

## Faculty Executive Committee Meeting

February 22, 2022

3- 4:00 pm ZOOM

[Zoom Link Here](#)

### Tentative Agenda

1. **Approval of Agenda**
2. **Approval of Minutes –1-25-22—Edmund Clingan (see attached/ below)**
3. Items from **President Mangino**
4. Items to discuss with **President Mangino**
  - Spring 2022 Enrollment Numbers
  - Conversion of Faculty Assignments: Spring 2022 enrollment was down in the English Department and classes need to be cancelled and some reassigned from adjuncts to full time faculty. Some adjuncts were not reappointed and some on a multi-year (3 year) contract were assigned to teach in the College Now program and some were given non-teaching duties such as tutoring with hours above what their contact hours would have been(60>75) but enough to maintain their salary and health insurance coverage. A number of 3-year adjuncts were assigned to College Now classes (and some were pushed back because they lacked NYC Teaching Certificates). The non-classroom adjuncts lost their professional (office) hour.
  - For Fall 2022 are there any Central Office mandates as to distribution of modalities?
  - New faculty lines from state budget providing for 500 lecturers. Does QCC get 8? Any other faculty additions, e.g., Replacements of faculty with professorial ranks?
  - Any knowledge of NYC budget cuts for 124 lines for the CUNY CC's ?
  - FEC Memo [Request for Information Regarding Faculty Salary Raises](#)
5. **Treasurer's Reports:** Faculty Account and Dues Report as of 2022 –**Julia Rothenberg (forthcoming)**
6. **Faculty Website: Status Report –Marvin Gayle** –all is up to date on FEC and ARC sites
7. **Chairperson's Report – Philip Pecorino**

A.) Monthly conversation with **President Mangino** included these topics:

- Celebration of Service: 20-30-40-50 years
- Guide for ARC on Due Process-will send memo to Interim VP Sandra Palmer
- FEC Email account access-thank you
- Update: VOE too soon = too many WN grades –FEC action
- Prohibition of appointments above adjunct assistant professor-being reconsidered
- Student evaluations of faculty – proposed policy for possible Senate Action-under review by Senate Committee
- Grade appeal process-OAA and FEC joint communication-other action at CUNY level possible by CUNY FGL regarding the authority of the CUNY Registrar and Provost to issue such directives and make such changes inconsistent with local college polices adopted by local governance bodies under governance plans approved by the CUNY BOT.
- Academic Freedom Committee proposal to Academic Senate –adopted 2-15-22

- Referendum, on Governance Plan and Faculty Bylaws
- Faculty Elections-Open FEC position, 2 for ARC and 2 for UFS
- What is the QCC protocol for raises outside of contractual requirements?
- How does the QCC “committee on faculty personnel and budget or equivalent committee” deal with salary equity and special salary increments. If a faculty member believes that he or she is inequitably compensated, with whom and how does the faculty member lodge a complaint, and who decides on the complaint? Are there periodic assessments of salary equity?
- Who is the member of the administration in charge of IRB? We had a dean but that position has been vacant for 2 years.
- IRB submission system switched from IDEATE to IRB Manager in September but info on website has not been updated: <https://www.qcc.cuny.edu/research/irb.html>

8.) **CUNY FGL:** A Resolution Affirming the Prerogatives of Faculty and Department Chairpersons over Scheduling Course Sections and their Modalities (see attached/ below)

**9. Faculty meeting March 30, 2022 (see attached/below the draft below with options for main topic)**

**10. Faculty EVENT honoring those who remained on campus during the time many were away**

Beth Counihan and Pete Hayes are working on this.

**What?** Appreciation Luncheon the FEC will present for our colleagues who have been doing vital infrastructural work during the pandemic

**For whom?** Total 182. This includes: Public Safety, Buildings & Grounds (including custodians and Boiler Room personnel), IT Titles, Nurses, Mail Room, Stock Worker, Mail Messenger (Twana Lindsay and her staff who drove to City every two weeks to pick up Payroll).

**When?:** We think Wednesday May 11 in Oakland would be a good date. We’ll need to reserve it.

**Details:** The basics: Marcos stated that he could do sandwiches, drinks, and desserts for each person for roughly \$15-20. **Cost** would be in the range of \$2730 to \$3640.

**Format:** appropriate to do a grab and go format in two shifts: one around lunch and the other around dinner.

**Staffed by:** FEC Faculty would volunteer @ 1 hr each to distribute and to say thank you to each individual

**11. Referendum, on QCC Governance Plan and Faculty Bylaws**

**12. Faculty Elections-Beth Counihan - see timeline attached-below**

ARC (2) FEC (1) UFS 9#) Nominations- 7 March-17 March and then the Vote- 21 March-1 April 1

Governance Plan Amendments Referendum 30 March—13 April with Automated reminders

**13. Update QCC FACULTY GOVERNANCE LEADERS EVENTS: TENTATIVE CALENDAR 2021-2022**

**14. Old Business:**

**15. New Business**

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FACULTY EXECUTIVE COMMITTEE  
QUEENSBOROUGH COMMUNITY COLLEGE OF THE CITY UNIVERSITY OF NEW YORK

Remote Meeting of January 25, 2022  
Minutes

Present: Phil Pecorino (Chair), Edmund Clingan, Beth Counihan, Marvin Gayle, Pete Mauro, Ted Rosen, Julia Rothenberg

The Chair called the meeting to order at 3:07 pm.

1. The **agenda** was approved without objection.
2. The **minutes** of November 23 were approved without objection.

### 3. **Treasurer's Report**

We now have \$1,339 in the checking and \$4,907 in the money market accounts. Money was transferred to avoid checking charged.

There will be a call for dues with two years added to everyone's membership.

Discussion followed about the proposed thank-you event. We will get an estimate of the people invited from Liza and then determine the space.

### 4. **Website**

Gayle reports that the Website is up to date except for the last two agendas and the November minutes.

### 5. **Chair's Report**

a. The Chair has not asked for a meeting with the President this month, but did talk to the Interim Provost.

b. There has been no acknowledgment of the ARC Guide that FEC sent. In a month, Rosen should reach out to Palmer about the appeal procedure.

c. Update on the Verification of Enrollment: the Chair doesn't think the administration will respond to the advice given. Before we send out an advisory to the faculty, Counihan suggests consulting with the Chairs.

d. Adjunct appointments of retired faculty. Phyllis Pace of Business has also been appointed at the rank of Adjunct Assistant Professor. Joe Culkin has refused the appointment at this rank. Every other CUNY school allows retired professors to retain their rank when appointed as adjuncts. The PSC may file a grievance.

e. Student evaluations. The Chair proposes evaluations be offered for spring and fall terms, but faculty should be allowed to opt out. The current system generates a digital file generally with a small sample size. The Chair reports that out of sixty students in his classes last term, only five responded. Not surprisingly, the few who participate are highly polarized. Department P & B committees can look at that file. It only goes on the permanent record when there is a review process. Counihan says the files have to be released by HR; they are not available upon general request. Mauro says that is also the case in his department. Clingan suggests that the Senate should start from scratch with an electronic-friendly form.

f. Grade Appeal process. The memo from the CUNY Registrar was never approved by the Board of Trustees. It makes no sense—if faculty can reject the recommendation, why bother? The QCC administration wants to stick with the old policy.

Should we publicize this backdown? Clingan and Gayle say no, we don't need to boast. Rosen, Counihan and Rothenberg want to seek a joint public statement with the administration.

g. The Academic Freedom Committee has forwarded a proposal protecting the teaching of matters concerning race and other controversial topics.

## **6. By-Laws and Governance Changes**

We will start the election process by informing the faculty that the vote is coming.

## **7. Faculty Elections**

There are two positions open for the University Faculty Senate and Academic Review Committee. Clingan has received Fellowship Leave and announced his intention to resign, so there will be an election for a position on the FEC as well.

Counihan has put together an e-mail urging faculty to run for these positions. The Chair says she should be ready to send out nomination forms. He relates considerable difficulty recently in recruiting candidates to run in the PSC chapter.

## **8. Revised Governance Calendar.**

## **9. COVID Mandates**

They are not in place yet, but the Governor has announced they soon will be. Faculty can submit their vaccination information on CUNY First. Surveillance testing is also going on.

## **10. Dean of Faculty Search**

The search failed. Margot Edlin has been appointed Interim Dean. The

Committee adjourned at 4:22 pm.

Respectfully submitted,  
Edmund Clingan, Secretary

Treasurer's Report  
QCC Faculty Association Account

To: Faculty Executive Committee

From: Julia Rothenberg

Date: February, 21, 2022

Current balance checking: \$ 1, 314.51

Current balance money market: \$ **4,908.09**

Total balance: \$ **6,222.60**

Respectfully submitted,

Julia Rothenberg

Treasurer

Treasurer's Report  
QCC Faculty Association Account  
Faculty Dues Record  
QCC Faculty Executive Committee  
Faculty Dues Record (updated 21)

<p><b><u>Administration:</u></b></p>	<p><b><u>Art &amp; Design</u></b>  Mauro 18/19*  Tekleab 18/19*  Tudor 18/19*  Wentrack 20/21** (23)</p>	<p><b><u>Library</u></b>  <b>Galvin 19/20**22</b>  Jia 20/21**23  Wengler 19/20**22  Williams 20/21**23  Chan 22</p>	<p><b><u>Music</u></b>  Berkhout 18/19*  Chang 22/23**25  Dahlke 20/21**23  Litroff 18/19*</p>
<p><b><u>History</u></b>  Clingan 24/25**27  Hall 18/19*  Pearl 21/22**24  Tai 19/20**22  Van Cleef 19/20**22  22  Van Els 19/20**22  <b>Visoni 18/19*</b></p>	<p><b><u>Engineering Technology</u></b>  Asser 19/20**22  Birchfield 19/20**22  Gayle 27/28**30  Lam 20/21**23</p>	<p><b><u>Counseling</u></b>  Capozzoli 18/19*  Fletcher-Anthony  21/22**24  Urcioli 21/22**24</p>	<p><b><u>Physics</u></b>  Cheung 20/21*23  Depihawala 18/19*  Holden 18/19*  Kokkinos 19/20**22  <b>Lieberman 20/21**23</b>  Marchese 19/20**22  Riegel 21/22**24</p>
<p><b><u>Business:</u></b>  Ford 20/21*23  Francis 20/21*23  Hammel 29/30**32  Katz 20/21**23  Kolios 19/20**22  Masterson 19/20*22  22  Manzo 28/29**31  Murolo 19/20*22  Pace 19/20**22  Rosen 19/20**22  Sarkar 23/24**26  Ulrich 18/19* 22  Volchok 20/21**23</p>	<p><b><u>English</u></b>  Anderst 19/20*22  Bateman 20/21**23  Bogacka 18/19*  Byas 20/21**23  Carroll 18/19* Cercone 21/22**22  Che 19/20**22  22  Cimino 19/20**22  Counihan 20/21**23  Darcy 19/20**22  Denbo 22/23**25  Diaz 19/20**22  Dupre 20/21*23  Edlin 20/21**23  Ford 19/20**22  Fragopoulos 19/20**22  Hock 19/20**22  Humphries 20/21**23  Jacobowitz 21/22**24  Katz 22/23**25  Kuszai 18/19*  Lane 19/20**22  Lago 18/19*  Lau 18/19*  <b>Maloy 21/22**24</b>  McAlear 18/19*  Miller 18/19*  Murley 20/21**23  Murray 19/20**22  O'Donnell 19/20**22  Ridinger-Dotterman 20/21**23  Rochford 19/20**22  Rothman D. 19/20**22  Rothman T. 21/22**24  Shaheen 18/19*  Schrynemakers 20/21**23  Schwartz 18/19*  Sexton 20/21**23  Talbird 19/20**22  Tarafdar 20/21**23  Toohey 18/19*  Tuszynska 19/20**22  White 18/19*  Ye 21/22**24</p>	<p><b><u>Social Sciences</u></b>  Alimaris 19/20**22  <b>Culkin 19/20**22</b>  Gilleaudeau 25/26**28  Goldhammer 20/21**23  Honey 19/20**22  Jankowski 22/23**25  Kincaid 20/21**23  Pecorino 27/28**30  Peller 19/20**22  Poulsen 18/19*  Roberston 18/19*  Saindon 19/20**22  Traver 20/21**23  Manfrad 22  Sylla 22  Byler 22  Rothenberg 22  Reska 22</p>	<p><b><u>Nursing</u></b>  Byfield 20/21**23  Campbell 19/20**22  Colalillo 21/22**24  Cupelli 22/23**25  <b>Menendez 18/19*</b>  Molloy 21/22**24  Nelán 22/23**25  Prepetit 20/21**23  Rosa 18/19*  Riehurt 18/19*  Spencer 19/20**22  Stroehlein 18/19*  Tarasko 18/19*  Weber 18/19*  Kimeary. 22/23</p>

<p><b><u>Biological Sciences and Geology</u></b>  Gadura 18/19*  Stark 18/19*  Tawde 21/22**24  Timbilla 20/21**23  Trujillo 23/24**26  Danzy. 22  Ellerton 22</p>	<p><b><u>Health, Physical Education and Dance</u></b>  Desepoli 18/19*  Garcia 19/20**22  Iconis 18/19*  Kim 19/20**22  Marchitello 20/21**23  <b>Salis 19/20**22</b>  Sinclair 18/19*</p>	<p><b><u>Mathematics and Computer Science</u></b>  Bertorelli 19/20**22  Carvajal 19/20**22  Cheng 20/21**21  Chiu 19/20**22  Cifone 18/19*  <b>Franco 19/20**22</b>  Holt 23/24**26  Kim 20/21**23  King 19/20**22  Khomyak 19/20**22  Lee 19/20**22  Liu 18/19*  Molina 19/20**22  Pham 18/19*  Pinheiro 19/20**22  Ren 27/28**30  Russell 22/23**25  Sassoulas 19/20**22  Soonza 18/19*  Sosnovski 18/19*  Stroumbakis 23/24**26  Wallach 18/19*  Wajngurt 19/20**22  Yao 20/21**23  Yildirim 18/19*</p>	<p><b><u>Speech Communication And Theatre Arts</u></b>  Adair 19/20**22  Cesarano 19/20**22  Ferrari-Bridgers 21/22**24  <b>McGill 19/20**22</b>  Thompson 20/21**23  Van Der Horn-Gibson 18/19*  Vogel 19/20**22  Yonker 21/22**24  Saigon. 22</p>
<p><b><u>Foreign Languages and Literature</u></b>  Ansani 19/20**22  Avens 18/19*  Chaves 19/20**22  Ellis 18/19*  Lai 18/19*  Lin 19/20**22  Osorio 21/22**24  Raya 18/19*  Reeves 18/19*  Ruiz 18/19*  <b>Sabani \ 19/20**22</b>  Sanchez 20/21**23</p>	<p><b><u>Chemistry</u></b>  Hemraj-Benny 20/21**23  Kolack 19/20**22  Lall-Ramnarine 27/28**30  Sarno 20/21**23  Rutenburg 27/28**30  Zhou 19/20**22  Sideris 22-27</p>	<p><b><u>CWC</u></b>  Rabinovich 18/19*</p>	<p><b><u>CETL/ACC/Media Services</u></b>  Perez 19/20**22  Prancl 18/19*</p>

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## Elections to be Run by the FEC in 2022

Elections to be Run by the FEC in 2022								
Election event	Nomination Ballots			FEC responsible party	Electorate	Election Balloting		
	Start date	End date				Start date	End date H-345 witnesses	
Governance Plan				FEC ELECTIONS OFFICER	Full time faculty Inc CLT's	March 30	April 13	
Faculty Bylaws								
UFS Full-Time Three-Year Delegates (2)	March 7	March 17	March 17	FEC ELECTIONS OFFICER	Full time faculty Inc CLT's	March 21	April 1	
UFS Full-Time One-Year Alternate(s) (1)								
Academic Review Committee (2)	March 7	March 17	March 17	FEC ELECTIONS OFFICER	Full time faculty Inc CLT's	March 21	April 1	
FEC member	March 7	March 17	March 17	FEC ELECTIONS OFFICER	Full time faculty Inc CLT's	March 21	April 1	



# **A Resolution Affirming the Prerogatives of Faculty and Department Chairpersons over Scheduling Course Sections and their Modalities**

## **CUNY UFS Council of Faculty Governance Leaders**

**February 18, 2022**

**WHEREAS**, the assignments of faculty to course sections rests solely with the chairpersons of academic departments in accord with the CUNY BOT BYLAWS, Article 9.3—which states the duties of a department chairperson is to “Assign courses to and arrange programs of instructional staff members of the department”; and

**WHEREAS**, for the Spring 2022 semester, inconsistent with these bylaws, the CUNY Chancellery issued a directive for a distribution of classes involving the modalities of instruction, mandating a 70% in person, 30% online distribution of classes; and

**WHEREAS**, the assignments of faculty to course sections involves making academic judgments by both the department chairpersons and the instructional staff members; and

**WHEREAS**, such academic judgments are traditionally left to the faculty to make, who better understand their subject matters, their students, and the effectiveness of instructional modalities for producing the desired learning outcomes for departmental courses; and

**WHEREAS**, such academic judgments are an expression of the academic freedom of teaching faculty and department chairpersons; and

**WHEREAS**, imposing limitations and quotas for the use of instructional modalities infringes upon the academic freedom of faculty and department chairpersons; and

**WHEREAS**, imposing a single set of limitations and quotas on all units of CUNY ignores significant differences in the identities, academic programs, courses, and needs of students served by each unit; and

**WHEREAS**, implementing a single set of limitations and quotas undermines the ability of faculty and campus governance bodies to fulfill their BOT-assigned academic responsibilities to ensure the integrity and strength of their academic programs; and

**WHEREAS**, the results of the enforced 70/30 in person/online ratio has led to a drastic under-enrollment of in person classes, which will have future economic consequences, as budgets are determined by enrollment numbers; and

**WHEREAS**, the lack of demand for in person classes was evident in the late fall of 2021, even before the Omicron variant of COVID-19 emerged, which has since further restricted in person enrollment numbers;

**THEREFORE, BE IT RESOLVED:** That the Council of Faculty Governance Leaders rejects the legitimacy of the 70/30 mandate, or any future CUNY-wide, uniform mandate regarding scheduling, and;

Asserts that decisions about the modality of course sections are to be kept as the primary responsibility of department chairpersons, consistent with policies approved by their college’s governance body.

Philip Pecorino is inviting you to a scheduled Zoom meeting.

Topic: FEC Meeting with President Mangino

Time: Feb 22, 2022 03:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

Meeting ID: 867 3195 0563

One tap mobile

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Dial by your location

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Meeting ID: 867 3195 0563

Find your local number:

# SPRING MEETING OF THE FACULTY

## Faculty Executive Committee

Wednesday, March 30, 2022

At Noon Via Zoom

Register in advance for this meeting: <https://>

After registering, you will receive a confirmation email containing information about joining the meeting.

12:00-12:10 Log in

12:10 Business Items

Approval of Agenda

Presentation of Notes from Fall 2021 Meeting –Ted Rosen-on website and attached

Treasurer’s Report: Faculty Account –Julia Rothenberg -attached

Elections Report – Beth Ann Counihan-attached

Academic Freedom Committee- Julian Stark, Chair—attached

CUNY Faculty Academic Advisory Board- Julia Rothenberg- QCC representative Report -attached

Chairperson’s Report – Philip Pecorino

12:25-12:40 President Christine Mangino

12:40-12:45 CETL Offerings Meg Tarafdar will prepare a webpage or document for distributing with links that contains the overview of CETL offerings and give a 5 minute overview of what CETL is offering for faculty this semester.

12:45-1:00 Presentation of 13 Proposed Governance Plan Amendments

1:00 -1:50 **POSSIBILITY A** : Celebrating Faculty Accomplishments During the Pandemic

If possible by March 30<sup>th</sup> we would create a video with someone introducing each faculty member who volunteers to participate (Name, Department, type of activity) followed by the faculty members simply saying “during the pandemic I published an article book, performed a dance, music, acted in a play, contributed photos to collection by , got a grant to research, conducted research , etc... Each faculty member would get 60 -90 seconds that is all.

More faculty might be added after the creation of the first video. QCC Marketing /Communication would do the recording and editing of the video. It could be used for a number of purposes, e.g., with the QCC FUND Dinner to attract donors to support faculty research and travel and it could be placed on the website

**POSSIBILITY B** Forum with President Mangino topics billed to include

- Salary increases upon promotion
- Five year “waiting tradition” at QCC before faculty promotions
- Current expectations for a fellowship leave at 80% or ½ year at 100%
- COVID mandates and protocols for faculty
- Institutional Research
- Possibilities for QCC next year (2023), when the federal funds run out, and beyond.
- What does CUNY have in mind for QCC and its community colleges? CUNY doesn't seem to be supporting the community colleges much. So are we on our own?
- What new programs (technical/vocational) can we offer to build enrollment: dental hygienist, for ex?
- When will we have international students again and would that make a difference?
- When are the demographics for high school graduates supposed to go up? Could it be it starting with kids born in 2005? Will those numbers possibly help our future enrollment?
- Could the federal funding or other funding go towards free breakfast and lunch for CUNY community college students, to help with the financial burden, just as many NYC public school students receive free breakfast and lunch every day?
- Questions from the faculty in attendance

1:50-2:00 Q and A for FEC

2:00 Adjourn