

# Queensborough Community College City University of New York

## Minutes of the Library Committee A Standing Committee of the Academic Senate

Date: Wednesday, October 23, 2013

From: Joanne Chang

To: Dr. Philip Pecorino, Chair of the Academic Senate Steering Committee  
Dr. Joel Kuszai, Secretary of the Academic Steering Committee

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The meeting began at 12:30pm and ended at 1pm.

Committee members in attendance: Prof. Jeanne Galvin, Dr. Joanne Chang, Prof. Liz Di Giorgio and Dr. Helmut Leoffler (Steering Committee Designee)

- Approval of May 2012 minutes
- Two main areas covered: Library hours and Library space

### 1. Library Hours:

Prof. Galvin: the Library hours have been extended. It used to be 8 am to 9pm from Monday to Thursday. Recently, a student representative came and requested earlier library hours. Nowadays, starting earlier, students can have the book from library for study by 7:30am.

The Library also opens 5 hours on Sunday from 10 am to 3pm. Also on Friday, it opens till 5:45pm so students can stay late and leave by 5:45pm for their 6pm classes.

### 2. Space at Library:

QCC library gate counts 3000 to 5000 students in and out between Monday and Thursday. Other than general area, there is a room for quiet study, which gets filled up fast. Stacks can be redesigned to let students sit next to the window for study. Prof. Galvin desires to take a field trip to the new Bronx community college library, which is a new building that just finished construction. A discussion of the center space in the U shape science building was carried out. The space that will undertake construction is for multiple functions such as for study and possibly dining. In general, there is little dining space for QCC students.

On the 3<sup>rd</sup> floor of library Balcony space, if we wall it, it may become another space available for study. Prof. Galvin explained that no more staff may be required for the possible new balcony area but more space will be available for the students.

Prof. Galvin informed committee members that the front desk area of the library will be consolidated with the reserved reference and laptop sections. This will create a better flow and offer a better access to students and staff especially when there may be a shortage of staff members on Friday afternoons.

For next meeting: committee members will go over the booklet of “Realizing the Possibilities: Long-Range Plan for QCC” and the charges for the Library Committee.