

QUEENSBOROUGH COMMUNITY COLLEGE
Publications Committee (2007-2008)

Date: May 1 2008

Time: 1PM

Site: M201

Persons in Attendance: Eugene Harris (Chair of Publications), Helene Dunkelblau,
Patricia Spradley

Points Discussed:

At this meeting the Committee on Publications went over the changes made to the final proofs of the Faculty Handbook. All were in agreement that there were essentially no changes/additions to be made. There was the suggestion that a flowchart of the administrative structure would be useful. This was pursued but no adequate flowcharts were found. Recommended that the Handbook be printed as a Final Layout for printing in the Summer of 2008.

Respectfully Submitted,
Eugene E. Harris