(resigned), Dona Boccio (CoC designee), Yaguang Wei (student representative)

- Review of November 12th, 2015 minutes –it was approved with a change (Kathleen Landy attended Mercy College online Conference)
- Bruce Naples report and update on following items

**Blackboard:**

- The next Bb upgrade is still on track for Sunday 12/27/15. The system will be down for 24 hours and it's expected to be up again on 12/28/15 at 2:00 pm. The upgrade will affect mostly the backend, no major changes are expected in the User Interface.
- Third-party tools, made available by attaching them to via Bb building block or LTI, continue to be added to Blackboard. For QCC, we now have VoiceThread, SoftChalk, and Starfish. We expect to have EduCanon after the Dec 27<sup>th</sup> update, and QCC is applying for Digication.
- Upgrades for the Blackboard will be 4 times a year instead of 2 times
- The Alternative LMS Sub-Committee of CUNY-CAT continues to conduct an evaluation to determine alternatives to Blackboard. Bruce Naples is a member of that sub-committee.  
**INVITATION: As a testing methodology the ACC eLearning Team intends to select a few of the possible alternative LMS candidates, build an identical course within each environment, and then critique the process. If any member of the eLearning committee would like to participate in this exercise please let me know by email.**

**eLearning Institute:**

- The eTeam (Denis Bejar, Lorena Ellis, Nidhi Gadura, Kathleen Landy, Bruce Naples, Leslie Ward) continues to establish a New eLearning Institute structure- which will be on Fridays for next Spring.
- At the last meeting, the eTeam decided to support the notion of awarding digital badges to all students completing PNET and FNET courses. We also hope to work with CETL to possibly define HIP badges. A copy of different badges was circulated to members.
- The Institute Invitation / Application has been sent out by VP Marchese – we await faculty applications – the deadline is next Tuesday, Dec 15<sup>th</sup>.
- Bruce noted we have not gotten too many applications.

## Other Items:

- The eLearning Luncheon, held Wednesday, November 18<sup>th</sup> 12:30-3PM, Oakland, was a success. There were **ten** presentations including one by Kevin Kolack, the Chair of this eLearning Committee.
- I attended the "Teaching with VoiceThread and Games" Webinar on 11/18 @ 7PM. It was very informative, and presented participants with many practical examples. I have a link to the recording of it if anyone is interested
- Last Friday two Business Department instructors (Francis Leslie & Christine Moody) did a presentation at the CUNY IT Conference where they took the audience through their experience with the QCC eLearning Institute (training, mentoring & support) and then discussed how they implemented learned pedagogies and technologies in their own courses.
- Last night Bruce attended the VoiceThread Mobile Webinar
- Tomorrow @ 1PM there is a "Fair Use" Webinar from a documentary filmmakers perspective
- The "CUNY Games Festival" will be held at the Grad Center on 1/22/16

## New business

- Kim mentioned that there was no problem with copyright issues with video on the e-Learning web page.
- Kevin meet with Kathleen Landy on Dec. 8<sup>th</sup>- she presented at the Mercy College Conference online course. She is a nationally accepted quality matter rubrics certified and certified to evaluate online courses and mentors of online courses.
- Members discussed ways to evaluate PNET/FNET course by the students
- Can we put evaluations as part of the course shell on Blackboard
- Bruce stated that any embedded survey must be on all the courses on the BB
- Kevin wanted to find out if there is way to get a list of faculty who teach online courses. Can we use the registrar or IT.
- Use the list to notify faculty teaching online courses about information on the e-Learning web(surveys and other matters)
- Bruce give members the following information on online courses

## Data Directly from CUNYfirst - Fall 2015

COURSE ONLINE CODE	COURSE ONLINE DESC	Fall 2015 Term Seat Count
H	Hybrid - between 20% & 80% of classwork is online	0
N	In-person - none of course content is online	43,565
S	Partially online - some of classwork is online	2,082
W	Web-enhanced - some of course content is online	16,886
Y	Fully online - all of the classwork is online	337
GRAND TOTAL		62,870

<b>Partly &amp; Fully Online ONLY</b>	2,419
<b>% Partly &amp; Fully Online ONLY</b>	3.85%

Queensborough	Fall	Year: 2015
Class Instruction	Number of Courses	Number of Sections
Fully Online	12	18
Partially Online	64	109
Web-Enhanced	92	661
In Person	446	2,163
GRAND TOTAL	614	2,951
<b>Partly &amp; Fully Online ONLY</b>	<b>76</b>	<b>127</b>
<b>% Partly &amp; Fully Online ONLY</b>	<b>12.38%</b>	<b>4.30%</b>

- Kevin and Kim will be going to Hostos Community College next Weds to look at their e-Learning student readiness program.
- Brownbag for next semester will be either April 13 or May 4-2016.
- Hamid stated-student noted that in CUNYfirst for the online courses under the time for the course it says TBA. Student seem to be confused about the meeting time in the class.
- Continue 2015/2016 planning with Subcommittee reports/plans/changes/additions:

<b>I. Improve the E-learning Readiness Program</b> (i.e., replace text via media, engage students & professors, coordinate with the video recording studio, assess videos)	Kevin Kolack & Kwang Hyun Kim
<b>II. Marketing of online courses</b> (i.e., design and implement a marketing campaign at QCC for higher recognition of online courses)	Nidhi Gadura & Eileen White
<b>III. Brown bag lunches for online faculty</b> (i.e., coordinate, promote, and run informal but informative meetings for QCC faculty who are interested in online education)	Barbara Saur & Ed Davis
<b>V. Embed health videos on the E-learning Website</b> (i.e., select links and recommend fitness program to enhance e-Learning, coordinate the effort with the Health Department, update the website, promote healthy learning online)	Hamid Namdar have gotten an email from the Library committee
VI. ? VII. ?	?

- Next eLearning committee meeting will be at Bruce's office L-117 on and around February 2016.

Meeting ended at 4:00PM

Submitted by: Hamid Namdar