

# Faculty Executive Committee Meeting

March 25, 2020—cancelled

**April 28, 2020**

**5pm ZOOM**

## Tentative Agenda

1. Approval of Agenda
  2. Approval of Minutes 2-25-20 meeting –**Ted Rosen**
  3. Treasurer’s Report: Faculty Account –**Margot Edlin**
  4. Faculty Website: Status Report –**Marvin Gayle**
  5. Chairperson’s Report –Philip Pecorino
- UPDATES:
- FACULTY GOVERNANCE LEADERS EVENTS: TENTATIVE CALENDAR 2019-2020-see attached
  - CASE: Disturbing Faculty Behavior
6. Faculty Leadership Development Program- Request to President Timothy Lynch –**President** “ supports leadership lunch but wants to avoid blank check -- let's send him proposed numbers of attendees and proposed date(s) when we can.” Steven Dahlke
  7. Faculty Meeting -- Planning for March 25, 2020 CANCELLED
  8. Faculty Survey –Spring 2020 Items for Faculty Handbook—COMPLETED and SENT TO SENATE Committee
  9. Faculty Elections SP20 -**Cheryl Spencer Only ARC VOTE left**  
Vote on QCC Faculty Bylaws
  10. Update on FEC related Academic Senate Actions:
    - Anti Bullying- Academic Senate adopted a referral to Special Committee with an FEC representative
    - Ombudsman-no action as yet
    - Old Business
  11. New Business

**Faculty Executive Committee Meeting**  
**February 25, 2020**  
**3:10 pm - 4:20 pm in S 316**  
**Minutes**

**Faculty Executive Committee (“the Committee”) Members Present:** Edmund Clingan, Margot Edlin, Marvin Gayle, Ted Rosen and Cheryl Spencer. **Members Absent:** Philip Pecorino (hereafter referred to “the Chair” or “the Chairperson”) and Alicia Sinclair.

The Acting Chairperson, Treasurer Margot Edlin, (hereafter referred to “the Treasurer”, “the Acting Chair” or “the Acting Chairperson”) presided in the absence of the Chairperson and called the meeting to order at approximately 3:10 pm.

1. Proposed Agenda
2. The proposed agenda was approved.
  
3. The minutes from the Committee’s meeting of January 25, 2020 were approved by a vote of 5 to 0.
  
4. Treasurer’s Report - The Treasurer presented the Treasurer’s Report, a copy of which is attached hereto and made a part hereof as Attachment A.
  
5. Faculty Website: Status Report – Marvin Gayle reported that the website is substantially up to date.
  
6. Chairperson’s Report –
  
7. The Acting Chairperson presented the Chairperson’s Report as follows:

Updates:

- B-Tech – current status report requested – The Chairperson reported that a current status report on B Tech has been requested but has not yet been received.
  
- WI recertification – The role of the Senate committee and the role of department chairpersons and governance - The Chairperson had previously reported that he had sent a request to the Chair of the Academic Senate WID-WAC Committee for information as to what that committee will be doing. There was discussion regarding the meeting of the FEC Chair with QCC OAA on February 10, 2020 and as to what, if any, action the Committee should take at this time. Further action will be held off at this time.
  
- QCC Faculty Governance Leaders Events Tentative Calendar for 2019 - 2020 - The revised QCC Faculty Governance Leaders Events Tentative Calendar for 2019-2020 had been previously distributed and a copy of that calendar was attached as part of the materials submitted with the agenda of the Committee’s meeting.
  
- Criteria for Tenure and Promotion and Online Degrees – Need for clear Statement from the Committee - There was discussion of a statement from the Committee. It had previously been discussed that such a statement should state that if faculty members are pursuing an online degree, they should do it from an accredited institution. It was agreed that the Committee would send out a statement on this matter. The statement will be drafted by the Chairperson.
  
- Faculty Travel Funds – items eligible for reimbursement - Faculty Travel Funds from PSC CUNY CBA - There was continued discussion as to whether faculty travel funds could be used to pay for conference registration fees. The Committee will seek to obtain a complete list of all funds that are used to reimburse faculty for travel and what expenses faculty travel funds may be used for.

- Middle States Team Report: Recommendations and Suggestions – Assessment of Governance - It was discussed that there has been no activity on this matter separate and apart from the development of the Academic Master Plan, the development of which is in progress. It was stated that that there was nothing happening as of this time with respect to assessment of governance.
8. Faculty Leadership Development Program – A written request had been submitted to President Timothy Lynch who indicated his support for a leadership lunch. It was discussed that the Committee and the Steering Committee of the Academic Senate would send the President the proposed number of attendees and proposed dates for such a luncheon.
  9. Faculty must now produce their ID cards to enter the Library and there is only one exit – The reasons for this change in the procedure for entering the Library and certain problems resulting from such change in procedure were discussed.
  10. A faculty member has expressed concern about the Q30 bus stop on 56<sup>th</sup> Avenue – There was discussion of the concern expressed by a faculty member that at times there are large numbers of people waiting at the Q30 bus stop on 56<sup>th</sup> Avenue and that at such times, there is a need to maintain better order at that location.
  11. Faculty Meeting – Planning for the March 25, 2020 faculty meeting. There was continued discussion of planning for the March 25, 2020 faculty meeting including the rooms, tables, chairs and cuisine for the meeting. The proposed topic for that meeting was discussed. The Academic Senate Sub-Committee on Accessibility Issues proposes a presentation on Student Support Service and Contacts. There would be a panel presentation lead by Margot Edlin discussing faculty issues on this topic including:
    - Support for faculty pedagogy – how to make sure we are ADA compliant
    - Student accommodations and faculty being compliant – what do faculty need to know?
    - Make ADA compliant information easily accessible to all faculty – i.e., universal design
    - Incentive for faculty on taking Accessibility Course/workshops/seminars on accessibility issues – tie it with GDL
    - Requesting tools to make courses accessible
    - Creating programs (dance) that accommodate all bodies
  12. Faculty Survey – Spring 2020 Items for Faculty Handbook – ends 2-29-20 – There was discussion of the faculty survey for items for the faculty handbook.
  13. Faculty Voting run by the FEC for Spring 2020 - There was discussion of faculty voting being run by the FEC for the Spring 2020 semester. These elections will be conducted by Cheryl Spencer on behalf of the Committee. In Spring 2020, the elections that the Committee will conduct will include elections for UFS delegates, on the QCC Faculty By-Laws amendments and to fill positions on the Committee, the ARC, the AFC, as the CLT representative on the College P&B and on the Fund Boards.
  14. Update on FEC related Academic Senate Actions:
    - Anti-Bullying – Academic Senate adopted a referral to a Special Committee with an FEC representative – It had previously been discussed that the Academic Senate called for a Special Committee to be established, which will include the Chairperson as the representative of the Committee, a representative of the Steering Committee of the Academic Senate, a representative of the PSC, Vice-President Sandra Palmer as the representative of the Office of Academic Affairs, a representative of DC 37 and possibly a student representative.
    - Ombudsman – There has been no further action to date.
  15. Old Business:

16. There was no additional old business discussed.

17. New Business:

- There was no new business discussed.

The meeting adjourned at approximately 4:20 pm.

Respectfully submitted,

Ted Rosen, Secretary

### 13. Treasurer's Report

#### Faculty Association Account January 28, 2020

<b>Date</b>	<b>Description</b>	<b>Amount: Checking</b>	<b>Amount: Money Market</b>	<b>Balance: Checking</b>	<b>Balance: Money Market</b>
9/20/19	Reimbursement to Marvin Gayle: SurveyMonkey	\$276.00			
9/23/19	Dues deposit	\$20.00			
10/2/19	Dues deposit	\$260.00			
10/3/19	Dues deposit	\$30.00			
10/5/19	Dues deposit	\$270.00		<b>\$2,249.18</b>	
10/7/19	Dues deposit		<b>\$110.00</b>		<b>\$6,919.33</b>
10/11/19	Reimbursement to Margot Edlin: Faculty Meeting luncheon	\$870.00		<b>\$1,629.18</b>	<b>\$6,049.99</b>
10/13/19	Deposit Dues	\$80.00		<b>\$2,079.18</b>	<b>\$6,129.99</b>
10/21/19	Deposit Dues	\$70.00			
10/25/19	Deposit Dues	\$200.00			
10/29/19	Deposit Dues	\$100.00			
11/6/19	Deposit Dues	\$240.00			
11/12/19	Deposit Dues	\$90.00			
12/19	Deposit Dues	\$110.00		<b>\$1,614.01</b>	
	<b>Current Balance</b>			<b>\$1,614.01</b>	<b>\$6993.67</b>
	<b>Total Balance</b>				<b>\$8,607.68</b>



**Treasurer's Report**  
**Tuesday January 28, 2020**  
**Submitted by Margot Edlin, Treasurer**  
**Current Balance: \$8,607.63**

<p><b><u>Administration:</u></b></p>	<p><b><u>Art &amp; Design</u></b>            Mauro 18/19            Tekleab 18/19            Tudor 18/19            Wentrack 20/21</p>	<p><b><u>Library</u></b>            Chan 20/21  <b>Galvin 19/20</b>            Jia 20/21            Wengler 19/20            Williams 20/21</p>	<p><b><u>Music</u></b>            Berkhout 18/19            Chang 22/23            Dahlke 20/21            Litroff 18/19</p>
<p><b><u>History</u></b>            Clingan 24/25            Hall 19/20            Pearl 21/22            Tai 19/20            Van Cleef 19/20            Van Els 19/20  <b>Visoni 18/19</b></p>	<p><b><u>Engineering Technology</u></b>            Asser 19/20            Birchfield 19/20            Gayle 27/28            Hossain 21/22            Lam 20/21</p>	<p><b><u>Counseling</u></b>            Capozzoli 20/21            Dozier 19/20            Fletcher-Anthony 21/22            Urcioli 21/22</p>	<p><b><u>Physics</u></b>            Cheung 20/21            Depihawala 18/19            Holden 20/21            Kokkinos 19/20  <b>Lieberman 20/21</b>            Marchese 19/20            Riegel 21/22</p>
<p><b><u>Business:</u></b>            Ford 20/21            Francis 20/21            Goldbaum 19/20            Hammel 29/30            Katz 20/21            Kolios 19/20            Masterson 19/20            Manzo 28/29            Moran 19/20            Murolo 19/20            Pace 19/20            Rosen 19/20            Sarkar 23/24            Tiglias 20/21            Ulrich 19/20            Volchok 20/21</p>	<p><b><u>English</u></b>            Anderst 19/20            Bateman 20/21            Bogacka 18/19            Byas 20/21            Carroll 18/19 Cercone 21/22            Che 19/20            Cifone 20/21            Cimino 19/20            Counihan 20/21            Darcy 19/20            Denbo 22/23            Diaz 19/20            Dupre 20/21            Edlin 20/21            Ford 19/20            Fragopoulos 19/20            Hock 19/20            Humphries 20/21            Jacobowitz 21/22            Katz 22/23            Kuszai 18/19            Lane 19/20            Lago 18/19            Lau 18/19  <b>Maloy 21/22</b>            McAlear 18/19            Miller 19/20            Murley 20/21            Murray 19/20            O'Donnell 22/23            Reesman 19/20            Ridinger-Dotterman 20/21            Rochford 18/19            Rothman D. 19/20            Rothman T. 21/22            Shaheen 18/19            Shimkin 19/20            Schrynemakers 20/21</p>	<p><b><u>Social Sciences</u></b>            Alimaris 19/20            Cipriani-Sklar 19/20  <b>Culkin 19/20</b>            Gilleaudeau 25/26            Goldhammer 20/21            Honey 20/21            Jankowski 22/23            Kincaid 20/21            Manfra 19/20            Pecorino 27/28            Pelletier 19/20            Peller 19/20            Poulsen 18/19            Roberston 18/19            Saindon 19/20            Traver 20/21</p>	<p><b><u>Nursing</u></b>            Byfield 20/21            Campbell 19/20            Colalillo 21/22            Cupelli 22/23            Franzese 20/21  <b>Menendez 20/21</b>            Molloy 21/22            Nelan 22/23            Pecinka 20/21            Prepetit 20/21            Rosa 18/19            Riehurt 18/19            Soto 20/21            Spencer 19/20            Stroehlein 18/19            Tarasko 18/19            Weber 18/19</p>

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	<p>Schwartz 18/19  Sexton 20/21  Talbird 19/20  Tarafdar 20/21  Toohey 18/19  Tuszynska 20/21  White 19/20  Ye 21/22</p>		
<p><b><u>Biological Sciences and Geology</u></b>  Gadura 18/19  Nguyen 21/22  Stark 18/19  Tawde 21/22  Timbilla 20/21  Trujillo 23/24</p>	<p><b><u>Health, Physical Education and Dance</u></b>  Desepoli 18/19  Garcia 19/20  Geismar 19/20  Iconis 18/19  Kim 19/20  Marchitello 20/21  <b>Salis 19/20</b>  Sinclair 18/19</p>	<p><b><u>Mathematics and Computer Science</u></b>  Bertorelli 19/20  Carvajal 19/20  Cheng 20/21  Chiu 19/20  Cifone 18/19  <b>Franco 19/20</b>  Holt 23/24  Jordan 23/24  Kim 20/21  King 19/20  Khomyak 19/20  Lee 19/20  Liu 19/20  Molina 19/20  Pham 19/20  Pinheiro 19/20  Ren 27/28  Russell 22/23  Sassoulas 19/20  Soonza 18/19  Sosnovski 19/20  Stroumbakis 23/24  Wallach 19/20  Wajngurt 19/20  Yao 20/21  Yildirim 18/19</p>	<p><b><u>Speech Communication And Theatre Arts</u></b>  Adair 19/20  Cesarano 19/20  Ferrari-Bridgers 21/22  <b>McGill 19/20</b>  Thompson 20/21  Van Der Horn-Gibson 18/19  Vogel 19/20  Yonker 21/22</p>
<p><b><u>Foreign Languages and Literature</u></b>  Ansani 19/20  Avens 18/19  Borrachero 19/20  Chaves 19/20  Ellis 18/19  Garcia-Conde 20/21  Lai 18/19  Lin 19/20  Osorio 21/22  Raya 18/19  Reeves 18/19  Ruiz 18/19  <b>Sabani 19/20</b>  Sanchez 20/21</p>	<p><b><u>Chemistry</u></b>  Hemraj-Benny 20/21  Kolack 19/20  Lall-Ramnarine 27/28  Sarno 20/21  Rutenburg 27/28  Zhou 19/20</p>	<p><b><u>CWC</u></b>  Rabinovich 19/20</p>	<p><b><u>CLTs</u></b>  Arboleda 19/20  Perez 19/20  Prancl 19/20</p>



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**FACULTY GOVERNANCE LEADERS EVENTS: TENTATIVE CALENDAR 2019-2020**

<b>FEC Meetings</b>	<b>Academic Senate</b>	<b>PSC Meetings</b> EC 3-4pm GEN 12-2 Oakland	<b>QCC General Faculty Meeting</b>	<b>Department Chairs</b> <b>Meet alone</b>	<b>Department Chairs with Provost</b>	<b>CAPC Meetings</b> <b>A-502D 3pm</b>
<b>Fourth Tuesdays</b> <b>3-5pm</b> S316	<b>Second Tuesdays</b> <b>3-5pm</b> M-136	<b>EC and Chapter General Mtgs</b>	<b>Wednesday 12-2pm.</b> M-136	<b>Second Tuesdays</b> 2-3pm	<b>First Tuesdays</b> 3-5pm	
<b>August 27</b>						
<b>September 24</b> w/President	<b>September 10</b>	Sept 17 EC		<b>September 10</b>	<b>Sept 3</b>	<b>Sep 18</b>
<b>Oct 22</b>	<b>Oct 15</b>	Oct 2 Chap mtg Oct 29 EC	<b>Oct 23</b>	<b>Oct 15</b>	<b>Oct 1</b>	<b>October 16</b>
<b>Nov 26</b>	<b>Nov 12</b>	Nov 19 EC Nov 20 Chapter		<b>Nov 12</b>	<b>Nov 5</b>	<b>November 13</b>
<b>Dec 24</b> No mtg	Dec 10	Dec 17 EC		Dec 10	<b>Dec 3</b>	<b>December 18</b>
<b>Jan 28</b>						
<b>Feb 25</b>	Feb 11	Feb 18 EC Feb 26 Chapter		Feb 11	<b>Feb 4</b>	<b>February 19</b>
<b>Mar 24</b> w/President	Mar 10	Mar 17 EC	<b>Mar 25</b>	Mar 10	<b>Mar 3</b>	<b>March 18</b>
<b>Apr 28</b>	Apr 21	Apr 7 EC Apr 29 chapter		Apr 21	<b>Apr 7</b>	<b>April 15</b>
<b>May 26</b>	May 12	May 19 EC		May 12	<b>May 5</b>	<b>May 13</b>