

Publications Committee Minutes
Wednesday, September 27, 2017

Present: Stephen Di Dio, Frank Jacob, Mohammad Javdan, Jennifer Maloy, and Faustino Quintanilla

1. Faculty handbook
 - a. Frank says the New Faculty Institute is comprehensive, and we may not need a lot of additional information in the handbook. However, we should look over the handbook again this year.
2. Department websites
 - a. Frank says we need to share Department Website Award rubric with Department Chairs and Webmasters, so they know how we are going to evaluate websites.
 - b. Stephen says ADA compliance is important, and this should be part of the rubric.
 - c. Frank says we also need more information about faculty on departmental websites.
3. For the next meeting, members should review Faculty Handbook.

Minutes submitted by Jennifer Maloy