

Committee on eLearning
A Queensborough Community College Academic Senate Standing Committee
Minutes of Committee meeting held November 12th, 2015, Room L-117

Meeting called to order 3:10PM

In attendance: Kevin Kolack (chair), Hamid Namdar(secretary), Bruce Naples (President's designee), Barbara Saur, Eileen White, Kwang Kim, Sharon Reeves, Dona Boccio (CoC designee)

Not present: Dimitrios Kokkinos, Edward Davis, William Blick, Nidhi Gadura

- Review of October 15th , 2015 minutes –approved
- Sharon Reeves was introduced as a new committee member
- Bruce Naples report and update on following items

Blackboard:

- The Starfish Building Block has been installed and it is being tested in the Staging Environment, which allow the students to see information coming from Starfish.
- Also reported in the earlier meeting that course shells were made on BB for the spring 2016.
- Members of CUNY CAT have begun the process of evaluating alternatives to Blackboard
 - Canvas platform (a cloud-based learning management system) was mentioned as an alternative.
 - Bruce indicated that CUNY has about 200000 users and 100000 user a day on BB and we should find out if these other learning platform could handle this many users.
 - Coursera was also mentioned as another choice which is a platform that makes interactive college classes available to the public free on the web
 - It was noted that if CUNY goes to a new learning platform, many hours will be spend on training the faculty. Just like we have been doing for BB.
 - Single log on for BB and Starfish has been funded
- The next Bb upgrade has been scheduled for Sunday 12/27. The system will be down for 24 hours and it's expected to be up again on 12/28 at 2:00 pm. The upgrade will affect mostly the backend; no major changes are expected in the User Interface.

eLearning Institute:

- The eTeam (Denis Bejar, Lorena Ellis, Nidhi Gadura, Kathleen Landy, Bruce Naples, Leslie Ward) continues to establish a New eLearning Institute structure
- Yesterday the eTeam decided that the overarching theme of all Institute sessions will be Flipped Classroom pedagogy and technology
 - The class will be 15 Fridays in a row in the morning.
- We hope that Institute Invitations / applications will be sent out soon

Other Items:

- A Brown Bag Lunch, topic: Group-Work, was held November 11 – exit survey results are attached
- Open Educational Resources (OER) – Campus Conversation is today 11/12 at 4:30 in the KHRCA
- The eLearning Luncheon is next Wednesday, November 18th 12:30-3PM, Oakland – the committee is invited
- GAMES: 11/18 @ 7PM Online – Teaching with VoiceThread and Games
- GAMES: 1/22/16 @ the Grad Center – The CUNY Games Festival

New business

- Nidhi's email- Dear Committee members
As per our discussion at the last meeting, attached are the surveys I give my FNET class at the start (2nd week) and end of the semester. This always provides me enough feedback to make any changes if necessary. As we all know, dynamics of each class is different and student feedback is always welcome.

BI-110 FNET

Gadura

WINTER 2015 Start OF SEMESTER SURVEY (2nd week of class)-The Survey

Strongly Agree Agree Neither agree/Nor Disagree Disagree Strongly Disagree

Or

Yes No

The lecture PowerPoints are clear.

Are the recorded Micro Lectures clear and point out the topics you need to read in the textbook?

Are you able to pace yourself evenly every day during the week to read all the material in each module?

The Discussion Board topics are helpful and force me to read the material carefully.

The quiz questions are mostly clear and fair.

Overall the course is structured well.

I would like to have in person meetings for the course.

Did you know you were registering for a FNET (Fully online) class?

Do you regret registering for a fully online class?

BI-110 FNET

Gadura

WINTER 2015 END OF SEMESTER SURVEY

I was able to understand the course material clearly with micro lectures.

I was able to pace myself evenly every day during the week to read all the material in each module.

The course material was too much for me to handle.

The Discussion Board topics were helpful and forced me to read the material carefully.

Quizzes at the end of each chapter were a good idea to make me complete my studying on time.

Overall the course was structured and formatted well.

I like the fully online experience of this course and would take another fully online course again.

The professor responded quickly to all my questions during the semester.

I regraded registering for a fully online class.

Any other feedback to make the learning environment better for next set of students.

- Members discussed what should we do with this survey-some suggestions were made
 - Hot to market it to the faculty to use it in their course to evaluate the course.
 - Post it on the eLearning web-site
 - Customize it or modify it to create a template
 - Set it as an example for FNET courses
- KK-is there a way to get a list of faculty teaching the FNET or PNET courses?
- BN-institutional research could get the list- will be look into Kevin.
- KK-CUNY IT conference at John Jay college-Dec 3rd and 4th. There is an online readiness assessment tools session. KK ask if anyone can attend.
- KK-Also a conference for online courses at Mercy College this Friday. Kathleen Landy is attending.

- 2015/2016 planning-We need
 - Subcommittee reports/plans/changes/additions- In progress
 - Kevin will give videos to Denise.
 - Barbara and Ed had schedule Brown bag lunches Nov 11. Ten people attended and survey is attached.
 - Eileen is now a member of subcommittee II. Marketing of online courses.
 - Kim has given stuff to Denis for the webpage. He mentioned about the copy write issue.
 - Hamid will look into health videos for eLearning website.
 - Need to assign members to the subcommittees in the next meeting

I. Improve the E-learning Readiness Program

(i.e., replace text via media, engage students & professors, coordinate with the video recording studio, assess videos)

Kevin Kolack

II. Marketing of online courses (i.e., design and implement a marketing campaign at QCC for higher recognition of online courses)	Nidhi Gadura & Eileen White
III. Brown bag lunches for online faculty (i.e., coordinate, promote, and run informal but informative meetings for QCC faculty who are interested in online education)	Barbara Saur & Ed Davis ?
IV. ELearning institute Webpage (i.e., update the E-learning Institute webpage, work closely with Denis Bejar)	Kwang Hyun Kim ?
V. Embed health videos on the E-learning Website (i.e., select links and recommend fitness program to enhance e-Learning, coordinate the effort with the Health Department, update the website, promote healthy learning online)	Hamid Namdar
VI. ? VII. ?	?

- Next eLearning committee meeting will be at Bruce's office L-117 on and around December 10-2015.

Meeting ended at 4:05PM

Submitted by: Hamid Namdar