

**QCC COMMITTEE on eLEARNING**  
**An Academic Senate Standing Committee**  
**Minutes of the Meeting of May 15, 2014, in M-362 at 3:13pm**

**Meeting Attendees:**

*Current Committee:* Barbara Blake-Campbell (chair), Jean Amaral, Edward Davis, Susana Alaiz-Losada, and Julita Haber

*New members for 2014-15:* Jodie Childers, Kwang Kim, Barbara Sauer, Nidhi Gadura, Kevin Kolack

**Excused:** Bruce Naples, Lakerasha Smith (incoming member)

**Absent:** Cheryl Meddles-Torres (secretary), Caf Dowlah

- **Review of Minutes/Approval**

- March 13, 2014 Minutes – Accepted

- **Update on Committee Activities**

Current members provided updates on the committee's activities this semester. Susana Alaiz-Losada met with Laura Bruno in advising and Cicely Brand in marketing to discuss possibilities for disseminating information about PNET and FNET information to students. Ms. Bruno will speak with advisors about providing this information to student. Ms. Brand was working on posting information about online courses to the electronic signage and social networking accounts. (Ms. Brand has since left QCC for another position, so follow up with the marketing department will be needed.)

Jean Amaral worked with Dave Moretti, QCC Webmaster, to update portions of the eLearning webpages on QCC's website, including the information at

<http://www.qcc.cuny.edu/qcconline/> and

<http://www.qcc.cuny.edu/qcconline/classes.html>

These pages could possibly benefit from additional review and editing.

The committee also reviewed and edited for brevity the first three modules of the Student eLearning Readiness Program. Changes were forwarded to Dave Moretti. Current and past committee members have suggested that the Student eLearning Readiness Program would likely be more effective if the majority of the material was delivered in videos, rather than in text. Dona Boccio has been in touch with VP Steele about this need and possible release time for a faculty member to work on this project; an update is needed on the status of efforts in this area.

A final ongoing concern is the establishment of a uniform evaluation of PNET and FNET courses.

- **Annual Report**

- Barbara Blake-Campbell will write and distribute the committee annual report to all incoming and outgoing members.

- **Nominations and Voting for Secretary and Chair**
  - Kevin Kolack was nominated for Secretary and unanimously elected.
  - Julita Haber was nominated for Chair and unanimously elected.
  
- **2014-15 Meetings**
  - The committee agreed to hold meetings on the second Thursday of the month at 3:15pm. (This is the same week that the Faculty Senate meets.)
  - The first meeting will be on September 11, 2014.
  - Meetings will be held in M209 (The Pink Room).
  
- **Committee BlackBoard Site**
  - Julita Haber will speak with Denis Bejar about establishing a BlackBoard site for the committee.
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- **Thank You to the Outgoing Chair**

Committee members expressed gratitude to the outgoing Chair, Barbara Blake-Campbell, for her skilled leadership this past year.

Next meeting scheduled for September 11, 2014, at 3:15pm in room M209.

Meeting Adjourned at approximately 3:35pm.

*Minutes respectfully submitted by  
Jean Amaral*