

Publications Committee  
Tuesday, May 12, 2015  
2PM

Present: Present: Raul Luis Armendariz, Stephen DiDio, Urszula Golebiewska, Jennifer Maloy, Danny Mangra

1. Approval of March 31, 2015 meeting minutes
2. Bylaws have been approved; now they will go to Academic Senate.
3. Faculty Handbook: changes have been made except for the President's letter.
4. Member changes for Fall 2015.
  - a. Raul will be secretary.
  - b. Urszula will remain chair.
  - c. Wendy Ford will replace Phil Pecorino.
5. Plans for Fall 2015.
  - a. The Steering Committee wants us to work on the Faculty Handbook.
  - b. Stephen says that HR is working on it, but we can make sure that it's accurate.
  - c. Meeting time will tentatively stay the same: 2:00 pm on Tuesdays. This will be convenient for students who will be on the committee.
  - d. The committee wants to pursue giving an award to the department webmaster with the best website.
  - e. Raul would like to investigate information on student enrollment and how we can work with advising.
6. Our next meeting will be in September.
7. Urszula will compose a report for the Steering Committee.

Minutes prepared by Jennifer Maloy.