Faculty Executive Committee Meeting
March 26, 2019
4-5 pm S-316
Minutes

Faculty Executive Committee Members Present: Philip Pecorino (Chair), Edmund Clingan, Margot Edlin, Marvin Gayle, Cheryl Spencer
Members Absent: Alicia Sinclair, Ted Rosen,
Others Present: none

1. Agenda was approved as submitted
2. Minutes of the 2-26-19 meeting were approved.
3. Treasurer's Report was submitted and accepted.
4. Faculty Website Status Report was made with all but the current agenda and minutes posted.
5. Chairperson mad his report:
 The Email restoration proposal has been submitted to the Academic Senate
6. The idea of a Transition Committee was discussed and Ted Rosen will be requested to submit a description, charge, membership and rationale for such
7. It was decided that there will be no dinner Invitation to the President and Provost at this time.
8. UPDATE: Faculty Referendum on Governance Plan Changes set to begin on Monday April 1, 2019
    SGA has been informed (2-8-19) of their rights to participate in the referendum, if they so choose

9. Faculty Meeting -- Planning for October 2019 additional Rooms bordering the well , additional Tables, Chairs and Cuisine Decision-**Alicia Sinclair**
    Possible TOPICS:
    (A) CUNY Diversity Program- Funding –QCC possibilities-suggestions-with new Vice Chancellor for Diversity and Inclusion
    (B) Academic Standards and revision of remediation efforts in CUNY

10. Fall 2019 Faculty Survey –CUNY IT services for faculty
11. Elections Run by the FEC in 2018-2019- for Spring 2019-**Cheryl Spencer**
    List includes:
    - Governance Plan Changes- Referendum end of March
    - UFS Representatives
    - Faculty Committee Members-for ARC
    - QCC Faculty Bylaws Amendments-Referendum Mid- April
12. Review of the College Budget- In progress with VP of Administration and Senate Budget Advisory Committee
13. Review of the Student Technology Fee Budgets for last three years-underway with SGA
14. Review of faculty associated with Pre-College, Continuing Education and Workforce Development –awaiting FEC response to request for the FEC position on these faculty, what responsibility do we have towards them?
15. Possible Academic Senate Actions:
    - Efforts to bring a restoration of academic department email distribution lists access and opt out dialogue lists for Faculty and Community—in progress
    - Religious Observances and class schedules-sent to Academic Senate-report expected by May 2019
    - Ombudsman-no action as yet
    - Anti Bullying-no action as yet

16. Old Business
17. New Business- brief discussion of online Ph.D. Programs and criteria for faculty appointments, reappointments , tenure and promotion

Treasurer's Report
Faculty Association Account
March 26, 2019

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Exploring the possibility of wireless solution to accept debit and credit payments from faculty for dues as few people carry checks and cash payments are discouraged.

Respectfully submitted,
Margot Edlin
Treasurer

Date	Description	Amount: Checking	Amount: Money Market	Balance: Checking	Balance: Money Market
1/31/19	Reimbursement to M. Gayle for Survey Monkey	$37.00		$1,279.00	
3/5/19	Payment of Full Page Ad for Gala journal	$500.00		$779.00	
3/14/19	Reimbursement to M. Gayle for Survey Monkey	$37.00		$742.00	
3/14/19	Transfer funds to checking		$1500	$2,242.00	$8,551.36
3/20/19	Payment to Metropolitan Foods	$2,560.00		-$318.00	
3/22/19	Deposit Faculty Dues	$420.00		$102.00	
3/26/19	Transfer funds from Money Market to Savings	$2,000.00	-$2,000.00		
	Current Balance			**$2,102.00**	**$6,551.36**
	Total Balance				**$8,653.36**

Administration:		Art & Design		Library		Music	
Call	18/19	Mauro	18/19	**Galvin**	**18/19**	Berkhout	18/19
Steele	18/19	Tekleab	18/19	Wengler	18/19	Chang	18/19
		Wentrack	18/19	Williams	18/19	Dahlke	18/19
		Mauro	20/21			Litroff	18/19

History		Engineering Technology		Counseling		Physics	
Clingan	24/25			Capozzoli	18/19	Cheung	18/19
Hall	18/19	Asser	18/19	Fletcher-Anthony	21/22	Depihawala	18/19
Tai	18/19	Birchfield	19/20	Urcioli	18/19	Holden	20/21
Van Els	18/19	Gayle	27/28			**Lieberman**	**18-19**
Visoni	**18/19**	Lam	19/20			Riegel	21/22

Business:		English		Social Sciences		Nursing	
Ford	19/20	Anderst	19/20	**Culkin**	**18/19**	Byfield	20/21
Hammel	20/21	Bateman	20/21	Gilleaudeau	25/26	Campbell	19/20
Kolios	19/20	Bogacka	18/19	Goldhammer	20/21	Colalillo	21/22
Masterson	18/19	Byas	20/21	Honey	19/20	Cupelli	22/23
Manzo	18/19	Carroll	18/19	Jankowski	21/22	**Menendez**	**18/19**
Rosen	18/19	Cercone	21/22	Kincaid	20/21	Molloy	19/20
Murolo	28/29	Cimino	19/20	Pecorino	27/28	Rosa	18/19
Ulrich	18/19	Counihan	20/21	Peller	18/19	Riehurt	18/19
Volchok	18/19	Darcy	19/20	Poulsen	18/19	Spencer	19/20
		Edlin	19/20	Roberston	18/19	Stroehlein	18/19
		Fragopoulos	19/20	Traver	18/19	Tarasko	18/19
		Humphries	18/19			Weber	18/19
		Jacobowitz	21/22				
		Katz	18/19				
		Kuszai	18/19				
		Lane	19/20				
		Lago	18/19				
		Lau	18/19				
		Maloy	**21/22**				
		McAlear	18/19				
		Miller	18/19				
		Murley	20/21				
		Murray	18/19				
		O'Donnell	19/20				
		Ridinger-Dotterman	20/21				
		Rochford	18/19				
		Rothman D.	18/19				
		Rothman T.	21/22				
		Shaheen	18/19				
		Schrynemakers	18/19				
		Sexton	20/21				
		Talbird	18/19				
		Toohey	18/19				
		Tuszynska	19/20				
		Ye	21/22				

Biological Sciences and Geology		Health, Physical Education and Dance		Mathematics and Computer Science		Speech Communication And Theatre Arts	
Gadura	18/19	Desepoli	18/19	Bertorelli	19/20	Adair	19/20
Tawde	21/22	Garcia	19/20	Carvajal	19/20	**McGill**	**19/20**
Timbilla	20/21	Iconis	18/19	Cheng	20/21	Van Der Horn-Gibson	18/19
StarK	18/19	**Salis**	**19/20**	Cifone	18/19	Vogel	19/20
		Sinclair	18/19	**Franco**	**19/20**		
		Kim	18/19	Holt	18/19		
				King	18/19		
				Khomyak	19/20		
				Lee	19/20		
				Liu	18/19		
				Molina	19/20		
				Pham	18/19		
				Pinheiro	18/19		
				Ren	27/28		
				Russell	22/23		
				Sassoulas	18/19		
				Soonza	18/19		
				Sosnovski	18/19		
				Stroumbakis	23/24		
				Wajngurt	18/19		
				Yao	20/21		
				Yildrim	18/19		

Foreign Languages and Literature		Chemistry				CETL/ACC	
Ansani	18/19	Kolack	18/19			Prancl	18/19
Avens	18/19	Lall-Ramnarine	27/28			Perez	19/20
Ferrari-Bridgers	21/22	Sarno	18/19				
Ellis	18/19	Rutenburg	27/28				
Lai	18/19	Hemraj-Benny	20/21				
Osorio	21/22						
Raya	18/19						
Reeves	18/19						
Ruiz	18/19						
Sabani	**18/19**						
Sanchez	18/19						
Thompson	20/21						

Elections to be Run by the FEC in 2019

	Nomination Ballots	Nomination Ballots			Election Balloting	Election Balloting
Election event	Start date	End date	FEC responsible party		Start date	End date
Governance Plan			Cheryl Spencer	Full time faculty Inc CLT's	March 21	April 21
Faculty Bylaws			Cheryl Spencer	Full time faculty Inc CLT's	April 1	April 30
UFS Full-Time Three-Year Delegates (2)	March 13	March 27	Cheryl Spencer	Full time faculty Inc CLT's	March 29	April 12
UFS Full-Time One-Year Alternate(s) (1)	March 13	March 27	Cheryl Spencer	Full time faculty Inc CLT's	March 29	April 12
Academic Review Committee (2)	March 13	March 27	Cheryl Spencer	Full time faculty Inc CLT's	March 29	April 12

QCC Middle States Self Study SUGGESTION 5:

Reinstitute "community dialogue" and "faculty dialogue" with an opt-out option

PROPOSAL for the QCC Academic Senate Consideration

Whereas; the AAUP statement **Academic Freedom and Electronic Communications** recommends that,

Policies and practices regarding information technology should be within the purview of a representative faculty committee. Any new policy or major revision of an existing policy should be subject to approval by a broader faculty body such as a faculty senate.

Whereas; the AAUP report concludes with a declaration that *"electronic communications are too important for the maintenance and protection of academic freedom to be left entirely to"* institutional technology offices. *"Faculty members must participate, preferably through representative institutions of shared governance, in the formulation and implementation of policies governing electronic-communications technologies."*

Whereas, faculty need to communicate with other faculty in many ways that relate to their teaching and to their scholarly and creative work and to their service to the college and university,

Whereas, it is understood that the CUNY Computer Use Policy does not nor was ever intended to prohibit faculty communicating with faculty singly or in groups about university or college matters or academic matters.

Whereas, the QCC Self Study 2019 for Middle States Commission on Higher Education contains this suggestion: "Reinstitute "community dialogue" and "faculty dialogue" with an opt-out option "

Therefore, be it resolved that it shall be the policy of this college to acknowledge the rights and privileges for faculty with regard to their direct access to email distribution lists and to provide for the following Policy for a trial period from June 1, 2019 to December 31, 2019:

1. The elected Faculty Governance Leaders should have direct email access to their electorate- to those they represent
2. All faculty should have direct access to an "all faculty list" that permits members to opt out.
3. The "all faculty list" that permits members to opt out shall be moderated according to guidelines developed by a committee of three (College President or designee, Senate Steering Committee Chairperson or Designee, Chairperson of the Faculty Executive Committee or designee) who shall have authority to remove members of the list upon a second violation of the guidelines.
4. The guidelines that shall respect freedom of speech and academic freedom shall be submitted to the Academic Senate for its adoption no later than the Academic Senate meeting in May, 2019.
5. All faculty should have direct access to department email lists that shall be kept current by Department Chairpersons

RATIONALE: Faculty need to communicate directly with other faculty in many ways that relate to their teaching and to their scholarly and creative work and to their service to the college and university. Such needs include but are not limited to:

Intradepartmental:
- To announce meetings of departmental level committees
- To solicit membership in departmental committees
- To solicit participants in department events
- To announce opportunities for departmental colleagues in programs and events and projects and grants
- To solicit partners in collaborative projects, grants and programs
- To communicate events of significance in the lives of faculty members in the department

College Wide and Interdepartmental:
- To announce meetings of governing body committees
- To announce events or call for information of governing body committees
- To announce meetings of College level committees
- To announce events of interest to more than one department
- To announce opportunities for colleagues in programs and events and projects and grants of interest to more than one department
- To solicit membership in committees
- To solicit participants in department events
- To announce opportunities for colleagues in programs and events and projects and grants
- To solicit partners in collaborative projects, grants and programs
- To communicate events of significance both professional and personal in the lives of faculty members

Suggested QCC Guidelines for the use of QCC Computer Resources
The actual guidelines would be submitted by the May 2019 Senate meeting by the Moderation Panel (College President or designee, Senate Steering Committee Chairperson or Designee, Chairperson of the Faculty Executive Committee or designee)

The QCC Email System:
Must not be used in a manner that violate CUNY Policy,
Must not be used to attack individuals.

[CUNY Policy on Acceptable Use of Computer Resources](#) does not permit the sending of email for commercial purposes, political purposes and matters that are not CUNY business and it also has these passages
Users may not employ a false identity, mask the identity of an account or computer, or use CUNY Computer Resources to engage in abuse of others, such as sending harassing, obscene, threatening, abusive, deceptive, or anonymous messages within or outside CUNY.
CUNY Computer Resources must not be used in a manner that could reasonably be expected to cause or does cause, directly or indirectly, unwarranted or unsolicited interference with the activity of other users, including:
  i.   *chain letters, virus hoaxes or other e-mail transmissions that potentially disrupt normal e-mail service;*
  ii.   *spamming, junk mail or other unsolicited mail that is not related to CUNY business and is sent without a reasonable expectation that the recipient would welcome receiving it;*
  iii.   *the inclusion on e-mail lists of individuals who have not requested membership on the lists, other than the inclusion of members of the CUNY community on lists related to CUNY business; and*
  iv.   *downloading of large videos, films or similar media files for personal use*