

QUEENSBOROUGH COMMUNITY COLLEGE
The City University of New York

COMMITTEE on STUDENT ACTIVITIES of the ACADEMIC SENATE

ANNUAL REPORT

To: Kenneth Pearl, Secretary, Steering Committee, Academic Senate

From: Beth Counihan, Chairperson

Date: 2 July 2005

Subject: Annual Report of the Committee on Student Activities for 2004/2005

Committee members: Heather Dougherty (secretary), Howard Sporn, Danny Mangra (Steering Committee Liaison), Dean Paul Jean-Pierre (Administrative Rep), Gisela Rivera (Director of Student Activities), Avalon Grimes (student member)

Dates committee met and times it meets regularly: monthly meetings; usually on the first Friday at 1:30pm: 8 Oct, 5 Nov, 10 Dec, 25 Feb, 1 April, 6 May

Narrative summary of committee work:

The Committee on Student Activities met six times during the academic year, three times per semester. The Committee worked on several charges from the Steering Committee: to list all student informational publications, to investigate the need for a Committee on Student Competitions, to review College welcoming efforts and to report on the distribution of Academic Integrity information to students. The Committee also investigated concerns about student email, classes during club hours and the College suggestion box.

The main activity of the Committee was the charge of investigating a Committee on Student Achievements and Competitions to promote the successes of our students. Marketing Director Susan Curtis attended the meeting of 5 November and helped define the duties and role of the proposed committee. Susan Jacobowitz, chair of the Committee on Bylaws, attended the meeting of 10 December to explain the procedure for presenting a new committee to the Academic Senate and the wording of the recommendation. At the February meeting, Committee members worked on a draft of this recommendation which was reviewed and revised at the last two meetings of the Spring semester.

Listing all student publications and reviewing welcoming activities proved to be difficult. Beth Counihan sent emails to all student service offices and did gather some materials. When Susan Curtis attended the meeting of 5 November, she informed the Committee that each student in Fall 2005 will receive a welcome packet, with all the materials consolidated, and that the College website will more thoroughly disseminate information to students. There was also an ongoing discussion of the challenges of student email:

how to encourage students to use their College email accounts, how to make it more user friendly, etc.

Student committee member Avalon Grimes reported on the Academic Integrity information that students are receiving the pamphlets with various reactions ranging from passive to offended. Avalon brought up a concern about the student suggestion box in the Administration building, wondering if it were ever checked and who was in charge of responding to student concerns. The Administration removed the suggestion box by the meeting of 10 December and replaced it with an email suggestion box through the College website. Also, both Avalon and Gisela Rivera reported that scheduling classes during club hours undermined efforts for students to be involved in the College community.

Report on status of prior recommendations from 2003/2004:

The January graduation ceremony suggestion proved to be financially and logistically impossible. The computer and website issues are still to be investigated and worked out as the College website is constantly in development.

New Recommendations for 2005/2006:

1. Follow through with the proposed Committee on Student Achievements and Competitions and present to Academic Senate. See committee description next page.
2. Investigate implementation of student welcome packet
3. Investigate continued feedback on Academic Integrity pamphlet
4. Monitor developments of College web site

New Committee Members for 2005/2006: B. Blake-Campbell, R. Perez, H. Sporn

New Chairperson and Secretary for 2005/2006: to be determined.

04/05 Final draft of recommendation to create new committee (feel free to make any changes and double check with Chair of Committee on Bylaws):

The Committee on Bylaws recommends the adoption of the following additions to the Bylaws of the Academic Senate:

Motion: to **ADD** a *Committee on Student Achievements and Competitions*

The Committee on Student Achievements and Competitions shall consist of three (3) members of the instructional staff, two (2) students, and one (1) administrative liaison.

The Committee on Student Achievements and Competitions shall:

- a. Collect and coordinate all pertinent information on student achievements, awards and competitions (both through the College and the community) from all available sources including departments, programs, student clubs, student self-report and the community at large.
- b. Recommend the promotion of all student achievements through posting on the College web site and inclusion in college print publications including the newspaper and publicity materials.
- c. Coordinate with and make appropriate recommendations to the Committee on Awards
- d. Report and recommend to the Academic Senate on matters pertaining to student achievements and competitions on an annual basis.