

QCC DISTANCE EDUCATION COMMITTEE

An Academic Senate Standing Committee

Minutes

Meeting of May 13, 2008 in M127 at 4:00PM

Attending: Lorena Ellis; Patrick Wallach, Francis Cotty, Helene Dunkelblau, Edward Volchok

Absentees: Lisa Mertz; Charles Neuman, Bruce R. Naples, Jean Darcy, Devin McKay

1. The minutes of the April 2, 2008, were discussed.

2. Chairperson's Report

Patrick Wallach stated that the meeting was called primarily to welcome the new members and to elect the new chair and secretary of the DE-Committee. He distributed a copy of the recommendations made by the committee in previous meetings.

3. Discussion at the meeting:

After the new members present, Francis Cotty, Helene Dunkelblau, Edward Volchok, introduced themselves and commented on their background, the election of the new chair and secretary took place. Since Edward Volchok has many years of experience with teaching online in another institution, he was nominated and unanimously elected as the new chair. Lorena Ellis was nominated and elected as the secretary.

Patrick Wallach mentioned that the biggest challenge in increasing the number of hybrid or online course at QCC is to get faculty interested in teaching them. The DE-Education Committee has made recommendations in the past to have incentives given to faculty members who make the effort to get trained, develop, and teach online classes, including recognition in the tenure and promotion process. All members agreed that a reliable system has to be put in place for online faculty orientation, student orientation, assessment, and peer review.

4. New business:

None

5. **Next meeting:** First week in September 2008, day and time TBA

6. The meeting was adjourned at 4:50PM

Respectfully submitted,
Lorena B. Ellis
Secretary of the Distance Education Committee